

**Office of the Registrar (Evaluation) Jnana Sahyadri, Shankaraghatta – 577451**

Tel Ph No: 256166: Fax No: 08282-257516

No: KU/EB/Annual Conv.23/11212 /2012-13

Date:11-12-2012

**NOTIFICATION**

Subject: **23<sup>rd</sup> Annual Convocation** - reg.

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The 23<sup>rd</sup> Annual Convocation of Kuvempu University will be held in the month February-2013 Applications are invited from the successful candidates in various Degrees (With Regular and Distance) Ph.D/M.Phil/M.Sc (Engg) by Research /Post Graduate Degrees /U.G Degrees/P.G. Diploma courses/UG Diploma courses/ Certificate courses examinations held up to July-2012 to obtain Degree/ Rank /Gold /Medal / Cash Prize Certificates.

First Rank holders, Gold Medalists, Cash Prize Winners of all courses will be presented the Certificates /Medals at the Convocation on the dais.

All Post Graduates and other Rank holders can obtain the degree certificates and Rank certificates in person from the office of convocation.

For others, the Degree Certificates will be sent to their respective Colleges/ Departments/Institutions and Distance Education Study Centers in which they have studied. They are requested to collect from there.

Last date for receipt of filled in applications: 24-01-2013

Last date for receipt of filled in applications with late fee of Rs.100-00, Date: 31-01-2013.

The fee payable by different categories of candidates is as given below:

Sl. No	Details	Candidates				
		Professional/Non Professional		Ph.D/M.Phil/M.Sc.(Engg)/ D.Litt/D.Sc.,		NRI
		General	SC/ST	General	SC/ST	
01	Certificate fee (Inclusive of Application fees.)	Rs.450-00	Rs.380-00	Rs.1,440-00	Rs.1270-00	Rs.2,750-00

**INSTRUCTIONS TO CANDIDATES:**

- 1) The Venue, date and time of the Convocation will be intimated later by publishing separate Notification in News Papers, in all affiliated & constituent Colleges and Distance Education Study Centers and on the website.
- 2) Candidates may obtain application forms for degree certificates in person from the **Examination Branch, Kuvempu University, Colleges/ Institutions and Distance Education Study Centres in which they last studied** or through post by sending self addressed envelope (4"x10") affixing postal stamp worth Rs.5-00.
- 3) The applications for Rank//Gold Medal /Cash Prize may be obtained thorough post from the Registrar(Evaluation) by sending self addressed envelope (4"x10") affixing postal stamp worth Rs.5-00.
- 4) The Cover must be super scribed as "APPLICATION FOR 23<sup>rd</sup> CONVOCATION".
- 5) The format of Degree/Rank applications is also available at website - [www.kuvempu.ac.in](http://www.kuvempu.ac.in).
- 6) Fee need not be paid separately for obtaining the application form. Fee indicated above includes Application Fee.
- 7) Those who have graduated in the earlier years and not obtained degree certificate have to pay search fee of Rs.100-00 per year along with the regular fee prescribed.
  - (a) All the candidates applying for degree certificates should pay the total amount of fees through DEMAND DRAFT only. The demand draft should be enclosed to the Application.
  - (b) Those who have already paid convocation fee may submit only the filled in Application forms along with necessary enclosures and proof of having paid the Convocation fee.
- 8) "DEMAMD DRAFT" should be obtained in favour of THE FINANCE OFFICER, KUVEMPU UNIVERSITY payable at the **State Bank of Mysore, Jnana Sahyadri, Shankaraghatta.** DD Drawn on other Banks will not be accepted and the application will be rejected.
- 9) Candidates belonging to SC/ST should enclose **attested copy of Caste Certificate.** ( to the application for Degree Certificate only)
- 10) Other details are given in the prescribed application form.

- 11) The duly filled – in application forms along with the Demand draft and **attested copy of marks cards** shall be submitted to the address mentioned below on or before **24th January-2013** and or before **31th January-2013** with lates fees.

**ADDRESS:**

REGISTRAR (EVALUATION)  
KUVEMPU UNIVERSITY,  
EXAMINATION BRANCH,  
JNANA SAHYADRI,  
SHANKARAGHATTA - 577 451.

By Order,

Sd/-  
REGISTRAR (EVALUATION)

To,

1. The Chairman of all P.G. Departments, Kuvempu University, Shankaraghatta, Shimoga/ Davanagere.
2. Director, Directorate of Distance Education, Kuvempu University, Shankaraghatta with a request to inform all the study centres.
3. The Principals of all Affiliated & Constituent colleges and Distance Education Study Centres.

Copies to:-

- 1) Personal Assistant to the Vice-Chancellor/ Registrar/ Registrar (Evaluation), Kuvempu University, Shankaraghatta.
- 2) Finance Officer, Kuvempu University, Shankaraghatta
- 3) Director, Directorate of Distance Education, Kuvempu University, Shankaraghatta
- 4) All Deputy Registrars/Asst. Registrars/Office Superintendents, Kuvempu University, Shankaraghatta/ Shimoga/ Davanagere.
- 5) The Registrar (Evaluation) Mysore/ Bangalore/ Mangalore/ Karnataka/ Gulbarga/ Belgaum/ Hampi/ Bijapur/ Tumkur Univrsities.
- 6) Director, PG Centre, Davanagere/ Kadur
- 7) The News Editor, AIR, Bhadravati for Information and with a request to announce the matter as a NEWS ITEM.
- 8) District Information Officer, Vartha Bhavan, Shimoga (through Public Relation Officer, Kuvempu University, Shankaraghatta) with a request to announcement in State News Papers in the form of News.
- 9) Wardens of all Kuvempu University hostels, Shankaraghatta/Shimoga/Davamagere/
- 10) Office Copy.