

**PSB TRUST FOR DEVELOPMENT OF
AGRICULTURE & RURAL EMPLOYMENT (PSB Trust for DARE)**

PSB Trust for Development of Agriculture & Rural Employment (PSB Trust for DARE) invites application for Faculty/ Office Assistant/ Attender/ Watchman on Contractual basis for Rural Self Employment & Training Institutes (RSETIs) at Faridkot, Moga & Ludhiana

Last Date of receipt of Applications: - 03.12.2012

1. Name of the Post: Faculty/ Office Assistant/ Attender/ Watchman

2. No. of Vacancies:	Faridkot	Moga	Ludhiana
Faculty	One	One	One
Office Assistant	One	One	One
Attender/ Watchman	One	One	One

Name of post	Faculty	Office Assistant	Attender/Watchman
Number of vacancies	Three	Three	Three
Place of posting	Faridkot: One Moga : One Ludhiana: One	Faridkot: One Moga : One Ludhiana: One	Faridkot: One Moga : One Ludhiana: One
Age	Maximum age should not exceed 45 years	Must have completed 21 years	Must have completed 18 years
Educational Qualification	Post Graduate in any discipline having Computer Knowledge with good communication skills in English and Punjabi languages	Graduate with Computer Knowledge in Basic Accounts is a preferred qualification	Matriculate
Experience	3 to 5 years of teaching experience, shall have flair for teaching.	2-3 years of data and filing work, correspondence maintenance etc	A person with caring and attending attitude
Monthly Compensation and allowances	Rs. 15,000 fixed, No other allowances will be admissible	Rs 10,000 fixed, No other allowances will be admissible	Rs. 5000 fixed, No other allowances will be admissible
Selection Procedure	Personal interview	Personal interview	Personal interview

3. Submission of Application:

Eligible candidates who is resident of the district for 3 years have to submit their applications in the given format (Annexure A). Last date for receipt of application is 03.12.2012. No application shall be entertained beyond stipulated date. Incomplete application shall be rejected. The complete application in a closed envelope superscribing- "Application for the post of _____ for Rural Self Employment & Training Institute (RSETI)" should reach at address mentioned below:

For Faridkot & Moga: The Zonal Manager, Punjab & Sind Bank, 20. Red Cross Bhawan,
Sadiq Chowk, Faridkot, Punjab-151203

For Ludhiana: The Zonal Manager, Punjab & Sind Bank, Zonal Office: Bhai Bala Chowk,
Noble Enclave, Ludhiana, Punjab

GENERAL INSTRUCTIONS:

a) While applying for the posts, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of contract that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after signing of contract, his / her services are liable to be terminated without any notice.

b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.

c) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

Date:

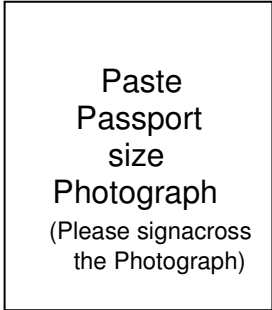
(PSB Trust for DARE)

Place: New Delhi

ANNEXURE A

**APPLICATION FOR THE POST OF _____ FOR RURAL SELF EMPLOYMENT TRAINING
INSTITUTE (RSETI) AT FARIDKOT/MOGA/LUDHIANA**

To,
The Zonal Manager
Punjab & Sind Bank,
ZO:.....
.....
.....



With reference to your advertisement on Bank's website dated 19.11.2012
I, submit my application in prescribed format as under:

Post Applied for

1. **Name (in full):**.....
2. **Father's Name:**.....
3. **Address for Correspondence:**
.....
4. **Contact details: Telephone No.-..... Mobile No.-.....**
E-mail ID-.....
5. **Date of Birth (As per School leaving Certificate):**
6. **Gender:**
7. **Nationality:**.....
8. **Native Place:**.....
9. **Religion:**.....
10. **Educational Qualification:**
.....
.....
11. **Professional Qualification:**
.....

12. Work Experience (if applicable):

Year	Name of Organization	Place of Posting	Designation	Nature of Duties Performed	Remarks

13. Name, Address & Telephone No. of two references in the Bank:

(i).....
.....
.....(ii).....
.....
.....

14. Other Achievements, if any:

.....

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated. I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Delhi and Courts/tribunals/forums at Delhi undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Banks website on behalf of P&SB TDARE dated _____.

(Signature of applicant)

Place: _____

Date: _____

Enclosures:

- 1.
- 2.
- 3.
- 4.