

Policy Reference No. 4010
Title: ADMISSION REQUIREMENTS
Section: STUDENTS

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Effective Date:

19 July 1983

EXCEPTIONS TO FIRST-GRADE ENTRANCE-AGE REQUIREMENT

PROCEDURE

- 1.0 Board of Directors policy 4010 requires that a child be six years old by a specified date in order to be admitted to first grade unless that child shall have successfully completed a public-or private-school kindergarten whose program standards equal or exceed the applicable basic education requirements. In that case, admission to first grade will be granted.
 - 1.1 The basic education requirements for kindergarten programs include:
 - 1.1.1 450 hours of instruction
 - 1.1.2 certificated teachers
 - 1.1.3 curriculum which includes reading, arithmetic and language skills
 - 1.2 Parents must provide a written statement from the public or private kindergarten that certifies their child successfully completed a program which met the basic education requirement. Form PS007, Certification of Kindergarten Attendance by Under-Age Applicant, will be used for this purpose.
 - 1.3 If obtaining form PS007 in writing would delay the child's entrance to school, attendance and compliance with program requirements will be verified by telephone with a follow-up request for the written statement.
 - 1.4 Adjustments in grade placement may occur based on information obtained from the school in which the child attended kindergarten or evaluation of present performance in grade 1.
- 2.0 Policy 4010 provides that if the district has reason to believe a child who does not meet the first-grade entrance-age requirement but has completed a kindergarten program may not succeed in the first-grade program, the district shall have the option of placing the child in kindergarten for evaluation to determine appropriate grade-level placement.
 - 2.1 Possible reasons for suspecting a child may not succeed in grade 1 include:
 - 2.1.1 Information from school in which the child was enrolled in kindergarten
 - 2.1.2 Observations of the child

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- 2.1.3 Information from parents
- 2.1.4 Informal assessments by school-district staff

- 2.2 Assessment shall be completed no later than the 30th calendar day following the student's first day of attendance and should include but not be limited to the following areas:
 - 2.2.1 Mental ability
 - 2.2.2 Gross-motor skills
 - 2.2.3 Fine-motor skills
 - 2.2.4 Visual discrimination
 - 2.2.5 Auditory discrimination
 - 2.2.6 Emotional/social development

- 3.0 If the school's decision is not to admit the child to grade 1, the parents will be informed of their right to appeal to a district appeal committee. The parents must submit their appeal in writing to the director of student services. The director will convene an appeal committee. The committee will examine all data upon which the school's decision was made and hear such testimony as the school and the parents wish to present. The decision of the committee shall be final.