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The Director
National Informatics Centre
Odisha State Centre
Bhubaneswar

SPEED POST

Army Recruiting Office
Cuttack (Odisha)
PIN - 753001

07 December 2012

**HOSTING OF INFORMATION ABOUT ARMY RECRUITMENT RALLY
AT CUTTACK DURING JAN 2013 ON DISTRICT WEBSITES**

1. Army Recruitment Office (ARO) was established at Cuttack during August 1948. The Area of Jurisdiction of ARO, Cuttack comprises of ten coastal districts of Odisha viz, Cuttack, Puri, Mayurbhanj, Balasore, Bhadrak, Jagatsinghpur, Jajpur, Kendrapara, Khurda and Nayagarh. This establishment vigorously undertakes several recruitment related activities in Odisha to facilitate enrolment of suitable local youth in Indian Army and thereby provide veritable employment opportunities to them.
2. ARO staff conducts screening of about 75,000 to 90,000 candidates per year during Army Recruitment Rallies. In addition to screening of candidates during these Rallies, Common Entrance Exams for Recruitment, Aptitude Test for Tradesman, Pre Enrolment Documentation Check, Pre Enrolment Verification, Enrolment & Final Despatch Drills, Motivation Lectures, Career Talks & Publicity Campaigns for Enrolment of Army Recruits are also being undertaken by us around the year.
3. The recruiting staff for Army Recruitment Rallies is being mobilized from various Army organizations located in Odisha, West Bengal & Sikkim to designated Army recruitment sites in Odisha. Army recruiting teams are required to perform their duties during Army Recruitment Rallies under strenuous, grueling & tiring conditions for extended working hours and thereby facilitate enrolment of local youth of Odisha in Army by providing veritable employment opportunities to them at their door step.
4. **Army Recruitment Rally at Cuttack.**
 - (a) Army Recruitment Rally is being organized from 04 Jan 2013 to 10 Jan 2013 at Jawahar Lal Nehru Indoor Stadium, Cuttack.
 - (b) Screening of local youth of Odisha during Recruitment Rally at Cuttack in Jan 2013 for identification of suitable candidates for enrolment in Indian Army as Soldier will be carried out as per schedule given at Appendix 'A'.
5. **Eligibility Criteria.**
 - (a) Recruitment into Army is carried out as per stipulated Physical,

the rally, due to lack of publicity of eligibility criteria for recruitment in Army. Such candidates get rejected in the preliminary stages of screening during Recruitment Rally, whereby they get disheartened and demoralized.

(c) You are, therefore, requested to arrange wide publicity about important aspects of Eligibility Conditions including Age Criteria and Minimum Educational Qualifications for Enrolment of Soldiers in Indian Army given at Appendix 'B'.

6. **Selection Procedure.**

(a) It is envisaged that approximate footfall for proposed Army Recruitment Rally will be about 3000 to 5000 candidates per day.

(b) Screening of candidates at Army Recruitment Site will be carried out at Cuttack from 04 Jan 2013 to 10 Jan 2013 on the basis of Rough Height & Prelim Documentation Check, Physical Fitness Tests, Documentation Check and Medical Examination.

(c) **Rough Height & Prelim Documentation Check.** Rough Height & Prelim Documentation Check will commence at Jawahar Lal Nehru Indoor Stadium, Cuttack between 0400 Hrs to 0430 Hrs on daily basis for the duration of Army Recruitment Rally. **Candidates who report later than 0700 Hrs will not be allowed to participate in Recruitment Rally.**

(d) **Physical Fitness Tests (PFT).**

(i) Candidates meeting the laid down standards for minimum height will be registered for appearing for Physical Fitness Tests (PFT). Issue of PFT Slips will commence at Jawahar Lal Nehru Indoor Stadium, Cuttack between 0445 Hrs to 0500 Hrs on daily basis for the duration of Army Recruitment Rally.

(ii) It is also requested that the candidates be informed and made aware of the fact that they are required to undergo PFT at their own risk and expenses. **Any injury/ death due to physical tests conducted during the recruitment rally will not be compensated in any manner.**

(iii) **Candidates are liable to be screened for use of physical performance enhancing drugs during recruitment rally.**

(iv) All candidates shall qualify Physical Fitness Tests as per details given at Appendix 'C'.

(e) **Physical Standard Measurement.** Physical Measurements of candidates who have passed Physical Fitness Tests is an important aspect of screening in the Recruiting Process. Details of Minimum Standards for Height, Weight & Chest Measurement for Enrolment of Soldiers in Army are given at Appendix 'D'.

(f) **Documentation Check.**

(i) The conduct of Army Recruitment Rally has been computerised, whereby authentication of selected candidates is carried out on the basis of validation data comprising of Biometrics, Digital Photographs & Sample

(iii) In case of Fake/ Forged Documents, FIR for Fraudulent Enrolment by Fake Recruit shall be lodged and such candidates will be handed over to Odisha Police.

(iv) Compliance of selected candidates with eligibility conditions for enrolment in Army is concurrently verified by the screening teams in online mode over multiple thin clients connected in an exclusive LAN for Army Recruitment requirements.

(v) Details of documents required to be submitted by the candidates for Enrolment of Soldiers in Indian Army are given at Appendix 'E'.

(g) **Medical Examination.**

(i) Successful candidates will undergo medical examination at Recruitment Rally Site. Candidates are advised to take following actions before appearing for medical examination:-

- (aa) Get Wax of both ears cleaned.
- (ab) Treatment of Hernia, Hydrocele, Skin diseases etc.
- (ac) Body hairs should be shaved / trimmed.

(ii) Medical Examination of the candidates will be conducted as per Medical Standards stipulated for Recruitment in Army. He shall give an undertaking prior to conduct of his Medical Examination that Recruiting Medical Officers and other Medical Specialists of Armed Forces are Final Authority in such matter for Declaring him FIT/ UNFIT.

(iii) Temporary Unfit and Permanent Unfit candidates can opt for Medical Review at the Appeal Medical Board. After the review at the Appeal Medical Board, the candidate will have no right for further review or re-medical.

(iv) The maximum period permissible for review of Temporary Unfit candidates will be forty two days and for Permanent Unfit Candidates will be twenty one days.

(v) There is no embargo on screening of Medically Unfit Candidates as fresh candidate during subsequent Recruitment Rallies. Permanent and Temporary Unfit candidates can come up for medical examination afresh during subsequent Army Recruitment Rallies.

(vi) **Permanent Tattoo.** Any candidate with a small engraving / Tattoo of name or religious symbol on the inner face of the arms or hands is permitted for enrolment in Army. However, candidates having permanent tattoos on any other part of the body are debarred from joining Army.

(h) **Grievance Cell.** Grievance Cell will be functional from 04 Jan to 10 Jan 2013 at Recruitment Rally Site for redressal of grievances of candidates, if any.

(j) **Common Entrance Examination (CEE).**

(i) Candidates declared medically fit will be eligible to appear in the written examination (CEE) as per date, time and place given in the Admit

- (iii) **Sample Question Papers.** Sample question papers are displayed inside information room of Army Recruiting Office, Cuttack and copies of same will be issued to successful candidates during Recruitment Rally to help the candidates to prepare for CEE. It is requested that wide publicity be given on this aspect. Details of question papers for various categories are given at Appendix 'F'.
- (iv) **Choice of Question Paper for Soldier GD (ST).** Candidates for Soldier GD (ST) will have to exercise his choice between 8th or 10th Class question paper in writing before issue of Admit Card for CEE to him.
- (aa) If he has opted for 8th Class Question Paper, then he will be considered for selection against ST vacancies for Soldier (GD), which are relatively less.
- (ab) However, he can also opt to appear for 10th Class Question Paper for Soldier GD category. In this case he will be considered as Soldier (GD) against General vacancies, which are invariably more than ST vacancies.
- (v) **Negative Marking.** There will be Negative marking in CEE for Soldier General Duty Category. Each question will be graded for Two Marks. Negative marking of minus 0.5 Mark will be awarded for incorrect answers. No Marks will be awarded for answers left blank.
- (vi) CEE for medical Fit candidates will be conducted at Cuttack as per schedule given at Appendix 'A'. Candidates must bring their own writing material and clipboard for CEE.
- (vii) Sealed answer sheets of CEE will be sent from examination hall to Headquarters Recruiting Zone, Kolkata for evaluation and preparation of merit list.
- (viii) **Result.** The result will be declared by Director (Recruiting) within two to three weeks from the date of Exam. Candidates must be report personally to the ARO, Cuttack for declaration of the Result. No result will be communicated on telephone.
- (k) **Despatch.**
- (i) **Selection of candidates will remain PROVISIONAL until all the documents submitted by him during Prelim Documentation Check at Army Recruitment Rally Site are verified and found correct.**
- (ii) **Pre Despatch Validation.** Selected candidates will be required to undergo requisite Pre Despatch Validation Procedures which include Pre Enrollment Verification, Final Document Check and Pre Despatch Physical Measurements & Medical Examination.
- (iii) Candidates are advised to declare in case any police case/ court case exists against them in any civil/ court.
- (iv) In case of Fake/ Forged Documents, FIR for Fraudulent Enrolment by Fake Recruit shall be lodged and such candidates will be handed over to Odisha Police.