



The  
University  
Of  
Sheffield.

## Reference Form for Postgraduate Study.

Confidential

Please photocopy this form as necessary.

Section 1 of this form should be completed by the applicant. The form should then be passed to the referee who is asked to complete the remainder of the form and return it.

### Section 1: To be completed by the applicant

It is important that you provide these details as they are shown in your passport, if you have one.

1. Family Name: \_\_\_\_\_
2. Title: Mr  Ms  Miss  Mrs  Dr  Other
3. Forename(s): \_\_\_\_\_
4. Date of Birth: DD / MM / YYYY
5. Sex: Male  Female
6. Marital Status: Married  Single
7. Nationality: \_\_\_\_\_
8. Department in which you wish to study: \_\_\_\_\_
9. Proposed programme of study: \_\_\_\_\_

Please complete the name of the department to which you are applying in the return address below:

Postgraduate Admissions Secretary

Department of \_\_\_\_\_  
The University of Sheffield  
Sheffield  
S10 2TN  
United Kingdom

### Section 2: To be completed by the referee

The above-named candidate is applying for graduate study at the University of Sheffield and has named you as a referee. We would be grateful if you could provide us with a reference on the academic and general suitability of the applicant to undertake a programme of postgraduate study, either by completing the form overleaf or by submitting a letter of reference. If you choose to submit a letter, please use headed paper and attach it to this form.

Please complete this form as soon as possible, and return it in a sealed envelope, endorsed with your signature over the seal, either to the applicant for return with the application form by mail or, to the return address given in Section 1 above.

Thank you for your assistance.

Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_  
Title: Mr  Ms  Miss  Mrs  Dr  Other  Email: \_\_\_\_\_  
Relationship to applicant: \_\_\_\_\_ Length of time known: \_\_\_\_\_

