



**BHARAT PETROLEUM CORPORATION LIMITED**  
**(A Govt. of India Enterprise)**  
**Refinery , Ambalamugal, Kochi 682302**

**APPLICATION FORM FOR REGISTRATION OF CONTRACTORS**

CATEGORY :.....(Select from Annexure A)

1	Name of the Company	:	
2	Postal Address : Office Telephone No : Office Fax No.: Office Contact Person Mobile No E-mail	: : : : : :	
3	Name of Kochi Representative (if any) Address Telephone/Telex/Fax No Fax No. Mobile No E-mail	: : : : : :	
4	<ul style="list-style-type: none"><li>• Constitution of the firm (Pvt. / Public Ltd. / Partnership / Proprietary)</li><li>• Name of the person(s) holding the Power of Attorney and their present nationality with their liabilities</li><li>• Names of Partners / Directors, their present nationality with their liabilities</li><li>• Partnership deed / Article of Association or Memorandum of Association (<b>Attach Xerox copies</b>)</li></ul>	: : : :	
5	Whether holding valid license for the trade, if so give details ( <b>Documents to be attached</b> )	:	
6	Type of works / trade	:	

7	<p>a) Details of works executed during last 3 years. Please furnish relevant details as per Annexure - B (<b>Attach documentary Proof</b>)</p> <p>b) Details of works in progress Please furnish relevant details as per Annexure - C (<b>Attach documentary proof</b>)</p> <p>c) Details of registration with CPWD/Other Oil Companies/PSUs (<b>Please attach the documents</b>)  Organization  Financial Limit  Category of works</p>	: : : : : : :	
8	Maximum value of single work order which has been completed during the last three years as a prime contractor (PO copy, job completion certificate from employer with job completed value and performance report of the same to be submitted)	:	
9	<p>a. Minimum value of contract you are interested in</p> <p>b. Maximum value of contract you can undertake</p>	: :	
10	List of machinery, tools, equipment, workshop owned	:	
11	ISO 9001/14000 certificate (if, any)	:	
12	<ul style="list-style-type: none"> <li>• Provident fund No (<b>Documents to be attached</b>)</li> <li>• ESIC No. (Documents to be attached)</li> <li>• Sales Tax Registration No (<b>Documents to be attached</b>)</li> <li>• Registration No. under WCT Act along with full address of the sales tax assessing authority under whose jurisdiction the contractor falls (<b>Documents to be attached</b>)</li> <li>• Service Tax Registration (<b>Documentary evidence required</b>)</li> <li>• Service Tax Return for last year (<b>Documentary evidence required</b>)</li> </ul>	: : : : : : :	
13	<p>a) <b>Name of the Bankers</b></p> <p>b) <b>Pl. attach current year solvency certificate (Original or attested by issuing bank)</b></p>	: :	
14	<b>Income Tax Returns for last 3 years along with PAN (Documents to be attached)</b>	:	

15	<p>a) Last 3 year's Turnover</p> <p>Year 2004-2005 : Year 2005-2006 : Year 2006-2007 :</p> <p>b) Last 3 Year's Balance Sheet with Auditor's note,etc <b>(Documents to be attached)</b> :</p> <p>c) Last 3 year's Profit &amp; Loss A/c <b>(Documents to be attached)</b> :</p>	
16	Whether the applicant is already registered in this undertaking? If so, in which class and category <b>(Please attach documentary proof)</b>	:
17	Are the applicant's partners / directors related to any other organization, and if so, please furnish details.	:
18	<p>a) Whether any partner is an ex-employee of our undertaking &amp; if so, give details. :</p> <p>b) Whether you have under your employment dismissed Government servant / employee of BPCL. :</p>	
19	Whether the applicant is connected with any other party already registered with us and if so, give details.	:
20	Details about litigation ( pending as well as settled) if any	:
21	Any other special/relevant information	:

I/we certify that I/we will not get myself/ourselves registered as contractor(s) in the Undertaking under more than one name.

I/ We hereby confirm that the above information is true to the best of my / our knowledge & belief.

I / We also undertake that, if at any stage, the above information are found to be incorrect, the Corporation shall reserve the right to cancel my /our registration, at any time, without notice, at its discretion.

Date :

Place :

Signature of the Proprietor/  
Partner / Authorized representative.

Seal of the Firm

**NOTE : Non-submission of any of the documents as mentioned in the application form or incomplete form may lead to summarily rejection.**