



Recruitment of officials on contract basis in pay-scale

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India, is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic, sincere and hard working qualified professionals for its various projects:

VC No.	Title of position	Number of posts
37/17	Contract Manager	1
38/17	Resident Engineer (Civil)	3
39/17	Quality Expert (Civil)	1
40/17	Labour Protection Specialist	1
41/17	ARE Labour issue	1
42/17	ARE PSC Sleeper plant	5
43/17	ARE Bridge	6
44/17	ARE Bridge	3
45/17	ARE Safety (Civil)	1
Total		22

(ARE = Assistant Resident Engineer)

Category wise bifurcation is as under:

UR	OBC	SC	ST	Total
13	5	3	1	22

Age Limit

Maximum Age	Cut-off date for calculation of age
55 years	01.03.2017

Age limit can be relaxed by a maximum of 3 years in deserving cases and having sound health.

Nature & Period of Engagement

The appointment shall be purely on contract basis initially for a period of **two years**, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

Note:

- i. The posting of candidates can be anywhere within the jurisdiction of WDFC (Dadri-Rewari to JNPT Mumbai)
- ii. The actual deployment will be subject to approval of CV by DFCCIL

The tentative place of posting for various vacancies is indicated as under (However, candidates are liable to be posted anywhere in India as per company requirements):

VC No.	Title of position	Likely place of posting
37/17	Contract Manager	Vadodra
38/17	Resident Engineer (Civil)	Vadodra/ Surat/ Valsad/ Jaipur
39/17	Quality Expert (Civil)	New Delhi
40/17	Labour Protection Specialist	New Delhi
41/17	ARE Labour issue	New Delhi
42/17	ARE PSC Sleeper plant	Any place in WDFC corridor
43/17	ARE Bridge	Any place in WDFC corridor
44/17	ARE Bridge	Any place in WDFC corridor
45/17	ARE Safety (Civil)	New Delhi

Essential Qualifications & Experience

VC No.	Title of position & Pay Scale (₹)	Minimum Educational Qualification	Minimum post Qualification Experience
37/17	Contract Manager Sr. Deputy General Manager (32, 900-58000)	Full Time First Class Degree in Civil Engineering	The candidate should have experience of working in infrastructure projects like Railways/Highways/Metro for at least 12 years out of which atleast 6 years should be in same/ similar position i.e. middle/senior management level with experience in handling Contracts/quality issues /project execution.
38/17	Resident Engineer (Civil) Sr. Deputy General Manager (32, 900-58000)	Full Time First Class Degree in Civil Engineering	The candidate should have experience of working in infrastructure projects like Railways/Highways/Metro for at least 12 years out of which atleast 6 years should be in same/ similar position i.e. middle/senior management level with experience in handling Contracts/quality issues /project execution.
39/17	Quality Expert (Civil) Sr. Deputy General Manager (32, 900-58000)	Full Time First Class Degree in Civil Engineering	The candidate should have experience of working in infrastructure projects like Railways/Highways/Metro for at least 12 years out of which atleast 6 years should be in same/ similar position i.e. middle/senior management level with experience in handling Contracts/quality issues /project execution.
40/17	Labour Protection Specialist Sr. Deputy General Manager (32, 900-58000)	Full Time First Class Masters Degree	The candidate should have at least 12 years experience in civil works and minimum 6 years of experience in the field of Labour Protection/ Labour Issues/ labour laws preferably in infrastructure projects like Railways/Highways etc.
41/17	ARE Labour issue Manager (24,900-50,500)	Full Time First Class Masters Degree	The candidate should have at least 8 years experience in civil works and minimum 3 years of experience in the field of Labour Protection/ Labour Issues/ labour laws preferably in infrastructure projects like Railways/Highways etc.

42/17	ARE PSC Sleeper plant Manager (24,900-50,500)	Full Time First Class Degree in Civil Engineering OR Full Time First Class Diploma in Civil Engineering	For Degree holders : The candidate should have at least 8 years work experience in civil works out of which 3 years should be in PSC construction or similar field. For Diploma holders. The candidate should have at least 14 years work experience in civil works out of which 8 years should be in PSC construction or similar field.
43/17	ARE Bridge Manager (24,900-50,500)	Full Time First Class Degree in Civil Engineering OR Full Time First Class Diploma in Civil Engineering	For Degree holders: The candidates should have experience of at least 8 years in infrastructure projects like Railways/Highways/Metro out of which 3 years should be in execution of Major bridges. For Diploma Holders: The candidate should have experience of at least 14 years in infrastructure projects like Railways/Highways/Metro out of which 8 years should be in execution of Major bridges.
44/17	ARE Bridge Manager (24,900-50,500)	Full Time First Class Degree in Civil Engineering OR Full Time First Class Diploma in Civil Engineering	For Degree holders: The candidates should have experience of at least 6 years in infrastructure projects like Railways/Highways/Metro out of which 3 years should be in execution of Major bridges. For Diploma Holders: The candidate should have experience of at least 12 years in infrastructure projects like Railways/Highways/Metro out of which 6 years should be in execution of Major bridges.
45/17	ARE Safety (Civil) Manager (24,900-50,500)	Full time First Class Degree in Civil Engineering OR Full time first class Diploma in Civil Engineering	For Degree Holder: The candidate should have experience of at least 8 years in infrastructure projects like Railways/Highways/Metro out of which 3 years should be in dealing safety issues in construction projects. For Diploma Holder: The candidate should have experience of at least 14 years in infrastructure projects like Railways/Highways/Metro out of which 8 years should be in dealing safety issues in construction projects.

Reserved category candidates (SC/ST/OBC/PWD) should have at least 50% marks in Minimum Qualification for consideration against reserved posts.

Experience shall be calculated as on 01.03.2017.

Note for Educational Qualification:

The candidate should possess full time Degree/ Diploma (as applicable) approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree/ Diploma (as applicable) by Govt. of India, shall also be accepted.

Remuneration

The selected candidates would be paid Basic pay and DA, fixed/variable allowances as applicable in the scale, HRA/Lease, Contribution to PF, Gratuity as per Gratuity Act. Other benefits would be as under:

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| <ul style="list-style-type: none"> a) Leaves as per leave rules. b) Maternity Leave/ Paternity Leave c) Medical facility. d) Accident/Death Insurance. e) Leave Encashment | } | As per company rules applicable to Contract employees. |
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The approximate emoluments for above posts for posting in Delhi/ Gurgaon is as under:

S No	Post Level	Approximate emoluments
1	Sr. DGM	14.5 LPA
2	Manager	10.5 LPA

Remuneration mentioned above is only indicative. Actual remuneration shall depend upon place of posting and other terms & conditions of appointment.

Relaxations & Concessions

Reservation/ relaxation/ concessions to SC/ST/OBC (NCL)/PWD/ Ex-SM/ J&K Domicile would be provided as per extant Govt. orders.

Relaxation in upper age limit to OBC (NCL)/ SC/ ST candidates shall be provided against reserved posts as per extant Govt. orders.

PWD candidates suffering from not less than 40% of the relevant disability shall only be eligible for the benefit of PWD. Such PWD candidates shall be eligible for relaxation of 10 years in upper age limit.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post are as under:

S. No.	Categories for which identified	Functional Classification	Physical Requirements
1	Locomotor disability	OA, OL	S, ST, BN, W, SE, MF, C & RW
2	Hearing impairment	HI	

Functional Classification:-

Code	Functions
OL	One leg affected (R or L)
OA	One arm affected
HI	Hearing Impaired

Physical Requirements:

Code	Physical Requirements
S	Work performed by sitting (on bench or chair)
ST	Work performed by standing
SE	Work performed by seeing
RW	Work performed by reading and writing.

BN	Work performed by bending
MF	Work performed by manipulation by fingers
C	Work performed by communication
W	Work performed by walking

Selection Process

The company reserves the right to shortlist suitable number of eligible candidates for selection, based upon scrutiny of documents; their eligibility and other shortlisting criteria.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Candidates have the option to appear for interview either in Hindi or English.

Venue & Time

Date, time and details of venue of the selection shall be communicated to shortlisted candidates.

Fees

No fee is to be paid for applying to the said post.

How to Apply

- 1. Before applying candidates should ensure that they satisfy the necessary conditions and requirements of the position.**
- Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, <http://www.rites.com>.
- While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. Note down this "Registration No." and quote it for all further communication with RITES Ltd.
- A copy of this online **APPLICATION FORM** containing the registration number is to be printed, signed, and furnished alongwith **SELF-ATTESTED HARD COPIES** of the following documents in the given order only (from top to bottom):
 - 2 recent passport size colour photographs
 - High School certificate for proof of Date of Birth
 - Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)
 - SC/ST/OBC Certificate in the prescribed format by Govt. of India (if applicable)
 - Proof of Identity & Address (Passport, Voter ID, Driving Licence, Aadhaar Card etc)
 - PAN Card
 - Proof of different periods of experience as claimed in the Application Form (if applicable)
 - Any other document in support of your candidature
 - PWD Certificate as per latest format (if applicable).

Application Form along with above documents are to be sent through post to "**Assistant Manager (P)/Rectt., RITES Ltd., RITES Bhawan, Plot No.1, Sector-29, Gurgaon – 122001, Haryana**"; **within the date specified for the purpose.**

- Please attach copies of experience certificates from your previous employment in respect of claims made by you in your application. In respect of current employment, **experience certificate/ joining letter along**

with last months' salary slips, or, Form 16 and other documents which clearly prove your continuity in the job are to be attached. In case your claim is not established from the proofs submitted by you; your application is liable to be rejected. Please check your claims and certificates submitted by you carefully. Incomplete application, or, insufficient proof would entail rejection of your application. No claims would be entertained at a later stage.

6. Community certificate (SC/ST/OBC) should be in the format prescribed by Government of India only. OBC candidates included in the Central List with certificate not more than 12 months old (with clear mention of candidate not belonging to "Creamy Layer") in the GOI prescribed format only will be considered for the posts reserved for OBC.
7. The candidates are also advised to keep a copy of Application Form submitted with them and to carry the same at the time of the Interview (if called).
8. **Candidates who have registered online but whose physical application along with aforesaid documents is not received by the due date, their candidature may not be considered.** The company reserves the right to consider only such applications which are received in physical format by the prescribed date.
9. The **original testimonials/documents along with one self-attested copy** will have to be produced by the candidate(s) at the time of interview (if called).
10. Applications received after the last date of receipt of Application Form and documents shall be rejected. RITES Ltd. does not bear any responsibility for any delay in post/courier for any reason whatsoever.
11. Departmental Candidates of RITES are required to apply online and submit their hard copy through proper channel.
12. Candidates working in Government Departments/ PSU are required to apply through proper channel. The candidates who apply directly would have to bring NOC from their employer at the time of Interview (if called).
13. Candidates not fulfilling the minimum laid down criteria advertised with respect to educational qualifications, age, and experience for selection to the respective post, would not be able to register online.
14. Candidates should submit only single online application for one VC No. and application once submitted cannot be altered. However, candidates wishing for more than one VC No. will have to apply separately for each VC No. and appear for selection as per schedule mentioned. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.
15. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.

General Instructions

1. The number of vacancies can vary.
2. The period of training/trainer/apprenticeship shall not be counted towards post qualification experience.
3. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate. Candidates are advised to periodically check the site for updates.
4. No train/bus fare / TA / DA shall be payable.

Communication with RITES

All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. REGISTRATION/ROLL NO.
- iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iv. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED** to.

Queries should be sent to rectt@rites.com.

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM on working days (Monday to Friday). **Queries related to information already provided above shall not be attended.**

Important Dates

S. No.	Particular	Date
1	Start date of online registration	29.03.2017
2	Last date of online registration	19.04.2017
3	Last date for receipt of hard copy of document	27.04.2017
4	Tentative date of Interview	To be notified later

