

- (3) भारतीयविश्वविद्यालय संघ द्वारा आयोजित संसदीय कार्य मंत्रालय, भारत सरकार द्वारा आयोजित राष्ट्रीय प्रतियोगिताओं में –
- (क) व्यक्तिगत प्रतियोगिता में प्रथम, द्वितीय, तृतीय स्थान प्राप्त करने वालों को – 15 प्रतिशत
- (ख) प्रथम, द्वितीय अथवा तृतीय स्थान अर्जित करने वाली टीम के सदस्यों को – 12 प्रतिशत
- (ग) क्षेत्र का प्रतिनिधित्व करने वाले प्रतियोगी को – 10 प्रतिशत
5. भारत एवं अन्य राष्ट्रों के मध्य यूथ अथवा साइंस एवं कल्चरल एक्सचेंज प्रोग्राम के तहत (विज्ञान/सांस्कृतिक/साहित्यिक/कला क्षेत्र में) चयनित एवं प्रवास करने वाले दल के सदस्य को – 10 प्रतिशत
6. छ.ग.शासन/म.प्र.से मान्यता प्राप्त खेल संघो द्वारा आयोजित राष्ट्रीय प्रतियोगिता में–
- (क) छ.ग./म.प्र. का प्रतिनिधित्व करने वाली टीम के सदस्य को – 10 प्रतिशत
- (ख) प्रथम, द्वितीय, तृतीय स्थान प्राप्त करने वाली छ.ग. की टीम के सदस्य को – 12 प्रतिशत
7. जम्मू काश्मीर के विस्थापितों तथा उनके आश्रितों को – 01 प्रतिशत

8 विशेष प्रोत्साहन :

- (क) छत्तीसगढ़ राज्य एवं महाविद्यालय के हित में एन.सी.सी./खेलकूद को प्रोत्साहन देने के लिये एन.सी.सी. के राष्ट्रीय स्तर के सर्वश्रेष्ठ कैंडेड्स तथा ओलम्पियाड एथियक स्पोर्ट्स अथारिटी ऑफ इंडिया द्वारा राष्ट्रीय एवं अंतर्राष्ट्रीय स्तर पर आयोजित खेल प्रतियोगिता में भाग लेने वाले विद्यार्थियों को बगैर गुणानुक्रम के आगामी शिक्षा सत्र में उन कक्षाओं में प्रवेश दिया जाए जिनकी उन्हें पात्रता है। बशर्ते कि–
- (1) इस प्रकार के प्रमाण पत्रों को संचालक, खेल एवं युवक कल्याण छ.ग. शासन द्वारा अभिप्रमाणित किया गया हो एवं
- (2) यह सुविधा केवल उन्हीं अभ्यर्थियों को मिलेगी जिन्होंने निर्धारित समयावधि के अंतर्गत अपना अभ्यावेदन महाविद्यालय में प्रस्तुत किया है। परन्तु इस प्रकार की सुविधा दूसरी बार प्राप्त करने के लिए उन्हें उपलब्धि पुनः प्राप्त करना आवश्यक होगा।
9. प्रथम वर्ष में प्रवेश हेतु स्कूल स्तर के पिछले 4 क्रमिक सत्र तक के प्रमाण पत्र स्नातकोत्तर प्रथम या विधि प्रथम वर्ष में प्रवेश हेतु विगत तीन क्रमिक सत्र तक के प्रमाण पत्र अधिभार हेतु मान्य किये जायेंगे। स्नातक द्वितीय, तृतीय एवं स्नातकोत्तर द्वितीय में प्रवेश पूर्व सत्र के प्रमाण पत्र अधिभार हेतु मान्य होंगे।

(E) ATTENDANCE

For appearing at an examination of the Bilaspur University, Bilaspur, 75% attendance in classes is compulsory. In subjects, with both theory and practical, **75% attendance in each** shall be required.

- i) **Blood Group:** Students are required to furnish information on their respective blood group before taking admission in any School of Studies.
- ii) **Change of Subject:** If a student wants to change from one School of Study to another or wishes to change his / her subject, he / she can do so with permission from both the old and new Schools of studies. But any such interdepartmental subject change cannot be possible after 14th August.

(F) UNIVERSITY LIBRARY (In the Process of establishment)

Including the books of almost all subjects, it has many encyclopedias and dictionaries of world repute, old Gazetteers, World Bank Reports and Census Reports. Good quality general knowledge books catering to the demands of various competitive examinations are available. The Library functions under the guidance of Library Committee.

1. **WORKING HOURS:** From 10.00 am. To 05.30 p.m.
2. **ELIGIBILITY FOR MEMBERSHIP:** Any of the following can be a member of the library :
 - a) Permanent teachers of the colleges affiliated to this University.
 - b) The post graduate student of the colleges of Raipur city affiliated to this University.
 - c) Teachers of the SoS of the University, employees, students and officers of the University.
 - d) Research students (Boys & Girls) registered with this University.
 - e) Retired teachers of the University on payment of security fee.
3. **PROCESS OF MEMBERSHIP:** Necessary conditions for membership of the library are as follows :
 - a) All must apply for membership in the prescribed form.
 - b) The Head of the SoS must give the certificate of permanent employment of the teachers of the SoS in the prescribed form.
 - c) Bonafide / regular student of the SoS must submit the identity card countersigned by the Head.
 - d) Receipt for payment of necessary fee must be shown to the library / institution.

4. **FINE :** Student / Research students have to pay a fine of Rs. 1.00 per day for each book (Volume / part) for keeping it longer than the fixed date :
5. **FACILITIES :** Necessary conditions for membership of the library are as follows :
 - a) Text-Books, Encyclopedia, Dictionaries, Gazetteer, Census, Research Journals, World-Bank Publication etc.
 - b) Photocopy
 - c) Under UGC Infonet e-Library Consortia. There is Internet and more than 7500 On-line research Journals in the Library.

(G) OTHER INFORMATION:

- i) **Session:** The current academic session shall commence from July 2015.
- ii) **Medium of Instruction and Examination:** The Medium of Instruction and examination will be English / Hindi.
- iii) **Identity Card:** It is necessary for every student of the Schools of Studies of this University to keep the identity card. It must be with them during the time of any meeting, conference and the working hours of their School of Studies. The identity card can be available from the Head of the Department of the School of Studies and be attested by the Proctor.
- iv) **Extra-curricular activities:** There is provision for extra-curricular and other activities in the Schools of Studies for the all round development of the students.
- v) **N.S.S:** The National Service Scheme (NSS) unit functions in the SoS of the University under which 75% students shall be recruited. Those students who have completed 240 hours of NSS work in course of two years and University has issued certificates to them, their eligibility for admission shall be determined by adding 3% of attendance.
- vi) **Cells for grievance / harassment problems:** The cell was established with committee members.
- vii) **Gold Medal:** Separate Gold medals are yet to be instituted in the school of studies (University) for the best performance given by the student in Examination of the course run by that School of studies.
- viii) **Lecture Series:** Lectures will be organized by the University inviting eminent person of national repute to enhance the knowledge in the domain of different subject / issues.
- ix) **IQAC:** An internal quality assurance cell to be established in the University. The quality of teaching, research and administration is monitored as per the requirement of NAAC.

3. GENERAL COURSE OFFERED IN THE VARIOUS DEPARTMENTS (Under Choice Based Credit System)

S. No.	Name of Departments	Name of the course	Duration	No. of Seats	Min. Qualification	Selection Process	Tuition Fee
1	Computer Science & Application	B.Sc. & M.Sc. Five Years Integrated Course	05 Years (10 Semesters)	40	Higher Secondary having Physics, Chemistry, Mathematics with 45% marks	Entrance Exam Cum Merit	5000.00 per sem. Upto sixth sem. & 6000.00 per sem. from 7 th sem. To 10 th semester.
2	Food Processing and Technology	B.Sc. & M.Sc. Five Years Integrated Course	05 (10 semesters)	30	Higher Secondary having Chemistry with 45% Marks	Entrance Exam Cum Merit	15000.00 per semester
3	Hotel Management and Hospitality	Bachelor in Hotel Management (B.H.M.) Three years Degree Course	03 Years (06 Semesters)	30	Higher Secondary in any stream with 45% marks	Entrance Exam Cum Merit	15000.00 per semester
4	Microbiology and Bio-informatics	M.Sc. Two Years Post Graduate Course	02 Years (04 Semesters)	30	Graduate in any Bio-group with 45% marks	Entrance Exam Cum Merit	15000.00 per semester
5	Commerce & Financial Studies	B.Com. & M.Com. Five Years Integrated Course	05 Years (10 Semesters)	50	Higher Secondary with 45% marks.	Entrance Exam Cum Merit	3000.00 per semester.

Note: SC / ST candidates will get relaxation in minimum eligibility marks as per the Govt. of Chhattisgarh.

4. FEE STRUCTURE (Tuition fee in Page 19)

(Additional fee excluding Tuition Fee)

A)	Laboratories Fee to be paid at the time of Admission	1 st Semester	From 2 nd Semester onwards
	i) Student of 05 years integrated Course in Food processing and Computer Science, 03 years degree course in Hotel Management and 02 years P.G. Course in Microbiology & Bio-informatics.	1500.00 Per semester	1500.00
	ii) Student of Five years integrated course in Commerce and Finance Studies.	500.00 Per semester	500.00
B)	Other Fees payable at the time of admission		
	i) Migration Fee ((One-time payment) for students coming outside of C.G. State)	220.00	-
	ii) Enrolment / Registration Fee	55.00	-
	iii) Admission Fee.	110.00 Per semester	110.00
	iv) Library Caution Money (One-time payment)-Refundable	550.00	-
	v) Library Semester Fee	110.00 Per semester	110.00
	vi) Amalgamated Fund	65.00 Per annum.	-
	vii) University Administrative Fee	55.00 Per semester.	55.00
	viii) Physical Education Fee.	120.00 Per semester.	120.00
	ix) Students' Aid Fund	10.00 Per semester.	10.00
	x) Identity Card Fee (One-time payment)	50.00	-
	xi) Annual Magazine Fee	30.00	-
	xii) Laboratories Caution Money (In which there is practical exam)- Refundable and One-time payment	400.00	-
	xiii) Study tour / Excursion fee (If department does not have such tour the fee will be refunded.)	1000.00 per annum	-
	xiv) Fee for Transfer Certificate (One-time fee)	25.00	-
	xv) Library Development Fee.	110.00 Per semester.	110.00
	xvi) Student Council / Union Fee.	5.00 Per annum.	-
	xvii) Medical Insurance	100.00 Per annum.	-
	xviii) Alumni Fee. (One-time payment)	50.00 Per annum.	-
	Total	4570.00 3170.00 (For Commerce)	2015.00 1015.00

- Student registered with this University need not to pay registration fees.
- If department does not have study tour/Industry visit the fee will be returned.
- A candidate can apply at a time in not more than two departments. Candidates who want to apply for more than one subject should apply in separate form indicating preference. For the second preference admission test will be conducted separately in the same venue.
- Candidate applying for admission in the respective Department of Bilaspur University must purchase prospectus.
- **Inter departmental Transfer:** Inter departmental transfer after admission may be allowed if seats are vacant and fees is to be paid for that course.
- University has introduced semester system and Choice Based Credit System (CBCS).
- Students seeking admission from other Colleges/University other than Bilaspur University should submit migration certificate within 3 months of their admission.

PAYMENT OF FEES:

All payments including one time fees and refundable deposit shall be made at the time of admission. For subsequent year/s fees shall be paid at the commencement of academic year. Fees shall be paid at the State Bank of India / Union Bank of India/ Challan.

Late admission fees: 100.00 (fixed)

A student whose name has been struck off from the rolls of the University for any reason may be readmitted on the recommendation of the Head/Dean of the School Concerned and with the approval of competent authority on payment of requisite fees along with Rs. 100.00 as re-admission fees.

Whenever a student proposes to withdraw from the University, he/she will submit application to the Registrar through the Head of the Department intimating the date of his/her Withdrawal. If he/she fails to do so, his/her name shall continue to be kept on rolls in the University. A student who wishes to withdraw his/her name from the roll of the University after commencement of class shall be permitted and refund of refundable deposit only.

5. CHOICE BASED CREDIT SYSTEM (CBCS)

Main Features

a) The Masters Degree / Integrated UG/PG Programmes in the departments under different Schools in the University are full time courses of study spread over a period of four/six/eight/Ten academic semesters of two/three/four/five academic years. These courses cannot be combined with any other full-time or part time post graduate/undergraduate/integrated course offered by the University except those which may be designed by the University for the post-graduate/undergraduate/integrated students of the University. Choice based optional papers and open courses may be opted in this system.

b) The term “CREDIT” refers to the weightage given to a course, usually in relation to the instructional hours assigned to it.

For instance,

For each paper of 100 marks:

5 credits for 5 contact hours per week, 50 contact hours per semester

4 credits for 4 contact hours per week; 40 contact hours per semester

3 credits for 3 contact hours per week, 30 contact hours per semester

c) For each 100 marks course, credits shall be of 5 for 5 units of the course designed so that for each semester of 500 marks total credits shall be 25 and for full P.G, course of 2000 marks, total credits be 100.

d) Similarly for each semester of 800 marks total credit will be 40 and for full PG course of 3200 marks, total credit will be 160 and so on.

e) For undergraduate courses like B.Tech, B.Sc, B.Ed, BVA and any such similar courses of 4 years duration of eight semesters, total credit will be calculated on the basis of 5 credits per course of 100 marks.

f) For five year integrated courses (3 year Bachelor degree and 2 year post graduate degree) in the department of Computer science, Hotel Management and Food Processing & Technology total credit will be calculated on the basis of 5 credits per course of 100 marks.

g) For 5 year integrated course of B.A.L.L.B. Hons in the department of Law which is of 10 semesters, total credits will be calculated on the basis of 5 credits per course of 100 marks.

However the total credit to be assigned in different programmes/courses may vary in post-graduate/undergraduate/integrated courses as per the requirement of the course concerned and also as per instructions of different regulatory bodies like UGC, AICTE, and NCTE etc.

6. IMPORTANT RULES FOR GUIDANCE OF STUDENTS

Conduct, Discipline, Attendance and Evaluation of Students of PG/Integrated and other Courses.

- Each Student, with respect to his/her work in the course as well as his/her general conduct in the University shall remain under the control of the respective School and the Department and shall be guided by the disciplinary Code of the University.
- A student must have attended a minimum of 75% of lectures, seminars, tutorials organized by the department during a semester to be eligible to appear at the end-semester examination.
- The Students who are not registered with Bilaspur University should submit duly filled in application form for registration within 3 months from the date of admissions. The Students who have passed their qualifying last examination from other University or Board must submit their original Migration/ No objection Certificate from the concerned University/Board along with the application for registration.
- There shall be an end semester examination and also continuous sessional evaluation for each course of study. Unless otherwise mentioned, 75% of the total weightage of marks will be assigned to an end semester examination and 25% will be reserved for continuous sessional assessments during the semester. A student shall be required to pass the sessional assessment (40%) criterion to be eligible for end-semester examination in each subject.
- Evaluation of continuous sessional work shall be made based on students performance in (i) Tests organized for this purpose by the department (ii) written assignment and or Seminar, field work, industrial training etc.
- The marks for sessional test, as moderated and approved by the Departmental Examination committee, shall be made known to the students within 10 days of conduct of the test. Students may discuss and seek any clarification if any, about their performance in sessional tests from the Head, who shall be the ex-officio Chairman of the Departmental Examination committee, after the declaration of the test results.

Students of Integrated courses will not be eligible for admission in 7th Semester till they complete all the courses upto 6th semester, as per the rules of the University.

- A Student, who does not clear a course, owing to failure to pass or to appear in sessional work and/or end semester examination, will have to clear the course in the immediate next opportunity. Under no circumstances will a student be allowed to carry more than three backlog courses to the next opportunity. A Student has to get minimum of 4.0% of sessional marks in each course to be eligible for appearing in the end semester examination.
- Ordinarily a post graduate/ Graduate/Five year Integrated Post graduate student should complete all courses during the period of 4, 6 and 10 Semester. However, a student may be allowed to participate in the academic programme up to maximum of 8, 12 and 20 Semesters.
- No Candidate shall normally be allowed to appear in any course examination more than twice and no candidate shall be allowed to appear in any course examination beyond the permitted number of semesters, stated here in before counted from his/her first admission to the programme.

7. CODE OF CONDUCT FOR STUDENTS OF THE UNIVERSITY

Bilaspur University is newly established, therefore, students enrolled at Bilaspur University must recognize their responsibilities to this University, to the teachers, to the officials and to fellow students bearing in mind the prestige and the reputation of the Institution. Failure to maintain appropriate students of conduct, decency and decorum would warrant disciplinary action.

- 75% attendance is compulsory to all the students. A student shall be considered to have satisfied the requirement of attendance for appearing the semester end examinations, if he/she has attended not less than 75% of the number of classes held up to the end of the semester including tests, seminars, practical's etc.
- However, there is provision for condonation of attendance for the students those who have put up the attendance between 60% and 74% on medical grounds on production of medical certificate.
- If a student represents his/her Institution, University, State of Nation in sports, NCC, NSS or cultural or any other officially sponsored activities, he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 20 days participated subject to a maximum of 20 days in a semester based on the specific recommendations of the Head, Department concerned.
- A student who does not satisfy the requirement of attendance shall not be permitted to take internal assessment as well as the semester end examination.
- Any problem related to student must be processed through the DSW or Head of the department or the Deans of the schools. Who/se copy may also be forwarded to the Proctor and the student's council.
- In order to qualify for the master's degree, a candidate must have secured at least 40% marks or equivalent grade in the course.
- A. Successful candidate shall be awarded grade on the basis of CGPA (Cumulative Grade Point Average) scoring under CBCS (Choice Based Credit System). The details of regulation for CBCS are available separately.
- Student should not possess mobile phones/pagers/any other electronic device for communication in the class room/seminar halls/library/any other place of academic interest within the University.

- If students have grievances, they are to register their grievances through the Grievance Redressal committee of the University. Students are prohibited from approaching any outside agency regarding their grievances.
- Consequent upon the order of the Hon'ble Supreme Court of India on curbing Ragging in education institutions, it has been decided that, if any incident of ragging comes to the notice of the Authority, the concerned student shall be given adequate opportunity to explain and if his/her explanation is not found satisfactory, the authority will expel him/her from the University.

MISCONDUCT

Student misconduct includes but is not limited to the following:-

1. Disruption of classroom activities or hindering the learning of other students anywhere in the University.
2. Cheating on assignment or examinations.
3. Behavior, which interferes significantly with the normal operation of the University, disrupts education, Challenges the health or safety of staff or students or causes disfiguration or damage to the property of the University or belongings of staff members of students.
4. Possession and or use of intoxicating beverages / Gutka on campus.
5. Falsification of documents or the supply of false information in order to obtain admission, the possession of weapons.
6. Possession of illicit drugs in the campus.
7. Failure to return loaned materials to settle debts with the University.
8. Disobeying any instructions of any kind issued by the Registrar, Head of the department or any authority empowered by the VC to make decisions regarding matters related to students.
9. Bringing the University in to disrepute to the Society by any action/behavior/instigation with a proven intention to tarnish the image of the University.

Failure to adhere to the guidelines as above shall invite strict disciplinary action which may lead up to expulsion from the University. Besides all the students of various courses shall have to abide by rules and regulations of the University which might be adopted from time to time.

8. RAGGING IN ANY FORM IS AN OFFENSIVE

Ragging may include:

Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehension or fear in a fresher, or asking the applicants to do any act or perform something which such an applicant will not do in the ordinary course and which causes him/her shame or embarrassments or danger to his/her life.

The Karnataka Education Act, 1983 (Karnataka Act No. 1 of 1995) Section 2 (29) defines ragging as : “causing, inducing, compelling or forcing an applicant, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or forbear from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force.”

Ragging is found to take the following forms (the list is only indicative and not exhaustive)

Crisp Orders :

- to address senior “Sir”
- to perform mass drills
- to copy class notes for the seniors
- to serve various errands
- to do menial jobs of the seniors
- to ask/answer vulgar questions
- to look at pornographic pictures to “shock” the fresher out of their innocence”
- to force to drink alcohol, scalding tea, etc
- to force to do acts with sexual overtones, including homosexual acts
- to force to do acts which can lead to physical injury/mental torture or death
- to strip, kiss, etc
- to do other obscenities-

It can be seen from the above that most of them, except the first few, constitute perverse forms of ragging.

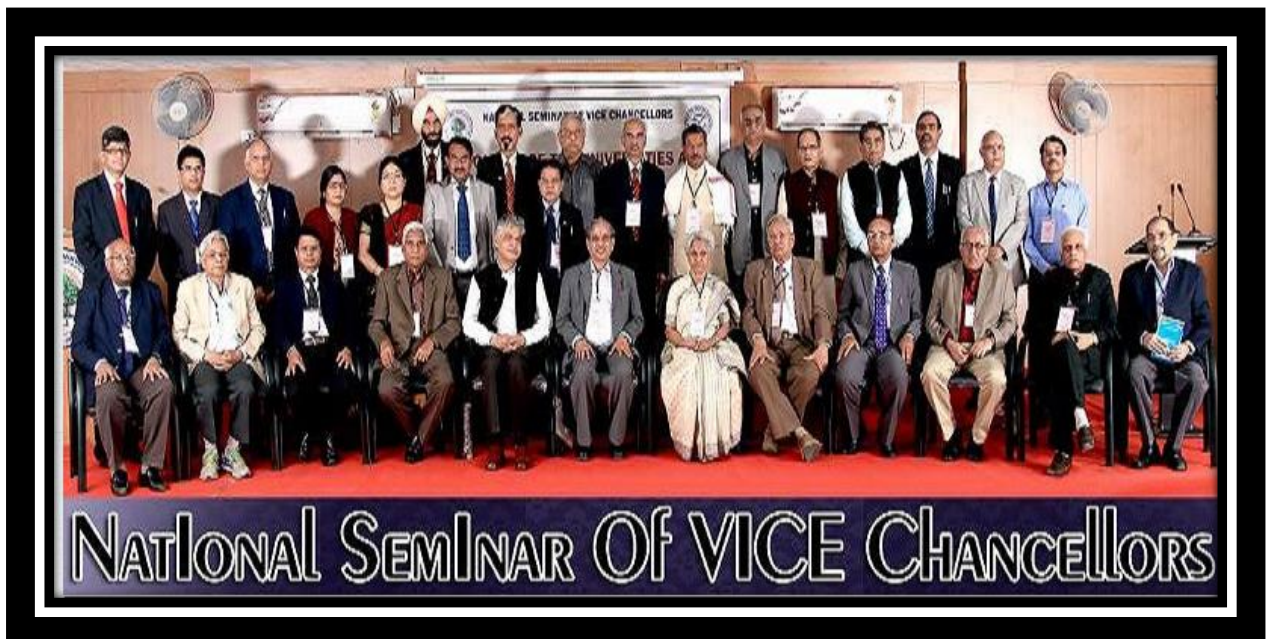
Punishment for those who are found guilty of participation in or abetment of ragging:

1. Cancellation of admission
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits
4. Debarring from appearing at any test/examination or other evaluation process
5. With holding results
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Rustication from the institution
8. Fine upto Rs. 25,000/-









Recognized by UGC



Recognitions of Chhattisgarh Govt.



Member of AIU.



BILASPUR UNIVERSITY, BILASPUR (C.G.)

(A state University established by Chhattisgarh Act No. 07, 2012)

OLD HIGHCOURT BUILDING, GANDHI CHOWK, BILASPUR- 495001 (C.G.)