

**OFFICE OF THE REGISTRAR:: ASSAM AGRICULTURAL UNIVERSITY**

**JORHAT-785013**

No. 2.1(14) A-RG/2016-17/ \_\_\_\_\_

Dated \_\_\_\_\_/2017.

**Advertisement No. 1/2017**

Applications are invited from Indian citizens for direct recruitment for the posts of Director, Extension Education Institute (N.E. Region); Agricultural Engineer under AICRPDA; Asstt. Research Engineer and equivalent position under AICRP on PHET; Research Engineer under AICRP on FIM; Senior Scientist & Head and Subject Matter Specialists under KVKs; Assistant Prof. (Ad-hoc) under the College of Fisheries Science and Jr. Administrative Assistant. The positions, requisite qualifications and other terms of reference are available in the University website, [www.aau.ac.in](http://www.aau.ac.in). The interested and eligible candidates may download the relevant materials and apply in prescribed formats. The applications completed in all respect should reach the office of the Registrar, Assam Agricultural University, Jorhat on or before **May 17, 2017**.

Sd/- A.K. Saikia, ACS,  
Registrar,  
Assam Agricultural University,  
Jorhat-785013.

**Memo No. 2.1(14) A-RG/2016-17/ 501- 550**

**Dated 12/04/2017.**

***Copy forwarded for information and necessary action to :***

1. The P.S. to the Vice-Chancellor, AAU, Jorhat.
2. The Advertising Manager, M/S Adwell Advertising Services, Jail Road, Jorhat. He is requested kindly arrange to publish the Advertisement No.4/2016 in one issue of the news papers viz. (1) The Dainik Janambhumi, Jorhat, (2) The Assam Tribune Pvt. Ltd., Tribune Building, Guwahati-781 003 and (3) The Telegraph : Kolkata Edition, and submit the bills in triplicate along with the paper cutting of the Advertisement to the undersigned, AAU, Jorhat for payment in due course.
3. The Director of Research (Agri.)/(Vety.)/Extension Education/Physical Plant/Students' Welfare/Post Graduate Studies, AAU, Jorhat/ Khanapara, Guwahati-22
4. The Dean, Faculty of Agriculture/Veterinary Science/Home Science, AAU, Jorhat/ Khanapara, Guwahati-22.
5. The Dean in-charge, College of Fisheries Science, AAU, Roha, Nagaon.
6. The Comptroller, AAU, Jorhat.
7. The Chief Librarian, AAU, Jorhat
8. The Assoc. Dean, Biswanath College of Agriculture/ Lakhimpur College of Veterinary Science, AAU, Biswanath Chariali, Sonitpur/ Azad, North Lakhimpur.
9. The O.S.D. College of Horticulture/College of Sericulture.
10. All Chief Scientists/Programme Co-ordinators, AAU Outstations.
11. The Joint Registrar, AAU, Jorhat/Khanapara, Guwahati-22.
12. Dr. A. Saikia, Professor & Web Master, Deptt. of Horticulture, AAU, Jorhat. He is requested to upload the Advertisement (enclosed) in AAU website.
13. Office order Book/Concerned file.

Registrar  
Assam Agricultural University  
Jorhat-785 013

## Reference

**1. Name of the Post- Director of Extension Education Institute (N.E. Region),  
under Assam Agricultural University**

**No of Post – 1( One)**

**Scale of Pay : Pay Band Rs. 37,000/- .... Rs. 67,000/- + AGP Rs. 10,000/-**

Essential Qualification :

- i) A First or high Second Class Master's Degree in Agriculture and Allied Sciences from a recognized University.
- ii) Ph.D. in Agriculture Extension/Extension Education from a recognized University.
- iii) 10 (ten) years experience in teaching/training/field experience in Agric./rural development/management, out of which 5(Five) years should be in the scale of Rs. 37,400/-..... Rs. 67,000/- + AGP 9000/- or equivalent.

Desirable Qualifications:

- i) Flair for teaching & training & aptitude for team work.
- ii) Post-graduate degree in Management.

Age Limit: Not more than 60 years on the date of closing

**2. Name of the post : Agric. Engineer under AICRPDA Centre,  
Biswanath College of Agriculture.**

**(a) No. of Post : 1 (One)**

**(b) Scale of Pay : Rs. 15,600/- ....Rs. 39,100/- + A.G.P. 6000/-**

© Essential qualifications :

- Passed Bachelor's Degree in Agricultural Engineering as relevant to the requirement of the post.
- Secured minimum 55% marks or minimum Cumulative Grade Point Average (MCGPA) of 3.00 in 4 point scale or 7.00 in 10 point scale at the Master's degree level in disciplines of Agricultural Engineering as relevant to the requirement of the post from an Indian university or a foreign university.

**Note :** For universities adopting scales other than 4 point or 10 point, the minimum CGPA (MCGPA) requirement shall be worked out by the formula -

$MCGPA = 3 + 0.667 (\text{Scale Point} - 4)$ . (Where, MCGPA = Minimum Cumulative Grade Point Average, Scale Point = Highest value of the scale).

(Thus, for 4,5,6,7,8, 9 and 10 Point Scales the MCGPAs are 3.00, 3.67, 4.33, 5.00, 5.67, 6.34 and 7.00, respectively when approximated at two places after decimal)

- Qualified National Eligibility Test (NET). NET is not required for disciplines in which NET is not conducted. NET is waived for candidates with Ph.D. degree, provided such degree is obtained under course credit system in accordance with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree, 2009 Regulation) and the candidate has at least two full length publications having NAAS rating not less than 4, on the last date of submission of application. NET requirement is not mandatory for the discipline of Agricultural Engineering.

(d). Desirable:

M. Tech. in Soil & Water Conservation/Irrigation & Drainage/Water Resource Development & Management/Integrated Water Management Engineering/Farm Machineries & Power.

**3. Name of the post: Asstt. Research Engineer under AICRP on PHET, Jorhat Centre.**

(a) No. of Post: 1 (One)

(b) Scale of pay: Rs. 15,600/- ....Rs. 39,100/- + A.G.P. Rs. 6,000/-

(c) Essential Qualification: As per item No 2© above.

(d) Desirable:

B. Tech. in Agril. Engineering + M. Tech in Agril. Structure & Process Engineering(AS&PE) / Post Harvest Engineering & Tech / Process & Food Engineering

**4. Name of the post: Asstt. Food Microbiologist under AICRP on PHET, Jorhat Centre.**

(a) No. of Post: 1 (One)

(b) Scale of pay: Rs. 15,600/- ....Rs. 39,100/- + A.G.P. Rs. 6,000/-

(c) Essential Qualification: As per item No 2© above.

(d) Desirable:

M. Sc / M. Tech in Food Science & Tech / Food Engineering & Tech. / Process & Food Engineering / Dairy & Food Engineering / Food Technology / Food Microbiology.

**5. Name of the post : Scientist/J.R.O. under AICRP on PHET, Jorhat Centre.**

(a) No. of the post : 1 (One)

(b) Scale of the pay : Rs. 15,600/- ....Rs. 39,100/- + A.G.P. Rs. 6,000/-

(c) Essential Qualification : As per item No 2© above.

(d) Desirable

M. Tech in Agril. Structure & Process Engineering(AS&PE) / Post Harvest Engineering & Tech. / Process and Food Engineering / Aquacultural Engineering.

**6. Name of the post : Sr. Research Asstt. (T-6) under AICRP on PHET, Jorhat Centre.**

(a) No. of the post : 1(One).

(b) Scale of the pay : Rs. 15,600/- .....Rs. 39,100/- + A.G.P. Rs. 6,000/-

(c) Essential qualification As per item No 2© above.

(d) Desirable: Masters Degree in Agril. Structure & Process Engineering(AS&PE)/ Post Harvest Engineering/ Process & Food Engineering / Energy Engineering / Food Technology/ Food Science & Tech/ Food Engineering & Tech./ Aquacultural Engineering/ Biochemistry with 4 or 5 years bachelor`s degree. Candidates having post graduate degree in basic sciences with 3 years bachelor`s degree and 2 years Master`s degree should have NET qualification.

**Additional Desirable Qualifications: (For all positions at Sl. No. 2 to 6)**

- \* Experience of working in R & D institutions / Industry of concerned field
- \* Published works & knowledge of statistical & design software
- \* NET / GATE qualified

**7. Name of the post: Research Engineer under AICRP on FIM, Jorhat Centre**

(a) No. of the post: 1(One).

(b) Scale of the pay: Rs. 37,400 – 67,000/- + G.P. 9,000/-

(c) Essential qualifications:

- Passed Bachelor`s Degree in Agricultural Engineering as relevant to the requirement of the post.
- Secured minimum 55% marks or minimum Cumulative Grade Point Average (MCGPA) of 3.00 in 4 point scale or 7.00 in 10 point scale at the Master`s degree level in discipline of Agricultural Engineering as relevant to the requirement of the post from an Indian university or a foreign university.
- **Note:** For universities adopting scales other than 4 point or 10 point, the minimum CGPA (MCGPA) requirement shall be worked out by the formula.

$MCGPA = 3 + 0.667 (\text{Scale point} - 4)$  (Where, MCGPA = Minimum Cumulative Grade Point Average, Scale Point = Highest value of the scale)

(Thus, for 4, 5, 6, 7, 8, 9 and 10 point scales the MCGPAs are 3.00, 3.67, 4.33, 5.00, 5.67, 6.34 and 7.00, respectively when approximated at two places after decimal)

- Ph.D. Degree in any field of the concerned discipline.
- A minimum of 8(eight) years of service experience (excluding the period spent in obtaining Ph.D. Degree) in teaching/ research/ extension as Assistant Professor or Equivalent in a university or research/ extension institution.
- The candidate must have published at least 5(five) publications (research paper, book, chapter of book, review paper, monograph) in the entire period as Assistant Professor or Equivalent.
- A minimum score (44 out of 80) as stipulated in the 'Academic Performance Indicator' (API) based 'Performance Based Appraisal System' (PBAS) as per prescribed Score Card (Code No. DAP-1)

(d) Age Limit: The maximum age limit is 47 yrs. on the date of closing

**8. Name of the post : Asstt. Professor (*Ad-hoc*) under the College of Fisheries Science, AAU, Roha in the disciplines of 1. Aquaculture, 2. Fisheries Resource Management , 3. Fish Processing Technology, 4. Aquatic Environment Management and 5. Department of Aquatic Animal Health Management**

(a) No. of the post: 10 (Ten). 2 post in each discipline

(b) Scale of the pay : Rs. 25,000/- p.m. (Consolidated)

Rs. 30,000/- p.m. (Consolidated) for candidate with PhD

© Essential qualifications:

- Passed Bachelor's Degree in Fishery Science as relevant to the requirement of the post.
- Secured minimum 55% marks or minimum Cumulative Grade Point Average (MCGPA) of 3.00 in 4 point scale or 7.00 in 10 point scale at the Master's degree level in discipline of Fishery Science as relevant to the requirement of the post from an Indian university or a foreign university.

**Note :** For universities adopting scales other than 4 point or 10 point, the minimum CGPA (MCGPA) requirement shall be worked out by the formula -

$MCGPA = 3 + 0.667 (\text{Scale Point} - 4)$ . (Where, MCGPA = Minimum Cumulative Grade Point Average, Scale Point Highest value of the scale).

(Thus, for 4,5,6,7,8, 9 and 10 Point Scales the MCGPAs are 3.00, 3.67, 4.33, 5.00, 5.67, 6.34 and 7.00, respectively when approximated at two places after decimal).

- Qualified National Eligibility Test (NET). NET is not required for disciplines in which NET is not conducted. NET is waived for candidates with Ph.D. degree, provided such degree is obtained under course credit system in accordance with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree, 2009 Regulation) and the candidate has at least two full length publications having NAAS rating not less than 4, on the last date of submission of application.

**9. Name of the post: Senior Scientist & Head for KVKs**

- a) Number of posts: 3 (Three)
- b) Pay Scale: Rs. 37,400 – Rs. 67,000 + G.P. 9,000/-
- c) **Essential qualifications:** Doctoral degree in the relevant field of Agriculture/Horticulture/Animal Science/Fisheries including relevant basic science with 8 years experience (excluding the period spent in obtaining Ph.D. Degree) in the relevant subject as Scientist/Lecturer/Extension Specialist or in an equivalent position in the Pay Band 3 of Rs. 15,600/- Rs. 39,100/- with grade pay of Rs. 5,400/ Rs. 6,000/- Rs. 7,000/- Rs. 8,000/- having made contribution to research/teaching/extension education as evidenced by published work/innovations and impact.
- d) Desirable: Specializations in implementing extension education programme.
- e) Age limit: The maximum age limit is 47 yrs. on the date of closing. There shall be no age limit for AAU's employees.

**10. Name of the post: Subject Matter Specialist:**

- (a) No. of post: 2 Nos.
  - (b) Scale of Pay: Rs. 15,600/- 39,100/- + A. G.P 5,400/- p.m.
- Discipline: (a) Tea Husbandry & Technology : 1 (One) No.  
(b) Fishery Science : 1 (one ) No.

Essential qualifications:

- 1. Bachelor's degree in Agriculture/Fisheries Science as the case may be with OGPA 3.00 in 4.00 point scale or at least 6.50 in 10.00 scale.
- 2. 55% marks or an equivalent OGPA of 3.00 in 4.00 point scale or 7.00 in 10.00 point scale at the Master's Degree level from an Indian university or an equivalent degree from a foreign University.

**11. Name of the post: Jr. Administrative Assistant.**

- (a) No. of post: 16 (Sixteen) Nos.
- (b) Pay Scale: Rs. 5,200 – 20,200/- + G.P. Rs. 3,300/-

Essential qualificatio :

- (i) The minimum educational qualifications of the candidates shall be a degree in Arts/Science/Commerce of a recognized University.
- (ii) Knowledge of Computer is desirable.

**General Instructions:**

- A. Age limit as on 01.01.2017: 38 years (maximum) except for the posts at Sl. Nos. 1, 7 and 9. The age is relaxable by the number of full years of service rendered in AAU/ICAR/CSIR/DST/SAUs and other Govt. Institutions up to a maximum of 5(five) years as supported by the relevant documents.
- B. Up to the posts of Assistant Professor and equivalent positions, candidates from the State of Assam should only apply. They need to be the permanent residents of Assam.

C. Posts (Sl. No. 1 to 10) are temporary and are likely to continue so long as the sanction for its continuance is available from the ICAR/GOI and the University does not take any responsibility for their absorption in the services of the University.

D. Submission of application forms:

- i) Application form in prescribed format is to be submitted to the Registrar, AAU, Jorhat on or before **May 17/2017**.
- ii) Application fee is to be deposited at Powerjyoti Account of the University lying with the State Bank of India, AAU Jorhat Branch (A/c No. 33019714091). For payment, a challan copy may be downloaded from the University website and fee-paid Challan copy may be enclosed along with the application form. The prescribed fee is Rs. 300/- in case of general candidates and Rs. 150/- in case of SC/ST/PH candidates.
- iii) Reservation shall be as per Government of Assam Rules.
- iv) In service candidates must send their application through proper channel.
- v) Applications received late and found incomplete will not be considered.
- vi) A self addressed stamped (worth Rs.6/- envelope size 23 cm x 10 cm) should be sent along with the application form.

Registrar  
Assam Agril. University  
Jorhat-7850

## Detailed Break up of posts

Advt. No. 1/2017

Sl. No.	Position	No of Post	Station/Project
1	Director of Extension Education Institute (N.E. Region)	1	AAU, Jorhat
2	Agricultural Engineering	1	AICRPDA Centre , Biswanath College of Agriculture
3	Asstt. Research Engineer ,	1	AICRP on PHET, Dept. of Agril. Engg./ AAU, Jorhat
4	Asstt. Food Microbiologist	1	AICRP on PHET, Dept. of Agril. Engg./ AAU, Jorhat
5	Scientist/J.R.O.,	1	AICRP on PHET, Dept. of Agril. Engg./ AAU, Jorhat
6	Sr. Research Asstt. (T-6)	1	AICRP on PHET, Dept. of Agril. Engg./ AAU, Jorhat
7	Research Engineer	1	AICRP on FIM, AAU, Jorhat
8	Asstt. Professor (Ad-hoc)	10	College of Fisheries Science, AAU, Roha
9	Senior Scientist & Head under KVKs	3	Krishi Vigyan Kendras
10	Subject Matter Specialist	2	Krishi Vigyan Kendras
11	Jr. Administrative Assistant	16	All Assam service liability under the jurisdiction of AAU

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**APPLICATION PROFORMA FOR DIRECT RECRUITMENT OF  
DIRECTOR EXTENSION EDUCATION INSTITUTE UNDER AAU**

(To be supported with necessary documents/evidences, each marked with  
separate enclosure number)

Please affix  
your latest  
passport size  
self attested  
photograph

1.Name in full (block letters):

2.Present Designation, if employed:

3.Present address:

4.Discipline:

5.Date and place of birth:

6.Father's name/Husband's name:

7. Educational qualification :

Degree	Year of passing	University	CGPA or percentage of marks	Major subject (s)

8. Particulars of service in the ranks of Assistant Professor and Associate Professor :

Category of post	Designation , Institution/ Organization with place of posting	Period		Duration		
		From (date)	To (date)	Years	Months	Days
<b>Assistant Professor &amp; equivalent:</b>						
a) Teaching						
b) Research						
c) Extension						
Total						
<b>Associate Professor &amp; equivalent with AGP of Rs. 9000.00:</b>						
a) Teaching						
b) Research						
c) Extension						
Total						

<b>Professor &amp; equivalent with AGP of Rs. 10,000.00: (if applicable)</b>				
a) Teaching				
b) Research				
c) Extension				
Total				

- a. Date of joining in the post of Associate Professor (Stage 4) & equivalent with AGP of Rs. 9000.00:
- b. Date of completion of 5 years in the AGP of Rs. 9000.00:
- c. Date of acquiring Ph.D. Degree (actual date of thesis *viva voce*):
- d. Period spent in obtaining Ph.D.  
Degree: .....Years.....Months.....Days

**9. Refresher course/Research methodology course/Summer institute/Winter school/ Training programme attended during the assessment period (enclosed document nos. ....):**

Sl. No.	Title of course/ programme	Duration		Place	Organization
		From (date)	To (date)		

**10. Seminar/Conference attended during the assessment period (enclosed document nos.....)**

Sl. No.	Title of seminar/ conference	Duration		Place	Organized by	Whether oral/poster presentation or attended	Title of paper presented
		From (date)	To (date)				

**11.A. Brief summary of salient achievements during the period of assessment (extra pages may be added, if required).**

**11.B. Performance Based Appraisal System (PBAS) proforma as per Academic Performance Indicator (API) Score Card No.(DP-1)**

Section	API	Year-wise score for the assessment period										*Enclosure nos. of supporting documents	Max. score	**Score assigned	Remarks of Screening Committee	
		1	2	3	4	5	6	7	8	9	10					
<b>A</b>	<b>Teaching</b>													<b>15</b>		
A01	Courses taught etc.													8		
A02	i)Preparation of Teaching manual etc. ii)Guidance of PG research a)As Major Advisor b) As Member, Advisory Committee													7		
Sub-total																
<b>B</b>	<b>Research</b>													<b>15</b>		
B01	Involvement in AICRP etc.													4		
B02	i)Involvement in externally funded etc. ii)Involvement in contract etc.													7		
B03	Technologies developed etc.													4		
Sub-total																
<b>C</b>	<b>Extension</b>													<b>15</b>		
C01	Service provided in KVK etc. ii)Involvement in/Conduct of extension Training etc.													4		
C02	i)Extension training organized ii)Involvement in/Conduct of extension Training etc.													5		
C03	i)Innovation in extension technology etc. ii) Technology assessment etc. iii)Preparation of extension training manual etc.													6		
Sub-total																
<b>D</b>	<b>Administration</b>													<b>12</b>		
D01	Service provided in administrative position													2		
<b>E</b>	<b>Publication</b>															
E01	Research papers.															
E02	Other publications															



**Declaration**

The information furnished above is correct to the best of my knowledge and belief.

**Signature of the applicant**.....

**Name** .....

**Designation**.....

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**For Office use only**

**1. Overall comment of the Screening Committee on eligibility of the candidate:**

**ELIGIBLE/ NOT ELIGIBLE**

.....  
**(Signatures of the members of the Screening Committee)**

**2. Scores verified and entered in the Final Evaluation Sheet**

.....  
**(Signatures of the members of Selection Committee)**

.....

**ASSAM AGRICULTURAL UNIVERSITY :: JORHAT – 785 013.**

**APPLICATION FORM FOR THE POST OF ASSISTANT  
PROFESSOR & EQUIVALENT & SUBJECT MATTER  
SPECIALIST**

**Advertisement No. 1/2017**

**Name of the post applied for:**

**Last date of submission of application 17.05.2017**

**Particulars of payment made: Challan for Rs.....(enclosed).**

Please affix  
your latest  
passport size  
self attested  
photograph

1.	Name in full (in Block letters)	
2.	Sex (Male/ Female)	
3.	Father's Name	
4.	Date of birth (Day-month-year)	
5.	Age as on 01.01.2017 (Enclose age proof certificate, enclosure no. _____)	
6.	Permanent Address	
7.	Full postal address for communication with pin code	
8.	Contact details :	Mobile No.
		Tel. No. (with area code)
		E-Mail ID
9.	Are you a citizen of India? by birth/ domicile (Attach PRC, Enclosure no. _____)	
10.	Do you belong to SC/ST/OBC/PH (If yes, enclose certificate, Enclosure no. _____)	
11.	Have you ever been employed by AAU/ICAR/ Govt. or other organization ? If so in what position and for how long. (enclose employers certificate, Enclosure no. _____)	

12.	Have you ever been convicted by a court of law for any offence ? If so, details thereof	
13.	Have you ever been punished or debarred from service of AAU/ICAR/ Govt or other organization ? If so details thereof.	
14.	Whether any disciplinary case pending against you ? If any major/minor penalty has been imposed on you.	

15. Academic qualification, beginning with 10<sup>th</sup> standard Examination (*please attach self-attested copies of Pass Certificates and Mark-sheets/ Grade Cards*) :

Sl. No.	Examination Passed	Year of passing	% of marks with Division/ Class or CGPA	School/ College	Board/ University	Subjects taken/ Area of specialization

16. Which languages do you know ? :

Language	Proficiency attained*	Examination passed, if any

\* State whether you can speak, read or write.

17. Present occupation with designation :

18. Previous appointment/work experience in chronological sequence starting with the first appointment (Enclose employer's certificate(s), Enclosure no.(s)\_\_\_\_\_ :

Sl. No	Post held	Employer/ Organization	Last pay drawn with pay scale	Date of joining	Date of leaving	Period (Till the last date of receiving application)			Nature of duties in brief (Teaching/ Research/ Extension/ Administration/ Any other
						Years	Months	Days	

19. Attach two testimonials from persons not related to you who know about your work and conduct (one should preferably be from the present or last employer, as the case may be).

i) \_\_\_\_\_ (Enclosure no.\_\_\_\_\_).

ii) \_\_\_\_\_ (Enclosure no.\_\_\_\_\_).

20. **Details of enclosures :**

Enclosure No.	Details

I hereby declare that the information given by me in this application is correct to the best of my knowledge and belief. In case of any false statement, I shall be liable to such action as the Authority may deem fit.

**Date :**

**Place :**\_\_\_\_\_

**Signature of Applicant**



## **Note**

- i) Application form in prescribed format is to be submitted to the Registrar, AAU, Jorhat on or before 17.05.2017.
- ii) Application fee is to be deposited at Powerjyoti Account of the University lying with the State Bank of India, AAU Jorhat Branch (A/c No. 33019714091). For payment, a Challan copy may be downloaded from the University website and fee-paid Challan copy may be enclosed along with the application form. The prescribed fee is Rs. 300/- in case of general candidates and Rs. 150/- in case of SC/ST/PH candidates.
- iii) Reservation shall be as per Government of Assam Rules.
- iv) In service candidates must send their application through proper channel.
- v) Applications received late and found incomplete will not be considered.
- vi) A self addressed stamped (worth Rs.6/- envelope size 23 cm x 10 cm) should be sent along with the application form.

Registrar  
Assam Agril. University  
Jorhat-7850

**APPLICATION FOR THE POST OF RESEARCH ENGINEER IN THE RANK OF ASSOCIATE PROFESSOR (UNDER AICRP ON FIM)/ SR. SCIENTIST & HEAD (UNDER KVK)**

Advertisement No. 1/2017.

Post applied for:

Last date of submission of application **17.05.2017**

Particulars of payment made: Challan No. ....for  
Rs.....(enclosed).

Please affix your latest passport size self attested photograph
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**(To be supported with necessary documents/evidences, each marked with separate enclosure number)**

- 1. Name in full (block letters):**
- 2. Present Designation, if employed:**
- 3. Present address:**
- 4. Discipline:**
- 5. Date and place of birth:**
- 6. Father's name/Husband's name:**
- 7. Particulars of service in the rank of Assistant Professor:**

Category of post	Designation , Institution/ Organization with Place of posting	Period		Duration		
		From (date)	To (date)	Years	Months	Days
a) Teaching						
b) Research						
c) Extension						
Total						

- a. Date of joining in the post of Assistant Professor (Stage 3) & equivalent with AGP of Rs. 8000.00**
- b. Date of completion of 8 years in the rank of Assistant Professor & equivalent/SMS (in case of Sr. Scientist & Head only)**
- c. Date of acquiring Ph.D. Degree (actual date of thesis *viva voce*):**
- d. Period spent in obtaining Ph.D. Degree: .....Years.....Months.....Days**

**8. Refresher course/Research methodology course/Summer institute/Winter school/ Training programme attended during the assessment period (enclosed document nos. ....):**

Sl. No.	Title of course/ programme	Duration		Place	Organization
		From (date)	To (date)		

**9. Seminar/Conference attended during the assessment period (enclosed document nos.....)**

Sl. No.	Title of seminar/ conference	Duration		Place	Organized by	Whether oral/poster presentation or attended	Title of paper presented
		From (date)	To (date)				

**10A. Brief summary of salient achievements during the period of assessment (extra pages may be added, if required)**

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**NB: Supporting documents to be enclosed separately and each document should bear an enclosure number at the top.**

**10B. Performance Based Appraisal System (PBAS) proforma as per  
Academic Performance Indicator (API) Score (Card Code No.DAP-1)**

Section	API	Year-wise score for the assessment period								*Enclosure nos. of supporting documents	Max. score	**Score assigned	Remarks of Screening Committee
		1	2	3	4	5	6	7	8				
<b>A</b>	<b>Teaching</b>										<b>15</b>		
A01	Courses taught etc.										8		
A02	i)Preparation of Teaching manual etc. ii)Guidance of PG research a)As Major Advisor b) As Member, Advisory Committee										7		
Sub-total													
<b>B</b>	<b>Research</b>										<b>15</b>		
B01	Involvement in AICRP etc.										4		
B02	i)Involvement in externally funded etc. ii)Involvement in contract etc.										7		
B03	Technologies developed etc.										4		
Sub-total													
<b>C</b>	<b>Extension</b>										<b>15</b>		
C01	Service provided in KVK etc. ii)Involvement in/Conduct of extension Training etc.										4		
C02	i)Extension training organized ii)Involvement in/Conduct of extension Training etc.										5		
C03	i)Innovation in extension technology etc. ii) Technology assessment etc. iii)Preparation of extension training manual etc.										6		
Sub-total													
<b>D</b>	<b>Publications</b>										<b>30</b>		
D01	Research papers										20		
D02	Other publications i)Book ii)Chapter of book iii)Review article iv) Monograph v) Research bulletin vi) Extension bulletin										10		
Sub-total													
<b>E</b>	<b>Peer recognition</b>										<b>5</b>		



**2. Overall comment of the Screening Committee on eligibility of the candidate:**

**ELIGIBLE/ NOT ELIGIBLE**

.....  
**(Signatures of the members of the Screening Committee)**

**2. Scores verified and entered in the Final Evaluation Sheet**

.....  
**(Signatures of the members of Selection Committee)**

.....

**Score Card Code no.: DAP-1**

**Guidelines for self scoring based on Academic Performance Indicator (API) for  
Direct Recruitment of Teachers/Scientists in AAU  
DIRECT RECRUITMENT TO ASSOCIATE PROFESSOR (STAGE 4)  
(Assessment period excluding period spent in obtaining Ph.D.= 8 years)**

Section	Academic Performance Indicators (APIs) for evaluation of a candidate	Maximum score
<b>A</b>	<b>Achievement in teaching</b>	<b>15</b>
A01	<ul style="list-style-type: none"><li>• Courses taught (2 marks for each credit for the average no. of credits taught per year) <i>(Note: In courses shared by more than one teacher, credit for each course is to be worked out by dividing the Credit Hours of the course by the number of course teachers)</i></li></ul>	10
A02	<ul style="list-style-type: none"><li>• Preparation of teaching manual/instructional material/teaching aid (multimedia, models etc.) (0.5 mark for each assignment)</li><li>• Guidance of PG research as Major Advisor (1 marks for each PG student) and as member, Advisory Committee (0.5 mark for each PG student)</li></ul>	5
<b>B</b>	<b>Achievement in research</b>	<b>15</b>
B01	<ul style="list-style-type: none"><li>• Involvement in AICRP/Network projects (1 mark for each completed year)</li></ul>	6
B02	<ul style="list-style-type: none"><li>• Involvement in externally funded self-earned/competitive/ad-hoc research projects (2 marks per project for PI, and 1 marks per project for Co-PI)</li><li>• Involvement in contract research/ consultancy project/institutional research (0.5 mark for each project)</li></ul>	6
B03	<ul style="list-style-type: none"><li>• Technologies developed, participatory technology developed, prototype, genetic stock, variety, product, vaccine, diagnostic kit, process, concept, methodology, patent (2 marks for each)</li></ul>	3
<b>C</b>	<b>Achievement in extension</b>	<b>15</b>
C01	<ul style="list-style-type: none"><li>• Service provided in KVK, DoEE, ATIC, EEI and other extension institutions (1 marks each completed year of service)</li></ul>	6
C02	<ul style="list-style-type: none"><li>• Extension training organized (0.25 marks per short-term training of 1-6 days duration, 0.5 marks per medium-term training of 7-10 days duration, and 1 mark per long-term training of more than 10 days duration)</li><li>• Conduct of/involvement in extension training to field functionaries and farmers, FLD, OFT, Field day, Farmers' fair, Demonstration, Exhibition, Extension camp, Diagnostic &amp; Clinical services, Vaccination camp, Treatment camp, Relief camp, Farmer-scientist</li></ul>	6

	interaction, Participatory extension activity, Consultancy extension service, TV programme, Radio talk (0.5 marks for each involvement)	
C03	<ul style="list-style-type: none"> <li>• Innovation in extension technology methods (1 mark for each)</li> <li>• Technology assessment and refinement through participatory extension, entrepreneurship development, success stories (1 mark for each)</li> <li>• Preparation of extension training manual/instructional material/ teaching aid (multimedia, model etc.) (0.5 mark for each)</li> </ul>	3
<b>D</b>	<b>Publications</b>	<b>30</b>
D01	<ul style="list-style-type: none"> <li>• <b>Research Papers:</b> Research papers published on subjects in relevant discipline during the period of assessment (8 years) will be allocated score according to the recent rating of scientific journals on a scale of 1 to 10 published by the National Academy of Agricultural Sciences (NAAS). For papers published in journals having Thomson Reuter's Impact Factor but not rated by NAAS, the following <b>*Conversion Table</b> should be consulted to get the equivalent NAAS Rating. In the case of research papers of Home Science and Social Science disciplines, published in journals that are neither included in NASS rating nor have any Impact Factor, a score of 0.5 may be allocated per research paper. <i>(Note: Marks of each paper will be distributed as follows- First author 100% and the remaining authors 75% of NAAS scores of the particular journals, totaled and divided by 1.2)</i></li> </ul>	20
D02	<ul style="list-style-type: none"> <li>• <b>Other publications:</b> Book on relevant subject (2.5 marks), chapter of book on relevant subject (1.5 mark), review article (1.5 mark), monograph (1.5 mark), research bulletin/ extension bulletin, (0.5 marks for each publication)</li> </ul>	10
<b>E</b>	<b>Peer recognition</b>	<b>5</b>
E01	<ul style="list-style-type: none"> <li>• International and National awards/Fellowships (Post-doctoral/Academies and Societies) (2 marks for each) <i>(Note: Conference prizes/medals, office bearers of societies excluded)</i></li> <li>• Institutional or recognized professional societies award/fellowship/journal editor (1 mark each)</li> <li>• Best paper, best poster award (0.5 marks each)</li> <li>• Invited key speaker in International/National Scientific Meetings/Oration lecture (1 mark each)</li> <li>• Special assignments (International assignments, overseas and special national</li> </ul>	



	<p>assignments/Consultancies) not covered anywhere else in the application (0.5 mark each)</p> <ul style="list-style-type: none"> <li>• Convener/Organizing secretary of scientific seminar/Symposium/ Conference etc. of International/ National/ State level (1 mark for events of less than 7 days duration, and 2 marks for more than 7 days duration)</li> <li>• Course Director/ Course Coordinator of Summer Institute/ Winter School/ Training programme equivalent to Summer Institute and Winter School (1 mark for events of 7-20 days duration, and 2 marks for more than 20 days duration).</li> <li>• Chairman/Co-chairman of Technical Session of scientific seminar/Symposium/Conference etc. at National and international levels (AICRP /AINP workshops excluded) (1 mark for each)</li> <li>• Technical Coordinator/Nodal Scientist (2 marks for each)</li> <li>• External question paper setter/ external examiner/ guest lecturer/guest faculty (0.5 marks each)</li> <li>• International projects funded by international agencies/organizations (2 marks for each)</li> </ul> <p><i>(Note: Peer recognition scores are valid subject to recognition by AAU)</i></p>	
F	<b>Interview</b>	<b>20</b>
$\Sigma$	<b>Total</b>	<b>100</b>

**NB:**

- The minimum total score of the candidate for the sections A+B+C+D+E should be 44, to be eligible for appearing in the interview.

\*Table for conversion of Thomson Reuter's Journal Impact Factor to NAAS Rating

*The following table should be consulted for conversion of Thomson Reuter's Journal Impact Factor to NAAS Rating by candidates who have research papers in journals with Thomson Reuter's Journal Impact Factor but not rated by NAAS.*

*National Academy of Agricultural Sciences  
New Delhi  
Criteria for NAAS rating for research journals having  
Thomson Reuters Impact Factor*

<b>Journal Impact Factor (as per 2010 list)</b>	<b>NAAS Rating</b>
>0.00 - 0.02	6.1
>0.02 - 0.04	6.2
>0.04 - 0.06	6.3
>0.06 - 0.08	6.4
>0.08 - 0.10	6.5
>0.10 - 0.20	6.6
>0.20 - 0.30	6.7
>0.30 - 0.40	6.8
>0.40 - 0.50	6.9
>0.50 - 0.60	7.0
>0.60 - 0.70	7.1
>0.70 - 0.80	7.2
>0.80 - 0.90	7.3
>0.90 - 1.00	7.4
>1.00 - 1.50	7.5
>1.50 - 2.00	7.6
>2.00 - 2.50	7.7
>2.50 - 3.00	7.8
>3.00 - 3.50	7.9
>3.50 - 4.00	8.0
>4.00 - 4.50	8.1
>4.50 - 5.00	8.2
>5.00 - 5.50	8.3
>5.50 - 6.00	8.4
>6.00 - 6.50	8.5
>6.50 - 7.00	8.6
>7.00 - 7.50	8.7
>7.50 - 8.00	8.8
>8.00 - 8.50	8.9
>8.50 - 9.00	9.0
>9.00 - 10.00	9.1
>10.00-11.00	9.2
>11.00-12.00	9.3
>12.00-13.00	9.4
>13.00-14.00	9.5
>14.00-15.00	9.6
>15.00-16.00	9.7

>16.00-17.00	9.8
>17.00-18.00	9.9
Above 18.00	10.0

(Source: [www.naasindia.org/rating.html](http://www.naasindia.org/rating.html))

## **ASSAM AGRICULTURAL UNIVERSITY :: JORHAT – 785 013.**

### **APPLICATION FORM FOR THE POST OF JUNIOR ADMINISTRATIVE ASSISTANT.**

Advertisement No. 1/2017

Last date of submission of application **17.05.2017**

Particulars of the payment made : Challan for Rs. ....

Please affix your latest passport size self attested photograph
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1.	Name in full (in Block letters)	:	
2.	Sex (Male/ Female)	:	
3.	Father's Name	:	
4.	Date of birth (Day-month-year)	:	
5.	Age as on 01.01.2017 (Enclose age proof certificate : Enclosure no. _____)	:	
6.	Permanent Address (Attach PRC : Enclosure no. _____)	:	
7.	Full postal address for communication with pin code		
8.	Contact details :	Mobile No.	
		Tel. No. (with area code)	
		E-Mail ID	
9.	Are you a citizen of India ?. If so, is it by birth/ domicile ?	:	
10.	Do you belong to SC/ST/OBC/PH category (If yes, enclose certificate : (Enclosure no. _____)	:	
11.	Have you ever been employed by AAU/ICAR/ Govt. or other organization ? If so, in what position and for how long. (Enclose employers'		

	certificate : (Enclosure no. _____ )	
12.	Have you ever been convicted by a court of law for any offence ? If so, details thereof	
13.	Have you ever been punished or debarred from service of AAU/ICAR/ Govt. or other organization ? If so, details thereof.	
14.	Whether any disciplinary case pending against you ? If any major/ minor penalty has been imposed on you.	

15. Academic qualification, beginning with 10<sup>th</sup> standard Examination (*Please attach attested copies of Pass Certificates and Mark-sheets/ Grade Cards*):

Sl. No.	Examination Passed	Year of passing	% of marks with Division/ Class or CGPA	School/ College	Board/ University	Subjects taken

16. Which languages do you know ? :

Language	Proficiency attained*	Examination passed, if any

\* State whether you can speak, read or write.

17. Present occupation with designation, if any

18. Previous appointment/work experience, if any

Sl. No	Post held	Employer/ Organization	Last pay drawn with pay scale	Period with date	Nature of duties in brief

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19. Attach two testimonials from persons not related to you who know about your work and conduct (one should preferably be from the present or last employer, as the case may be).

i)

ii)

**20. Details of enclosures :**

Enclosure No.	Details

I hereby declare that the information given by me in this application is correct to the best of my knowledge and belief. In case of any false statement, I shall be liable to such action as the Authority may deem fit.

**Date :**

**Signature of Applicant**

**Place :** \_\_\_\_\_

**Note**

- vii) Application form in prescribed format is to be submitted to the Registrar, AAU, Jorhat on or before 17.05.2017.
- viii) Application fee is to be deposited at Powerjyoti Account of the University lying with the State Bank of India, AAU Jorhat Branch (A/c No. 33019714091). For payment, a Challan copy may be downloaded from the University website and fee-paid Challan copy may be enclosed along with the application form. The prescribed fee is Rs. 300/- in case of general candidates and Rs. 150/- in case of SC/ST/PH candidates.
- ix) Reservation shall be as per Government of Assam Rules.
- x) In service candidates must send their application through proper channel.
- xi) Applications received late and found incomplete will not be considered.
- xii) A self addressed stamped (worth Rs.6/- envelope size 23 cm x 10 cm) should be sent along with the application form.

Registrar  
Assam Agril. University  
Jorhat-7850

