

# 1. GENERAL INFORMATION

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## 1.1 Introduction

Tezpur University was established on January 21, 1994 by an Act of Parliament of India, *The Tezpur University Act, 1993 (Act No. 45)*, as a non-affiliating and residential Central University. The University is located at Napaam, about 15 km east of Tezpur town in the Sonitpur District of Assam. The sprawling, serene and green University Campus of about 262 acres provides the best of the ambience including modern infrastructure conducive for learning and dedicated research. The academic programmes offered in the University have a distinct focus on science, technology and humanities, reflecting the objective of the University. At present, the University offers a number of Programmes on Under-Graduate Degree/Diploma/Certificate, Post-Graduate Degree/Diploma and Doctor of Philosophy Degree in various Disciplines. The University offers Add-on courses on Yoga and Violin too.

During the last twenty two years of its existence, the University has engaged itself in the process of capacity building, both in terms of infrastructure and human resource development. The University has mounted tremendous efforts in developing it into a modern University incorporating all elements from the contemporary scientific and socio-cultural milieu.

The University has already developed a number of state-of-the-art laboratories, computing facilities, internet connectivity, a dedicated power supply system with DG backup and a rich library having connectivity to several digital libraries. While students' accommodation is provided in 14 well-designed hostels, sufficient number of residential quarters is available for the accommodation of teaching and non-teaching staff. Other basic amenities like central water supply, campus security, guest house, canteen, gymnasium, outdoor and indoor sports facilities, post office, banks with ATMs, schools, swimming pool (under construction), etc., are also available to cater to the needs of the University community.

Being a Central University, it is privileged to receive funds from the Ministry of Human Resource and Development, Government of India, through the University Grants Commission. Faculty members of different academic Departments have been able to receive a large number of research grants amounting to crores of rupees from different funding agencies/organizations. The University promotes industry-academy alliance. The existence of prestigious industry sponsored projects in the University bear testimony to this.

## 1.2 Awards/Accolades

The University, though established in the year 1994, has succeeded in achieving a number of prestigious accolades and awards. In the year 2016 only, the University has achieved several laurels. The National Assessment and Accreditation Council (NAAC), an autonomous Institution of UGC, accredited the University with A Grade for the next five years. The University is accorded as the *Visitor's Best University Award* for the year 2016 by the President of India. The University is also ranked 5<sup>th</sup> among India's top 100 Universities in an assessment conducted by the Ministry of Human Resource Development (MHRD), Govt. of India, through the National Institutional Ranking Framework (NIRF). Further, the University is placed in the top 601-800 Universities in the World University Rankings 2016-2017 conducted by the Times Higher Education (THE), London. Four

B.Tech. Programmes have also been accredited by NBA (National Board of Accreditation) for next 2 years.

## **1.3 Facilities and Services**

The University offers the following major facilities and services for students and research scholars.

### **1.3.1 Central Library**

The University has a Central Library with a rapidly increasing collection of books, periodicals, journals and e-resources in all areas of Engineering, Sciences, Management, Social Science and Humanities. It is fully computerized with the LibSys software, which is an integrated multi-user library management system that supports all its in-house operations and modernized with barcoding based automation system that facilitates check-in, check-out and renewal of books. It has CCTV surveillance system for the safety of the library materials. The Central Library is providing access to e-resources and databases through the e-ShodhSindhu Consortia of INFLIBNET Centre and DeLCoN Consortium.

The Central Library subscribes an institutional membership of Developing Library Network (DELNET) and American Library Centre. Library users can access books, journal database, ETDs and other e-resources from any terminal within the University campus. The library at present holds one lakh documents besides more than 2155 CDs pertaining to different academic discourses. Library has added 10078 books in the 2015-16 financial year. Apart from the above resources, the Central Library also contains more than 1000 publications in TU Knowledge Repository and more than 300 Thesis in ETD Repository. The opening hour of the library is from 9 am – 12 midnight on all working days and 10 am - 9 pm on Saturdays and Sundays.

### **1.3.2 Computing Facilities**

The University started using computers from its very inception both in its academic and administrative activities. The University has state-of-the-art central computing facilities, in addition to Departmental computer laboratories. Apart from a large number of PCs and servers, the University also has a High Performance Computing Centre (PARAM-TEZ) consisting of 12 TF HPC system with 50TB storage capacity and 3 C-DAC's indigenously built PARAM Shavak having computing capacity of around 3 TF each. All computing facilities are in a high speed campus LAN, which is connected to the Internet through 1-Gbps National Knowledge Network (NKN) optical fiber link.

### **1.3.3 Sophisticated Analytical Instrumentation Centre (SAIC)**

The University established the Sophisticated Analytical Instrumentation Centre (SAIC) to cater the need of various sophisticated equipment for advance research. A number of sophisticated equipment, like TEM, SEM, Single Crystal XRD, NMR etc., are installed in SAIC. The Centre also extends these facilities to other educational institutions and industries within the North East Region of India and beyond to improve and promote research in different disciplines.

### **1.3.4 Centre for Innovation Incubation and Entrepreneurship (CIIE)**

The Centre for Innovation Incubation and Entrepreneurship (CIIE) promotes specialized

knowledge in the field of entrepreneurship development, innovation and creative ideas. The Centre strives to identify and motivate talented youths to implement new ideas for the fulfillment of the larger societal objectives. The CIIE also maintains an exhibition hall, called TUNOVATION that showcases various innovations made by students and faculty members as part of their projects/ research works. It also displays collection of cultural antiques of the North East Region including musical instruments, masks and terracotta.

### **1.3.5 Health Services**

The University has a Health Centre to provide health care services to students, faculty members, staff and their families with its own medical and paramedical staff. As of now the Health Centre has over 5000 beneficiaries including the people working at the University construction sites. It offers OPD services. Ten indoor beds are also available for initial care of indoor cases including emergency cases. One Medical Officer is always available for 24 hours on emergency duty. The cases requiring hospitalization are referred to the referral hospitals at Tezpur. Ambulance service is available round the clock and is provided free of cost. A stock of common medicines including lifesaving drugs are maintained and supplied free of cost. Routine laboratory investigations are also done free of cost.

Advanced equipment, such as Autoanalyser (fully automatic), Hormone Analyser (Mini-Vidas), Ultrasound scanning, ECG and X-ray, required for laboratory investigations are made available at the Health Centre for the benefit of the University community. A set of appliances for person with disability are kept separately.

The University has engaged Specialists of different disciplines (Pediatrics, Obstetrics and Gynecology), who visit the Health Centre on different days of the week on regular basis for the benefit of the University community. Psychiatrist from LGBRIMH also visits the University regularly for offering counseling on stress related problems. One Sonologist visits the Health Centre once a week for ultrasound scanning. One Physiotherapist visits twice a week for physiotherapy of differently abled students. The Medical Officers pay periodic visits to hostels and canteens to assess the prevailing hygiene of dining hall, water supply and surroundings to prevent the outbreak of waterborne diseases amongst boarders. Besides, annual health checkup for employees, fogging in the campus, pulse polio immunization camps and blood donation camps are organized in the campus as per the directive of the University/Government.

### **1.3.6 Student Accommodation**

The University provides separate accommodation for men and women students and research scholars, having more than 3300 capacity. The University also has a married research scholar's hostel of capacity for accommodating more than 30 married research scholars.

### **1.3.7 Scholarships**

Students of Tezpur University can avail various scholarships offered by Govt. Organizations/ Agencies, such as:

1. Institutional fellowship for meritorious Ph.D. students.
2. UGC Merit Scholarship for SC/ST students pursuing PG level professional courses.

3. PG Indira Gandhi Scholarship for single Girl child.
4. UGC Merit scholarship for University rank holders.
5. Ishan Uday scholarship for the students (from NE States) of UG courses.
6. Inspire Scholarship.
7. Post Matric Scholarship for SC,ST and OBC students under different schemes of the Govt.
8. Merit cum-Means Based scholarship for professional and Technical courses (from Ministry of Minority Affairs).
9. Post Matric Scholarship from the Director of Welfare of Tea and Ex-tea garden.
10. AICTE scholarship for the GATE qualified students of M. Tech.
11. DBT scholarship.
12. NEC scholarship from Director of Technical Education.
13. Post Matric scholarship for students belonging to Minority communities.
14. Scholarship for differently abled students from National Handicapped Finance and Development Corporation.

### **1.3.8 Educational Loan**

National Backward Classes Finance and Development Corporation (NBCFDC), a Government of India Undertaking under the Ministry of Social Justice and Empowerment, provides financial assistance at concessional rates to meritorious students of Backward Classes who have got admission on merit under non-payment seats in the colleges/Institutes. The educational loan will cover admission fee, annual fee, hostel charges, stationery, study material, laptop, computer, insurance, etc. Details are available at [www.mhrd.gov.in](http://www.mhrd.gov.in)

### **1.3.9 Sports**

The University provides opportunities for students to excel in various sports. The University has basketball, badminton, volleyball and tennis courts; cricket and football grounds with flood light facilities. The University has a well-equipped multi gymnasium and training facilities for Archery.

### **1.3.10 Tezpur University Student Council (TUSC)**

The University has a vibrant student council for the welfare of the students. The members of the councils are elected annually by students through secret ballots.

### **1.3.11 Tezpur University Alumni Association (TUAA)**

TUAA was formed in the year 2000 to create a network of the alumni of the University. The Association aims to build an active pool of resources for the student community in coordination with the well placed alumni.

### **1.3.12 Academic Calendar**

The University adheres to a well-planned calendar specifying the schedule of academic activities. All events including examinations are held according to that calendar. Prospective students are advised to go through the current calendar to get acquainted with the academic events of the University. The academic calendar for the year 2017 is available in the University webpage.

## 1.4 Training and Placement Cell

Helping and guiding students in shaping their career as per their aspirations has become an integral part of higher education today. In order to exclusively take care of these aspects, the University has a *Training and Placement Cell* which acts as the interface between the recruiting organizations and the University students. It facilitates recruitment events on-campus as well as off-campus as required. It also organizes various pre-placement grooming programmes to enhance the employability of the targeted students in association with the Equal Opportunity Cell of the University. They are also made aware of the corporate social responsibilities that serve catalyst to holistic growth.

The graduated students of the University have already created a niche in various leading MNCs, PSUs and government departments through their high professionalism and intellectual ability coupled with honesty and commitment.

The organizations that have recruited graduates of the University in the recent past include:

**Private Sector Organizations** – Aircel, Accenture, AGC Networks, Airtel (Bharti Telecom), American Embassy (New Delhi), Aricent, Asia Carbon Limited, Asian Paints, Axis Bank, Azim Premji Foundation, Berger Paints, Broadcom Corporation, Café Coffee Day, Calcom Cement, Catalyst Management Services, Channelply, Channel Look-East, Chembioteek Life Science, CG foods, Cipla Ltd., CNN-IBN, Colgate-Palmolive, Dabur India, Delphi, Diamond Fabcare (New Delhi), Disha (New Delhi), DSCL, Dyna Roof, ETV-Ramoji Film City, Genpact, GE Health Care, GLAXO-Smithline, Godrej and Boyce Manuf. Co. Ltd., Hindustan Coca-cola Ltd, Hindustan Lever Ltd., Housing Dev. Finance Co. (HDFC), Huawei Technologies, IBM, ICI Paints, ICICI Bank, Indian Express, Infosys, Intel, ITC Ltd., Jindal Steel and Power Ltd., Jungle Travels India, Jenson and Nicholson, Kotak Life, Mahindra Finance, LG Soft, L&T Infotech, Look East Channel, Nagaland Fruit and Veg. Prod. Unit, NDTV, Nestle India Ltd., NE Chronicle, NE TV, Newslive, Nokia, OCWEN, Oracle, Pantaloons, Perkin Elmer (India) Pvt Ltd., Philips, PRADAN, Press Trust of India, Q-Tech Nano Systems, Reliance, Reverie Language Technologies, RIMS, Samsung, SBI Life, SeSTA, Shalimar Paints, Shriram Transport Finance Company Ltd., Siemens Technology, Software AG, Sony India, SRD Nutrients (Mangaldoi), Star Cement, Sunrise Biscuits (Britannia), Symphony, Syntel, Tata Consultancy Service, TATA-ELEXI, TCI Tech Mahindra, The Shillong Times, Unisys Global Services, Vodafone, Wipro, WSP, XL Dynamics, Yes Bank, Zaloni Technologies, etc.

**Public Sector Units** – Allahabad Bank, Bank of Maharashtra, Bharat Sansar Nigam Ltd. (BSNL), Bongaigaon Refineries and Petrochemicals, Brahmaputra Cracker and Polymer Ltd., Centre for Science and Environment (Delhi), DRDO, Export-Import Bank of India, Food Corporation of India, Food Safety and Standards Authority, Gas Authority of India Limited (GAIL), ICAR, Indian Army, Indian Oil Corporation Ltd. (IOCL), Industrial Development Bank of India, Intelligence Bureau, ISRO, NRHM, Govt. of Assam, National Thermal Power Corporation, Numaligarh Refinery Limited (NRL), Oil India Limited (OIL), ONGC, Powergrid Corporation of India, Reserve Bank of India, State Bank of India, United Bank of India, etc.

**Institutions of Higher Learning** – Assam Don Bosco University, Assam Engineering College, Assam University, Banaras Hindu University, Jadavpur University, Bareilly Engineering College, Bielefeld University (Germany), Central Institute of Post-Harvest Engg. and Tech., Dibrugarh Polytechnic, Dibrugarh University, Edinburgh University England, Epitome College (Diphu), Galgotia Institute of Technology (Noida), Gauhati University, Girijananda Choudhury Institute of M&T, Hyderabad University, IISC Bangalore, IIT Delhi, IIT Guwahati, IIT Kharagpur, IMPRS (Halle, Germany), Indian Academy of Science (Bangalore), Institute of Genomics and Integrative Biology, J.B. College (Jorhat),

JNU (New Delhi), Jorhat Engineering College, Konkuk University (Korea), M.S University of Baroda, National Institute of Cholera and Enteric Diseases, National Centre for Genome Research, NCL (Pune), NIT Silchar, North Eastern Hill University (Shillong), Royal Group of Institutions, Sikkim Manipal Institute of Technology, Silchar Polytechnic, Sognag University (Korea), Sona College of Technology (Salem), St. Anthony's College (Shillong), University College of Cork (Ireland), Rajiv Gandhi University, University of Pune, etc.

## 1.5 List of Academic Programmes

### UG Degree/Diploma/Certificate Programmes

SN	Code	Programme	Department/Centre	School
1	101	B.Tech <sup>§</sup> . in Civil Engineering	Civil Engineering	Engineering
2	102	B.Tech <sup>#§</sup> . in Computer Science and Engineering	Computer Science and Engineering	
3	103	B.Tech. in Electrical Engineering	Electrical Engineering	
4	104	B.Tech <sup>#§</sup> . in Electronics and Communication Engineering	Electronics and Communication Engineering	
5	105	B.Tech <sup>#</sup> . in Food Engineering and Technology	Food Engineering and Technology	
6	106	B.Tech <sup>#§</sup> . in Mechanical Engineering	Mechanical Engineering	
7	107	B.Voc. in Renewable Energy Management	Energy	
8	108	B. Voc. in Food Processing	Food Engineering and Technology	
9	109	B.Ed.	Education	Humanities and Social Sciences Humanities and Social Sciences
10	110	Certificate in Chinese	English and Foreign Languages	
11	111	Integrated B.A.B.Ed. (with major in English)	English and Foreign Languages	
12	112	Integrated M.A. in English		
13	113	Certificate in Technical Writing*	Centre for Inclusive Development	Management Sciences
14	114	Certificate in Air Ticketing and Computerized Reservation System*	Business Administration	
15	115	Integrated M.Com.	Commerce	Sciences
16	116	Integrated B. Sc.B.Ed. (with major in Chemistry)	Chemical Sciences	
17	117	Integrated M.Sc. in Chemistry		
18	118	Integrated B.Sc.B.Ed. (with major in Mathematics)	Mathematical Sciences	
19	119	Integrated M.Sc. in Mathematics		
20	120	Integrated M.Sc. in Bioscience and Bioinformatics	Molecular Biology and Biotechnology	
21	121	Integrated B.Sc.B.Ed. (with major in Physics)	Physics	
22	122	Integrated M.Sc. in Physics		
23	123	Diploma in Paralegal Practice*	Community College	Community College

\*Admission is made through the concerned Department.

# NBA accredited as Tier -I Programme

§AICTE Approved



## PG Degree/Diploma Programmes

SN	Code	Programme	Department /Centre	School
24	201	Master of Computer Application (M.C.A.)	Computer Science and Engineering	Engineering
25	202	M.Tech <sup>§</sup> . in Information Technology		
26	203	M.Tech <sup>§</sup> . in Bioelectronics	Electronics and Communication Engineering	
27	204	M.Tech <sup>§</sup> . in Electronics Design Technology		
28	205	M.Tech <sup>§</sup> . in Energy Technology	Energy	
29	206	M.Tech <sup>§</sup> . in Food Engineering and Technology	Food Engineering and Technology	
30	207	M.Tech <sup>§</sup> . in Mechanical Engineering	Mechanical Engineering	
31	208	M.A. in Cultural Studies	Cultural Studies	Humanities and Social Sciences
32	209	M.A. in Education	Education	
33	210	M.A. in English	English and Foreign Languages	
34	211	M.A. in Linguistics and Language Technology		
35	212	M.A. in Linguistics and Endangered Languages		
36	213	M.A. in Hindi	Hindi	
37	214	Post Graduate Diploma in Translation (Hindi)		
38	215	M.A. in Mass Communication and Journalism	Mass Communication and Journalism	
39	216	M.A. in Communication for Development		
40	217	M.A. in Social Work	Social Work	
41	218	M.A. in Sociology	Sociology	
42	219	P.G. Diploma in Child Rights and Governance	Centre for Inclusive Development	
43	220	P.G. Diploma in Women’s Studies	Chandraprabha Saikiani Centre for Women’s Studies	
44	221	M.B.A.*	Business Administration	Management Sciences
45	222	Master of Tourism and Travel Management		
46	223	M.Com	Commerce	
47	224	M.Sc. in Chemistry	Chemical Sciences	Sciences
48	225	M.Tech. in Polymer Science and Technology		
49	226	M.Sc. in Environmental Science	Environmental Science	
50	227	M.Sc. in Mathematics	Mathematical Sciences	
51	228	M.Sc. in Molecular Biology and Biotechnology	Molecular Biology and Biotechnology	
52	229	M.Sc. in Physics	Physics	
53	230	M.Sc. in Nanoscience and Technology		

\*Admission to M.B.A. is made on the basis of CAT/MAT (December session) score.

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### Ph.D. Programmes

SN	Code	Programme	Department /Centre	School
54	301	Ph.D.	Civil Engineering	Engineering
55	302	Ph.D.	Computer Science and Engineering	
56	303	Ph.D.	Electronics and Communication Engineering	
57	304	Ph.D.	Energy	
58	305	Ph.D.	Food Engineering and Technology	
59	306	Ph.D.	Mechanical Engineering	
60	307	Ph.D.	Cultural Studies	Humanities and Social Sciences
61	308	Ph.D.	Education	
62	309	Ph.D.	English and Foreign Languages	
63	310	Ph.D.	Hindi	
64	311	Ph.D.	Mass Communication and Journalism	
65	312	Ph.D.	Sociology	
66	313	Ph.D.	Business Administration	Management Sciences
67	314	Ph.D.	Chemical Sciences	Sciences
68	315	Ph.D.	Environmental Science	
69	316	Ph.D.	Mathematical Sciences	
70	317	Ph.D.	Molecular Biology and Biotechnology	
71	318	Ph.D.	Physics	

### Centre for Open and Distance Learning (CODL)

SN	Code	Programme*	Department	School
72	401	P.G. Diploma in Renewable Energy and Energy Management	Energy	Engineering
73	402	P.G. Diploma in Functional Hindi	Hindi	Humanities and Social Sciences
74	403	M.A. in Mass Communication	Mass Communication and Journalism	
75	404	P.G. Diploma in Governance and Development	Sociology	
76	405	P.G. Diploma in Human Resource Management	Business Administration	Management Sciences
77	406	P.G. Diploma in Investment Management	Business Administration	
78	407	P.G. Diploma in Retail Management	Business Administration	
79	408	M.Sc. in Mathematics	Mathematical Sciences	Sciences
80	409	P.G. Diploma in Environmental Management	1. Environmental Science 2. Centre for Disaster Management	

\* Admission is made through the Centre for Open and Distance Learning.

## 1.6 Admission Procedure

Tezpur University offers a number of programmes on Under-Graduate Degree/Diploma/Certificate, Post-Graduate Degree/Diploma and Doctor of Philosophy Degree in various Disciplines as listed in Section 1.5. Admission to most of these programmes is held through entrance examinations conducted by the University in various centres across the country (see Section 1.7). This year (2017-2018 session), the University will conduct the entire admission process (application submission, entrance examinations, counselling/admission) through online-mode only.

The general admission procedures for various Academic Programmes are outlined below:

(a) **B.Tech. Programmes:**

- (i) Candidates seeking admission to the B.Tech. Programmes are required to appear in the **JEE(Main)-2017** to be conducted by CBSE, New Delhi. All Admission shall be based on **JEE(Main)-2017** all India Ranking.
- (ii) The Candidates who appear in the **JEE(Main)-2017** have two channels for admission to the B. Tech. Programmes.
- (iii) 40% of the total seats shall be made through the central counselling i.e. Central Seat Allocation Board (CSAB) based on **JEE(Main)-2017**. The Candidates need to participate in “Central Counselling” conducted by CSAB/JoSA (Online Choice filling process), to get admission in Tezpur University (TU) against these 40% seats.
- (iv) 60% of the total seats shall be made through the Tezpur University counselling. These seats are reserved for the permanent residents of North East (NE) States. The Candidates need to fill-up Tezpur University application form in addition to **JEE(Main)-2017** application. The applicants desiring a seat under the NE quota must upload a PRC (Permanent Residence Certificate issued by the competent authority of any of the North Eastern states) along with the Tezpur University application form.

(a) **M.Tech. Programmes:** Candidates applying for M.Tech. Programmes may seek admission either based on valid GATE score on GATE category or based on the performance in the University entrance examinations.

(b) **M.Sc. Programme in Molecular Biology and Biotechnology:** Candidates in this M.Sc. Programme may seek admission either based on the performance in the University entrance examination or through the *All India Combined Entrance Test* conducted by Jawaharlal Nehru University, New Delhi, under the sponsorship of the Department of Biotechnology, Govt. of India (eligibility as decided by DBT, Govt. of India).

(c) **Master of Business Administration (MBA):** Candidates in the MBA Programme may seek admission on the basis of CAT/ MAT (December Session) score.

(d) **All other Programmes:** Applicants of other programmes, admission to which is made based on the performance in the University entrance examinations, shall have to appear in the University entrance examinations to be conducted this year.

**(e) Ph.D Programmes:**

- (i) General criteria as per UGC Guidelines for admission into Ph.D. Programmes:
  - Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
  - Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.
  - Relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/ Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.
- (ii) Department-specific further requirement for admission into Ph.D. Programme in Tezpur University is given in Annexure I.
- (iii) Ph.D. candidates shortlisted based on the performance in the University entrance examinations shall be called for personal interview in the respective Departments.
- (iv) Full-time Ph.D. candidate will be given preference.

## 1.7 List of the University Entrance Examinations Centres

Code	Centre	Code	Centre	Code	Centre
101	Agartala	109	Goalpara	117	Lucknow
102	Barpeta Road	110	Guwahati	118	Mumbai
103	Bengaluru	111	Hyderabad	119	North Lakhimpur
104	Bhubaneswar	112	Imphal	120	Patna
105	Chennai	113	Itanagar	121	Shillong
106	Delhi	114	Jorhat	122	Silchar
107	Dibrugarh	115	Kokrajhar	123	Siliguri
108	Diphu	116	Kolkata	124	Tezpur

Candidates seeking admission through the University entrance examinations need to specify in their application forms the preferences of 03 (three) examination centres for appearing the entrance examinations. A candidate will be accommodated in the next preferred centre if the previous centre(s) is(are) exhausted due to large number of candidates or cancelled due to insufficient number of candidates.

## 1.8 Application Procedure

Interested eligible candidates may APPLY ONLINE through the University website [www.tezu.ernet.in/admission/](http://www.tezu.ernet.in/admission/) by paying a fee of Rs. 350/- for SC, ST and PWD candidates, and Rs. 700/- for other categories. Additional bank charges may apply.

The applicants should read the available instructions carefully while filling in the online Application Form. The following major points are also to be noted:

- Application Fee:** The payment of the Application fee is to be made online using credit card/debit card/net-banking. The transaction detail may be printed and preserved for later references. The submission of an Application Form will remain incomplete until the required Application Fee is transferred successfully.
- Multiple Programmes:** Candidates applying for multiple Programmes (maximum 3) must apply separately with separate Application Fee for each Programme. Note that all the B.Tech. Programmes will be treated as a single Programme.
- B.Tech. Programmes:** In the case of B. Tech. programmes, a candidate needs to apply in a single application form only. The selected candidates will opt for the Programme/ Department based on the availability of seats at the time of their turns during the admission process.
- Candidates yet to obtain the last qualifying Degree/Diploma/Certificate:** Candidates who have already finished their qualifying examinations or expected to finish all the components, including practical and viva-voce (if any), before the date of admission may also apply.
- Admit Card for Entrance Examinations:** Candidates shortlisted for appearing University entrance examinations (not for B.Tech. Programmes) will be intimated separately through e-mail/SMS in their registered e-mail IDs/mobile numbers to download their admit cards.

**f) Documents (digital/scanned copy) to be uploaded:**

- (i) Copy of the JEE (Main) 2017 admit card, if applying for the B.Tech. Programmes.
- (ii) Copy of the Permanent Residence Certificate (PRC) issued by the competent authority of any North East State, if applying for the B.Tech. Programmes or M.Sc. Programme in Molecular Biology and Biotechnology under the North East quota.
- (iii) Copy of the valid GATE score card, if applying for direct admission to any M.Tech. Programme.
- (iv) Copy of the Certificates and Mark-sheets/Grade Cards of all the previous Degree/ Diploma/ Certificate Programmes.
- (v) Copy of the birth certificate or equivalent certificate in support of age.
- (vi) Copy of the relevant certificate issued by the competent authority, if seeking admission under any reserved category as mentioned in Section 1.9.
- (vii) Copy of the Sponsorship/No objection certificate issued by the employer, if the candidate is employed.
- (viii) Copy of the gap certificate issued by the District Police Authority or an affidavit specifying the occupation of the candidate during the gap period, if the candidate is unemployed and there is a gap of one year or more between the last qualifying examination and the year of admission.
- (ix) A passport size photograph.
- (x) Scanned copy of the signature.

## **1.9 Reservation Policy**

- (a) Seats are reserved for SC/ST/OBC(NCL) and Differently abled persons as per the Government of India rules. In the case of differently abled persons, a minimum of 40% permanent disabilities will only be considered.
- (b) As per the Directives of the Govt. of India, Supernumerary Seats are available in the following categories:
  - 1. Jammu and Kashmir candidates
  - 2. Widows/wards/wives of Armed forces personnel and Ex-Servicemen as per the following priorities:
    - (a) Widows/wards of defence personnel killed in action
    - (b) Wards of serving personnel and Ex-servicemen disabled in action
    - (c) Widows/wards of defence personnel who died in peace time with death attributable to military service
    - (d) Wards of defence personnel disabled in peace time with disability attributable to military service
    - (e) Wards of Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
    - (f) Wards of Ex-servicemen
    - (g) Wards of serving personnel
- (c) 5% reservation of seats in B.Voc. Programmes for PWD candidates.

**Note:** Tezpur University has a provision for admission to some Academic Programmes under the **Self-Supported Scheme (SSS)**. The waitlisted candidates on merit basis shall be eligible for the admission under SSS with additional fees. The candidates admitted under SSS are not transferrable to any normal seat.

## 1.10 Important Dates

- |                                                                   |                        |
|-------------------------------------------------------------------|------------------------|
| (a) Opening of the online application submission                  | : 15 March, 2017       |
| (b) Closing of the online application submission                  |                        |
| (i) All Programmes (except B.Tech. Programmes)                    | : 30 April, 2017       |
| (ii) B.Tech. Programmes                                           | : 08 May, 2017         |
| (c) Declaration of the University entrance examinations schedule  | : 05 May, 2017         |
| (d) Issuance of admit card for entrance examinations              | : 12 May, 2017         |
| (e) University entrance examinations                              | : 26 – 28 May, 2017    |
| (f) Declaration of merit lists of shortlisted/selected candidates | : 15 June, 2017        |
| (g) Counselling/Admission of new students                         | : 30 June, 2017 onward |
| (h) Commencement of classes of the Autumn Semester                | : 27 July, 2017        |

### Note:

- (i) Dates of (a), (b), (e) and (h) above are fixed, and all others are tentative.
- (ii) All communication with candidates will be made through their registered e-mail ID/mobile number or notification in the admission portal [www.tezu.ernet.in/admission](http://www.tezu.ernet.in/admission).
- (iii) No separate letter will be issued for acceptance/rejection of application form, appearing entrance examinations (admit card), entrance examination schedule, selection for admission, etc.
- (iv) Communication for any doubt/query may be made on [tuee17@tezu.ernet.in](mailto:tuee17@tezu.ernet.in)

## 1.11 Provisional Admission

Admission of a candidate to a Programme is subject to the following conditions:

- (a) Fulfilment of the eligibility criteria as specified in Annexure I.
- (b) Selection for admission to the Programme.
- (c) Production of all the relevant documents in original (see the list of documents in Section 1.8(f) marked for uploading at the time of submission of the application form).
- (d) Submission of a set of self-attested copy of all the relevant documents.
- (e) Submission of the character certificate from the Head of the institution and Migration certificate (in original) from the Board/University last attended.
- (f) Submission of a self-attested printout of the filled-in application form.
- (g) Payment of admission fee in full.
- (h) If the result of the qualifying examination of a student is awaited at the time of admission, he/she must produce/submit the evidence of clearing the examination with minimum requisite within 15 November, 2017 (other than Ph.D. Programme). Such a candidate must submit a proof of taking all the examinations of the qualifying Degree/Diploma/Certificate at the time of admission duly certified by the Head of the Institute last attended.
- (i) If a candidate fails to produce/submit any document (such as the completion certificate and mark sheet/transcripts of the qualifying examinations, Migration certificate from the

Board/University last attended, etc.) at the time of admission, the same must be produced within 15 November, 2017.

**(j) Admission to Ph.D. Programmes:**

- (i) The candidates who have appeared in the qualifying examination but their results are yet to be declared may be selected provisionally for admission to Ph.D. programme. Such candidates must produce mark sheets of the qualifying examination fulfilling the eligibility criteria at the time of admission.
- (ii) Such candidates, who will not be able to produce the mark sheet with satisfying eligibility criteria, shall not be allotted the relative weighted for the component of qualifying examination.
- (iii) If a provisionally selected candidate fails to produce the mark sheet of the qualifying examination at the time of admission, the seat will be offered to the next eligible candidate from the merit list.
- (iv) The candidate disqualified for admission in the Autumn Semester 2017 due to Clause No. 1.11(c) may be considered for admission in the Spring Semester 2018 subject to submission of documents satisfying eligibility criteria.

All admissions are provisional in nature. The admission of a student in a Programme may be cancelled under the following circumstances:

- (i) Production/submission of any false/tempered information/document.
- (ii) Failing to produce/submit any required pending document within 15 November, 2017.

## **1.12 Curricula**

Each academic programme of the University is comprised of a set of Courses, some of which are core and others are elective. Flexibility is there for students to opt elective Courses on their own choices from a pool. Students are also required to register for some inter-disciplinary Courses under the Choice Based Credit Transfer (CBCT) scheme. The Courses across the Departments are designed in such a way that multiple teaching pedagogies can be incorporated in delivering the contents of a Course.

The medium of instruction and examination at all the levels in the University is English, except for courses on languages such as Hindi, Assamese, Chinese, German, etc. In framing the courses, care is taken so that students are NOT burdened with formal lectures only. There is adequate provision for seminars, tutorials, case studies, guided field work, etc., whatever necessary, to promote the habit of independent thinking.

To relate theoretical knowledge to the practical field, proper measures are taken to conduct case studies and guided field works from real life problems. Group Discussion is an integral part of teaching pedagogy to increase the analytical capability and creativity of the students.



## 1.13 Evaluation System

Students are evaluated through a relative grading system. The University follows a continuous comprehensive evaluation system, under which a student is evaluated through a number of tests and assignments spread over the entire semester. Finally, a Letter Grade is awarded against each Course based on these assessments.

A Letter Grade signifies the level of standard of qualitative/quantitative academic achievement, which a student attains in a particular course/research work. Each of the Letter Grades represents a Grade Point as tabulated below:

Letter Grade	Grade Point	Description
O	10	Outstanding
A+	9	Excellent
A	8	Very Good
B+	7	Good
B	6	Above average
C	5	Average
P	4	Pass
F	0	Fail
Ab	0	Absent

The letter Grades 'O' to 'P' are qualifying Grades, while 'F' and 'Ab' are disqualifying Grades. The 'Ab' Grade is awarded if a student remains absent in the evaluation components without any valid reason. The students, awarded with the 'F' or 'Ab' Grade in a Course are required to re-register the Course.

Additionally there are some other Grades followed in University as stated below:

Letter Grade	Status	Remarks/ Context
I	Incomplete	Some evaluation components remain incomplete due to an extraordinary situation faced by the student. This Grade should be converted to any of the regular Grades mentioned above by completing the left out component(s) within the first month of the next semester.
X	Extended Project	A project work remains incomplete and it is extended to the next semester.
S	Satisfactory	Successful completion of a Foundation/ Audit Course.
U	Unsatisfactory	Unsuccessful in completing a Foundation/ Audit Course.
W	Withdrawn	(i) The student withdraws the Course after the last date for withdrawal of Courses. (ii) Deficit in attendance.

## **1.14 Important Academic Rules**

### **1.14.1 Course Registration**

A student needs to register for some courses/research work(s) in each semester through a Registration Card. The course adviser appointed by the Head of a Department/Centre assists the students in selecting courses for a semester. The Registration Card contains four copies; one each for the Academic Section, Department, Hostel Warden and the student.

### **1.14.2 Attendance Requirement**

All students must attend every lecture, tutorial and practical classes of each course registered by them. To account for late registration, sickness or such other contingencies, the minimum attendance requirement will be 90% of the classes. Students with shortage in attendance in a course will not be allowed to appear in the semester end examination and they will be awarded W (withdrawn) grade in the course.

### **1.14.3 Renewal of Admission**

Every student will renew his/her admission in all the successive semesters on the notified dates. No student is allowed to get himself/herself admitted after the scheduled dates.

### **1.14.4 Requirement for the Award of Degree/Diploma/Certificate**

A student shall be required to satisfy the following conditions for the award of Degree/Diploma/Certificate:

- a) To obtain a qualifying Grade in each of the registered Courses.
- b) To earn the minimum credit required for the award of Degree/Diploma/Certificate within the prescribed maximum duration of the programme (maximum credit load allowed per semester is 25).
- c) To secure a minimum CGPA of 4.5.

### **1.14.5 Termination of Candidature or Withdrawal of Awarded Degree/Diploma/Certificate**

The candidature of a student in a Programme may be terminated at any stage in future, even an already awarded Degree/Diploma/Certificate may be withdrawn, under various circumstances, such as:

- (a) Failing to complete successfully all the components of the Programme within the maximum period of completion specified for the Programme.
- (b) Establishment of deliberate suppression of any previous fact in the application form or at the time of admission, which may determine the eligibility for admission.
- (c) Production/submission of any false/tempered document at the time of application/admission.
- (d) Serious violation of any clause of the Regulations on Maintenance of Discipline prescribed by the University.
- (e) Indulging in ragging inside or outside the University campus. Students are advised to visit

[www.ugc.ac.in](http://www.ugc.ac.in) or [www.tezu.ernet.in](http://www.tezu.ernet.in) for UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009.

- (f) During the study period in the University, involvement in any criminal/offensive activity, that may be punishable according to the Law of the country.