

PANJAB UNIVERSITY, CHANDIGARH

***INSTRUCTIONS FOR ADMISSION TO
VARIOUS COURSES
SESSION 2016-2017***



PANJAB UNIVERSITY CHANDIGARH

From	To
The Assistant Registrar(R&S), Panjab University, Administrative Office, Dewan Anand Kumar Hall, Chandigarh – 160014.	1. The Principals of all the affiliated Colleges. 2. The Chairpersons of all the Teaching Departments, P.U., Chandigarh. 3. The Chairperson, Department of Evening Studies, P.U., Chandigarh. 4. The Chairperson, University School of Open Learning, P.U., Chandigarh. 5. The Director of all Regional Centres, P.U. 6. The Dean, College Development Council, P.U., Chandigarh.

No.5243-5492/R&S
03.06.2016

Dated:

REGD. / BY HAND

INSTRUCTIONS ADMISSION TO VARIOUS COURSES DURING THE SESSION 2016-17

Dear Sir/Madam,

I am enclosing herewith a copy of Instructions for admission to various courses during the Session 2016-17. All admissions are required to be made by the Colleges/Departments strictly in accordance with the Regulations/Rules contained in latest University Calendars/Guidelines/any other Instructions which have been issued/may be issued by the University, from time to time, for the respective Courses/Examinations. The enclosed Instructions in particular should be adhered to while making admission for the Session 2016-17. After admission, the Registration Returns are to be sent in computerized form and it should be prepared as per instructions contained in item No.18 at Page Nos.14 to 17 of the enclosed instructions for admission to various Courses. **The Registration Returns shall not be accepted in respect of unaffiliated Colleges/classes/courses/subjects.**

It is further advised that the fees for Registration, Enrolment, Migration, Continuation, Continuation of Affiliation etc. to be deposited in the University Account, as per the instructions issued by the Colleges Branch.

D.A.:- As above.
faithfully,

Yours

Assistant Registrar(R&S)

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PANJAB UNIVERSITY, CHANDIGARH
INSTRUCTIONS FOR ADMISSION TO VARIOUS COURSES
(SESSION 2016-2017)

1. GENERAL INFORMATION:-

- (i) The candidates be admitted strictly in accordance with the Regulations/Rules contained in latest University Calendars/guidelines/any other Instructions which have been issued/may be issued by the University, from time to time, for the respective Courses/examinations and in order of merit. The instructions given in this circular should in particular be adhered to while making admission for the Session 2016-17. The list of all such candidates selected for admission/waiting list be displayed on the Notice Board of the respective College.
- (ii) The admission forms should have separate columns for Father's and Mother's names. The name of mother and father should be mentioned in all records. However, in case some students do not wish to declare the name of both the parents (either of mother or father) they may not be insisted upon and no one be denied admission on this ground.
- (iii) Where the number of the seats are fixed, the total number of students admitted to a particular class must not exceed the number of seats sanctioned by the University.
- (iv) The admission be made according to the schedule of dates approved by the University and circulated by the Deputy Registrar(Colleges) from time to time.
- (v) When an admission notice is given in the Newspapers by the respective college, it should be clearly mentioned that the candidates coming from other Universities/Boards/Councils/Bodies must bring with them, qualifying examination Certificate at the time of admission. Migration Certificate be submitted latest by **30th of September** in the University Office. These certificates be verified from the Result Gazette. If Gazette is not available student should submit an affidavit to the effect that if the documents are not found correct his/her admission to the course will liable to be cancelled.
- (vi) For admission, fraction of marks less than the requisite percentage would not be rounded off to the advantage of the candidates, i.e. 32.9%, 39.9% and 49.9% shall not be rounded off to 33%, 40% and 50% etc.
- (vii) Permission of the Vice-Chancellor is necessary for admission after the expiry of the last date. However, the candidates be admitted provisionally at their own risk and responsibility subject to approval of the late admission by the Vice-Chancellor and conveyed to College/Deptt. by the University.
- (viii) A student whose result of +2 examinations in February/March conducted by a School Board is published late, **but not later than 10th August, 2016** may be admitted without late fee within 15 working days of the declaration of the result and his/her attendance shall be counted from the date of admission. This would be applicable to an Open School Board also. After expiry of this period, the late admission approval from the Vice-Chancellor is required. **(See Rule 10 at Page No. 312 of P.U. Calendar Vol-III, 2009).**

In the case of Panjab University students who have already appeared in any of its examination and the result is declared late for one reason or the other, the admission cannot be said to be a case of fresh admission. They are already midway of the class. In these cases, admissions to the next class/course may be allowed within 10 working days, from the date of dispatch of result, without charging any late fee.

- (ix) The re-evaluation results declared after 31st of December declared with intimation to the Vice-Chancellor along with the reasons for the delay. The Vice-Chancellor may sanction admission of such candidates whose results are declared after 31st of December with subsequent ratification by the Syndicate. Each such candidate be informed of his/her right to apply to the Vice-Chancellor for admission to the next higher class. (As per Syndicate decision in its meeting held on 13.03.2004). **In the case of admission to a course having Semester Exam. the date will be October, 15.**

NOTE: - 1. The Principals of the affiliated Colleges may forward the Late Admission approval Forms of eligible students on 12th and 20th of August i.e. in two lots with late fees of Rs.2,040/- collectively on or before the last date prescribed and the fees be transferred to University Account No.10444978333, if College having account with State Bank of India OR colleges having account number other than State Bank of India, then payment is to be made through RTGS Mode, for making this transaction, the IFSC Code of the University Account is SBINO000742(Account No. 10444978333). (Circulated vide No.Misc/A-6/6262-6462 dated 29.07.2009)

2. The original University fee/Bank receipt must be attached.

3. The Principal will certify that the candidate is eligible to seek admission in the course applied for.

- (x) To ensure transparency and credibility in their admission procedure, universities and institutions of higher education need to make liberal use of notice board, print media, electronic media, website etc. to declare their admission procedure.
- (xi) Following admission, university and college authorities should take proactive action to communicate to newly admitted SC, ST, OBC, minorities students and students from low income families (regardless of the level of their course), the availability of tuition-waver, free-ships, loan and scholarship available to these categories.
- (xii) The College(s) Prospectus should contain all the information in respect of different scholarships, in detail, offered by the Panjab University to its affiliated Colleges.
- (xiii) To make admission process more transparent, the Colleges should be displayed fee structure, merit-list etc. on their notice board.

2. GENERAL CONDITIONS REGARDING ELIGIBILITY: -

- (a) It must be ensured that the examination passed by a candidate on the basis of which he/she is seeking admission to the next higher class in the College stands recognized by the Panjab University. For this purpose, the Equivalence Booklet printed in the year 1999 be consulted along with the Consolidated Supplementary List, 2004 to 2007 already sent to all the colleges by the General Branch. However, if any College does not have the printed

Equivalence Booklet, 1999, the same may be had from the Printing Store of the University on payment of prescribed cost.

- (b) Only eligible candidates be admitted to the course concerned. Responsibility for making wrong admission or allowing wrong combination of subjects to a student, shall lie entirely with the College/Department Authorities.
- (c) All Foreign Students shall obtain **Eligibility Certificate** from the Deputy Registrar(General), Panjab University in all cases and the admission of the foreign students to College / Teaching Departments would be governed by the Guidelines issued by the Dean Foreign Students. **The eligibility form should be accompanied by a forwarding letter from the Principal of the College/Chairperson of the Teaching Department indicating the reason for denying the admission to the candidate.** After obtaining the Eligibility Certificate, the candidate should submit the same to College/Department where he/she is seeking admission.
- (d) An affidavit in duplicate from each candidate having gap year seeking admission to the College/Department to the effect that he/she was not disqualified by any Board/Body/Council/University and he/she was not already registered with the Panjab University (wherever applicable), must be obtained by the concerned College/Department before allowing admission. In case the candidate was disqualified, the period of disqualification and the activities in which the candidate was involved during the period of disqualification, should be indicated by the candidate in the said affidavit. A copy of the affidavit be sent to the University along with Registration Return. No candidate be admitted under any circumstances during the disqualification period. In case of re-admission after a long spell, the candidate must quote his/her old Registration Number of Panjab University.
- (e) That a candidate who has been placed under compartment/re-appear in one subject only with at least 20% marks (Theory & Practical taken together) in the subject in which he/she has been placed in compartment in the +2 examination conducted by the Open School Board in India shall be eligible to seek admission to the 1st Semester of B.A./B.Sc. (General)/B.Com./B.B.A./B.C.A. course under 10+2+3 system of education. He/She should have cleared the compartment before the declaration of the first year result. If he/she could not submit the relevant papers/documents on the date of declaration of result then his/her admission will be automatically cancelled. {with effect from the academic session 2009-2010} (Vide Syndicate Para-16 dated 18.05.2014)
- (f) The candidate who is admitted in first/third/fifth semester will be allowed to be promoted to second/fourth/sixth semester respectively. However, for promotion from second to third or from fourth to fifth semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4, or 5 respectively.

3. RESERVATION OF SEATS: -

- (a) The reservation of seats shall be governed by the Regulation 29.1 and 29.2 given at page 168 in P.U. Cal. Volume-I, 2007 and any intimation sent by the Deputy Registrar(Colleges).

However, it is clarified that the concession is not available in the case of candidates who are seeking admission to the next higher class on the basis of having earned compartment in +2 Examination i.e. in the subject of compartment.

- (b) (i) Two Additional Seats for One Girl out of the only Two Girl Children per unit per course subject to maximum limit of four
- (ii) One Additional seat for Cancer Patients
 - (iii) AIDS Patients
 - (iv) Thalassemia Patients

The above concession by way of additional seats is not applicable to the students falling under regulatory agencies such as **MCI, DCI, BCI and NCTE.**

As per circular letter No.Misc./A-6/77174-77374 dated 30.03.2016(copy attached).

- (c) (i) Two Additional seats for Rural Area Students.
- (ii) One additional seat for Border Area students over and above the sanctioned seats for UG/PG Courses offered by the Teaching Departments/Regional Centres/and Colleges affiliated to Panjab University vide circular **No.Misc/A-6/77824-78124 dated 20.04.2016(copy attached).**

III. 5 per cent marks concession shall be given to Physically handicapped persons in the minimum eligibility criteria for a course subject to minimum disability of 40 per cent provided they have obtained minimum pass marks prescribed by Regulations (vide Senate Paragraph XVII dated 29-03-2008 has made addition of Regulation 29.3 of the Chapter VIII (D) "Admission and Migration of Students and Tuition Fees" at page no. 168 of the P.U Cal. Vol-I, 2007, in anticipation of approval of various University bodies/Government of India/publication in the Government of India Gazette.

IV. Institutions up to academic year 2020-21 only to those wards of martyrs/permanent disabled (up to 80%-leading to incapacitation) of KARGIL WAR who have a valid certificate from the Ministry of Defence to this and the same be entered in the Pension Book of the family:-

- (i) 1% seats with minimum of 1 seat in the Departments and affiliated Colleges except in partially financed/self-financing courses.
- (ii) Exemption of fee.
- (iii) Exemption in hostel fee. **(Vide Syndicate Para 30 (XI) dated 29.7.08.**

V. (i) Blind students who join a regular degree/Post-graduate degree courses at the P.U. would be allowed exemption from payment of tuition fee & would be provided free accommodation in the University Hostels. **{Approved vide Syndicate Para (iv) meeting held on 19-08-1996}.**

- ii) The free education to the completely blind student belonging to below poverty line, as described by the relevant Government notification/s, in any course in the University and its affiliated Colleges, Subject to the students being otherwise eligible and on

merit, but the candidate has to submit an affidavit to this effect issued by the competent authority. Even the free hostel accommodation may also be considered, if required by the students, but he will have to pay the mess charges, which are already subsidized. A limited number of course books (one per paper) may also be considered which would be returnable after the completion of the course. **(Syndicate Para-1 dated 18-04-2009).**

VI. Free education to children of persons killed in November, 1984 riots and terrorist violence in Punjab State. {Approved vide Syndicate para 5 (Statement A) dated 25-04-1987}.

4. ADMISSION TO BACHELOR OF COMPUTER APPLICATIONS (BCA) 1st Semester :-

(a) A person who has passed +2 examination in any discipline with at least 50% marks and passed Mathematics as one of the subject at Matriculation examination level shall be eligible to join the first semester class of B.C.A. Course.

OR

(b) Any other examination recognized by the Syndicate as equivalent to (a) above.

NOTE:-(i) 10% weight-age be given for each subject of (Mathematics/Statistics) and (Computer Science/Computer Applications/Information Technology or equivalent) to the candidate who studied at 10+2 level at the time of admission in B.C.A. 1st Semester from the admissions of 2015.

(ii) That 20% weight-age in total to those students who studied (Mathematics/Statistics) and (Computer Science or Computer Applications or Information Technology or Information System) at +2 level be given.

5. ADMISSION TO BACHELOR OF BUSINESS ADMINISTRATION (BBA) 1st (Semester System) :-

3.1 (A) Admission to the first semester of BBA degree course shall be open to a person who has passed one of the following examinations conducted by a recognized Board/Council/University:-

(a) +2 examination securing at least 50% marks in aggregate;

(b) Any other examination recognized by the University as equivalent to (a) as given above with requisite percentage of marks.

Provided that a candidate seeking admission to the first semester should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his admission. In case a candidate does not clear the relevant subject at any of the two consecutive chances

allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

Provided further that:

A candidate who has been placed under compartment in the +2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the First Semester of BBA course, provided he/she fulfills the following conditions:

- (i) He/she should have been placed compartment in one subject only;
- (ii) He/she should have obtained at least 20% marks in the subject in which he had been placed in compartment ; and
- (iii) He/she should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

The admission of the candidate with a compartment as indicated above shall be provisional and will be confirmed only after he/she has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

Explanation: - In case of a compartment candidate, eligibility shall be determined by including the marks of the subject in which the candidate has been placed under compartment.

(B) Subject to the reservation made by the University, the admission shall be on merit.

6. ADMISSION TO B.A./B.Sc./B.Sc.(Bio. Info.)-1st Semester :-

4.1 A person who has passed one of the following examinations with pass in English as one of the subjects shall be eligible to join the First Semester class of B.A. or B.Sc. (General/B.Sc. (Bio-Info.) and Honours) degree course in a College affiliated to this University, however, a person who has not qualified English as one of the subjects at the +2 examinations, shall be eligible to join B.A./B.Sc.-Ist Semester provisionally subject to his/her qualifying the deficient subject of English from the parent Board/Body/Council/University in two consecutive chances subsequent to his/her admission, failing which his/her admission to B.A./B.Sc. Ist Semester and the result for the examination shall automatically stand cancelled.

- (i) B.A./B.Sc./B.Com Part-I (Old Scheme)/Pre-Medical/Pre-Engg./Intermediate/Arts/Science/Agriculture examination of Panjab University.
- (ii) the +2 examination under 10+2+3 system of education of a recognized University/Board/Council.
- (iii) Prak Shastri/Vishard examination with compulsory English. (Vide Senate Para-LXXVII dated 06.12.2009)
- iv) any other examination recognized by the University as equivalent to (i), (ii) and (iii) above.

Provided that-

- (i) a person joining the B.Sc. course must have obtained at least 40 percent marks in the aggregate of the qualifying examination;
- (ii) A B.Sc. student must have out of the three elective subjects offered by him/her (**excepting Anthropology**) passed at least 2 Science subjects in the qualifying examination. He/she may offer the third elective subject from the Faculty of Science or Faculty of Arts.

Provided further that a student shall be eligible to opt the subject of-

- (i) Computer Science at the B.A. /B.Sc. level if he/she has passed the +2 examination with Science/Commerce/Economics/Mathematics and Computer related subject like Computer/Information technology etc. as one of the elective subjects or optional subjects.
- (ii) Biochemistry if he/she passed the +2 examination with the following subject:
 - (a) Physics (b) Chemistry (c) Mathematics/Biology
- (iii) A student may opt for Computer Science in B.Sc. (General) (Non-Medical) as one of the elective subjects with the following combination (amended vide Syndicate Paragraph 32, dated 11.7.2005):-
 - (a) Mathematics (b) Physics (c) Computer Science

NOTE:- The candidates, who have passed computer related subject like Computer science/Information Technology, etc. as one of the Elective subjects or optional subject at +2 level, be allowed to opt the subject of Computer Science at B.A./B.Sc. level w.e.f. the academic session 2012-13 (**Syndicate Para 18 dated 27.09.2011**).

7. ADMISSION TO B.A./B.Sc./B.Com./B.C.A./B.B.A. Course-Ist Semester:-

- 4.2** A candidate who has been placed under compartment at +2 examination conducted by a Board/Body/Council/University in India shall be eligible to seek admission to the First Semester of B.A./B.Sc./B.Com./BCA/BBA course/s he fulfills the following conditions:-
- (i) He should have been placed in compartment in one subject only;
 - (ii) He should have obtained at least 20% marks in the subject in which he had been placed in compartment and;
 - (iii) He should have obtained the requisite percentage of marks in the aggregate of examination as laid down in the relevant regulations;

Provided that;

- (i) A candidate joining the B.A. First Semester should have obtained at least 33% marks in the aggregate of all the subject (including the marks obtained

by him in the subject of compartment, Theory & Practical/s taken together) taken up by him at the +2 examination.

- (iii) A candidate joining the B.Sc. First Semester should have obtained at least 40% marks in the aggregate of all the subject (including the marks obtained by him in the subject of compartment, Theory & Practical/s taken together) taken up by him at the +2 examination.

8. ADMISSION TO BACHELOR OF COMMERCE (B.Com.)-1st Semester:-

3.1 (A) Admission to the first semester of B.Com. Degree course shall be open to a person who has passed one of the following examinations conducted by a recognized Board/Council/University:-

- a) +2 examination or B.Com.- Part-I (Old scheme) of Panjab University with three

of the following subjects securing **at least 45 per cent** marks in the aggregate:-

Commerce (or theory of commerce or foundation course in commerce)

Accountancy (or book keeping and accountancy)

Economics

Business Organization (or Business Management or Theory and Practice of Management)

Insurance (or General Insurance or Life Insurance)

Banking and Trade

Commercial Geography

Office Management and Secretarial Practice (or Office Organization and Management)

Mercantile Law (or any Company Law)

Auditing

Typewriting and Stenography/Computers (for typewriting)

- b) +2 Examination or B.A. Part-I (Old Scheme) of Panjab University with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate;
- c) +2 Examination or B.A. Part-I/B.Sc.-I/Pre-Engineering/Pre-Medical Examination of the Panjab University under the Old Scheme not covered in (b) securing at least 50% marks.

- d) Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.

Provided that a candidate seeking admission to the first semester of B.Com. should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his/her admission. In case a candidate does not clear the relevant subject at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

Provided further that:

A candidate who has been placed under compartment in the +2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the First Semester of B.Com course, provided he/she fulfills the following conditions:

- (i) He/she should have been placed compartment in one subject only;
- (ii) He/she should have obtained at least 20% marks in the subject in which he/she had been placed in compartment ; and
- (iii) He/she should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

The admission of the candidate with a compartment as indicated above shall be provisional and will be confirmed only after he has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

(B) Subject to the reservation made by the University, the admission shall be on merit. The merit for this purpose shall be determined on the basis of the score of a candidate to be computed as follows:

- (i) Percentage of marks in the qualifying examination;
- (ii) Add score of 4 for each of the subjects passed from the subjects referred in 3.1 A (a) not exceeding 16 in total.

Explanation: - In cases of a compartment candidate, eligibility shall be determined by including the marks of the subject in which the candidate has been placed under compartment.

NOTE: - The candidates securing less than 20% marks in the subject of compartment at the +2 examination be made eligible to join B.A./B.Sc./B.Com. Part-I courses, if they cleared or secure 20% or more

marks in the subject in the Supplementary Examination held in July/August, on or before the last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available (Syndicate para 43 (xiv) meeting held on 27-01-2013).

9. ADMISSION CRITERIA FOR B.Sc. (Agriculture) (4-Year Course) (Semester System):-

Eligibility for admission to first semester will be clear pass in XII examination from a recognized Board, with-

- Physics, Chemistry, Maths/Computers or (Non-Medical stream)
- Physics, Chemistry, Biology/Biotechnology/Agriculture (Medical Stream)
- XII in Agriculture stream

The candidate with Physics, Chemistry, Maths/Computers will have to clear Botany and Zoology in First and Second semester. Candidate with Physics, Chemistry, Biology/Biotechnology/Agriculture will have to clear Mathematics-I and Mathematics-II in first and second semesters. Candidate having both the options i.e. Maths and Biology at XII level will have to appear in Botany and Zoology if he/she has been admitted on Non-Medical seat and will have to appear in Maths-I and II if he/she has been admitted on Medical seat.

10. Admission to B.Sc.-I (Fashion Designing), B.Sc.-I (Bio-Tech.), B.Sc.-I (Home Science), D.P.Ed. & B.F.A (Semester System):-

Sr. No.	Class	Eligibility Criteria
1.	B.Sc. I Fashion Designing (Semester System)	Admission to first year of B.Sc. Fashion Designing shall be open to candidates with at least 50% marks (45% marks for SC & ST category candidates) in 10+2 examination from CBSE/Punjab School Education Board or any other equivalent examination or from recognized board with English as compulsory subject.
2.	B.Sc.-I (Home Science) (Semester System) w.e.f. 2014	Passed +2 from recognized board with English as a compulsory subject.
3.	B.Sc.-I (Bio.- Tech.) Semester System w.e.f. 2014	Passed +2 with 50% marks in Medical or Non-Medical science Group from recognized board
4.	B.F.A-4 Year (Semester System) w.e.f. 2014	(a) candidate who has passed one of the following examinations shall be eligible to join the course. (i) 10+2 examination of the Board of School Education of Panjab or Haryana or Himachal Pradesh, Central Board of School Education, Delhi (for the Union Territory of Chandigarh only) with at least 40% marks in the aggregate. (ii) Any other examination recognized by the Syndicate as equivalent to (i) above with at least 40% marks in subjects.

		(b) In addition to the conditions laid down in 2.1 (a) a candidate must pass such test or tests, written and practical and /or oral as may be prescribed by the Principal.
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11. BACHELOR OF EDUCATION (B.Ed.):-

2.1 A person who possesses one of the following qualifications shall be eligible to join the course:-

(a) Candidates with at least **fifty percent** marks either in the Bachelor's degree and/or in the Master's degree in Sciences/Social Sciences/Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme. **(Syndicate para 52 R (XIV) meeting held on 25-01-2015).**

(b) The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

12. ADMISSION To B.Ed. in Yoga:-

A person who has passed from Panjab University or from any other recognized University whose examination has been recognized as equivalent to the corresponding examination (under 10+2+3 system of education) of this University shall be eligible to join this course:-

A Bachelor's Degree in any Faculty with at least 50 percent marks in the aggregate and reservation shall be provided as per the Rules and Regulation of the University/Chandigarh Administration, Chandigarh.

13. ADMISSION TO M.Ed. COURSE:-

A person who possesses the following qualifications shall be eligible to join the course:-

a) A degree in Bachelor of Education/equivalent degree of this university with 50% marks (45% in case of SC/ST/BC candidates) or from any other University/Institution recognized by AIU.

OR

b) B.A.B.Ed./ B.Sc. B.Ed (50%)

OR

c) B.El.Ed. (50%)

OR

d) D.El.Ed. with an undergraduate degree (with 50% marks in each.)

e) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules of the Central/Government/State Government, whichever is applicable.

f) Any other qualifications recognized by the Syndicate as equivalent to (a).

- g) Qualify Entrance Test for M.Ed. with at least 20% marks (15% in case of SC/ST/BC and blind candidates).

14. ADMISSION TO B.P Ed. -2 Year Course (Semester System):-

- (a) Bachelor's degree in any discipline with 50% marks and having at least participation in the Inter-College/Inter-Zonal/District/School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.
OR
- (b) Bachelor's degree in Physical Education with 45% marks.
OR
- (c) Bachelor's degree in any discipline with 45% marks and studied Physical Education as compulsory/elective subject.
OR
- (d) Bachelor's degree with 45% marks and having participated in National/Inter University/State competitions or secured 1st, 2nd or 3rd position in Inter College/Inter-Zonal/District/School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.
OR
- (e) Bachelor's degree with participation in International competitions or secured 1st, 2nd or 3rd position in National/Inter-University competition in sports and games as recognized by respective federations/AIU/IOA/SGFI/Govt. of India.
OR
- (f) Graduation with 45% marks and at least three years of teaching experience (for deputed in-service candidates i.e. trained physical education teachers/coaches).

The relaxation in the percentage of marks in the qualifying examination and in the reservation of seats for SC/ST/OBC and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

15. ADMISSION TO M.P.Ed. COURSE:-

A person who possesses one of the following qualifications shall be eligible to join the course:-

- (a) Bachelor of Physical Education (B.P.Ed.) or equivalent with at least 50% marks.

OR

Bachelor of Science (B.Sc.) in Health and Physical Education with at least 50% marks.

- (b) The reservation in seats and relaxation in the qualifying marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

16. ADMISSION TO POST-GRADUATE COURSES:-

- (A) The admission will be made strictly in order of merit. For admission to M.A.-Ist semester in case the College/Departments decide to hold Entrance Tests at their level, the following

procedure will be followed besides the rules/Regulations of Panjab University governing eligibility, in a particular subject.

(i) **ACADEMIC WEIGHTAGE: -** **60%**

(a) 10 th class	:	10%
(b) +2 class	:	10%
(c) B.A./B.Sc./B.Com.	:	25%
(d) B.A. (Hons.)/B.Sc. (Hons.)/B.Com. (Hons.)	:	15%

(ii) **WRITTEN AND ORAL/APTITUDE TEST:-** **40%**

Written Test of one hour duration	:	25%
Aptitude Test (Wherever Applicable) In the concerned subject based on the Syllabus of Bachelor level of Panjab University.		

(B) **ADMISSION CRITERIA FOR M.A./M.Sc.-I (Semester System):-**

The Semester System be implemented in all the courses at Postgraduate level in the University and affiliated Colleges w.e.f. 2011-12 (**Amended Syndicate Para 35 dated 30.4.2011**).

(C) **ADMISSION TO M.Sc. (IT) Semester System COURSE.**

A person who has passed one of the following examinations shall be eligible to join Part-I (First Semester) of the course:

(i) Graduate (B.A./B.Sc./B.Com./B.C.A. under 10+2+3 system of examination) having Mathematics as main subject up to 10+2 level.

OR

(ii) B.E./B.Tech. in Computer Science from the Panjab University.

OR

(iii) Any other examination of another University recognized by the Syndicate as equivalent to (i) or (ii) above.

(D) **ADMISSION TO Microbial Biotechnology:-**

A candidate must have Bachelors degree from any field of Biological Sciences including Biotechnology is eligible to seek admission in M.sc. Microbial Biotechnology.

The admission will be based on Entrance Test (CET-PG) conducted by the Panjab University. The question paper should comprise of at least 50% from subject of basic Microbiology and rest from other fields of biological sciences and Biotechnology. (**Vide Syndicate Para 27 dated 05-03-2013**)

(E). **Admission to P.G.D.C.A. (Semester System):-**

(i) Bachelor's degree of Panjab University under 10+2+3 system of examination with at least 50% marks, in any discipline.

OR

(ii) B.E. / B.Tech.

OR

- (iii) Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.

(F). ADMISSION TO ALL DIPLOMA/CERTIFICATE AND OTHER COURSES FACULTY OF ART/SCIENCE/LANGUAGE etc.-

Follow the Panjab University Calendar Volume-II, 2007 which is also available at Panjab University (Store) and also on the website www.puchd.ac.in

17. MIGRATION/DEFICIENT SUBJECT(S):-

A candidate who has passed his/her 1st Semester and 2nd Semester of B.A. /B.Sc. (General)/B.Com. /B.B.A./B.C.A. Course conducted by another University/College affiliated to another university in India under specific authorization by the University concerned, be allowed to migrate to a college affiliated to this University/Department of Evening Studies/University School of Open Learning in the 3rd semester/5th semester of the respective course (as per rules prescribed under Chapter XIV –‘Migration of Students’ Page 247 to 262 of P.U. Calendar Volume-III, 2009) on the condition that such a candidate will have to clear the deficient subject/s if any, within the permissible chances.

Deficiencies should be determined by the Principal/Chairperson at the time of admission under intimation to University (i.e. on the Registration Return and examination forms) as well as to the students as per University rule No.6 given at page 261 of P.U.Cal.Vol-III, 2009.

18. SUBMISSION OF REGISTRATION RETURNS: -

- (a) The University has made available the PUPIN System Online through PU-Virtual Private Network (VPN) from the session 2014-15. In this process, the PUPIN should work only as a Registration Card. The students are required to retain this PUPIN Card till they are attached with the P.U. The Examination Roll Numbers are to be made available Online for Downloading by the respective Colleges.

A Web Interface for the PUPIN System (for New Registration and Continuation Returns) will be made available to all the affiliated Colleges of Panjab University. The Colleges have use P.U. (Virtual Private Network) to access the PUPIN Web Interface.

- (i) **Registration Return of 1st Year (Semester-I) students is to be submitted through Online PUPIN System under PU-VPN**
- (ii) **The Soft copy of Students Photograph & Signature is to be uploaded Online through Online PUPIN System. The CD/DVD of the same is to be submitted by the College to the Computer Unit as per previous practice.**
- (iii) Separate Registration Return for the Add-on courses be sent to the University by the Colleges from the session 2008-2009 and onwards.
- (iv) PUPIN Number will also be allotted to the regular courses i.e. B.Sc. (Bio-informatics) (Hons.)/ B.Sc. Biotech (Hons.)/B.A./B.Sc/B.Com./BBA/BCA. The same criteria of PUPIN system is adopted for the current session which has been

adopted from the session 2014-15 i.e. through Online PUPIN Interface on the PU-VPN.

- (v) All the affiliated Colleges are required to provide the Computerized Registration Return for First semester students of B.A./B.Sc./B.Com./ BBA/ BCA and B.Sc. (Hons.) (Bio-informatics) and B.Sc. (Hons.) Bio-Tech and computerized Continuation Return for 3rd /5th semester students of the B.A./B.Sc./B.Com./BBA/BCA courses along with the **hard copy duly checked and signed by the Principal.**
- (vi) **Student's Registration-cum-PUPIN Card will be made available Online to all the affiliated Colleges under PUPIN System for taking the printout by the respective Colleges at their own level as per the previous practice.**

The particulars of the failure students who are already registered with this University and are re-admitted in 1st year course should be sent in the Continuation Fee Return Performa in hard copy format only.

- (b) The Registration Return Performa for other courses shall be made available to the College/Department in sufficient number, which should be prepared as per instructions given on reverse of each Performa.

In the Registration Returns, the Registration Return data to be sent by the Colleges/Departments through Web application software the spellings of student's name, father's name and mother's name should be the same as written in the certificate of qualifying examination passed by the students. The Registration Cards and PUPIN cards are prepared according to the particulars written in the Registration Returns, the wrong data entries in the Registration Return through Web application software entered by the colleges tend to wrong entries in Registration Cards and PUPIN Cards.

The last date for receipt of Registration Return and data entered through Web application software with regard to Registration Returns of various courses along with complete documents from the Principals of the Colleges/Chairpersons of the University Teaching Departments be fixed as 30th September of the year of admission. Thereafter, these shall be accepted with penalty per student as under:-

1 st October to 14 th November	:	Rs. 1000/-
15 th November to 15 th December	:	Rs. 2000/-
16 th December to 28 th February (of the year following the admission)	:	Rs. 2500/-

The Vice-Chancellor shall have the authority to accept the documents in the case of hardship, beyond 28th February upto 7 working days before the commencement of annual examination as required under Rule 8, Page 261 of P.U. Cal. Vol.-III, 2009. **(Amended vide Syndicate Para 23 dated 29.05.2011).**

The following documents must be attached with the Return: -

- (i) Original compartment earned certificate of +2 Examination on the basis of which the student is admitted (in case of compartment candidates).
- (ii) Original lower examination pass and Migration Certificate in the case of the students who came from other Universities/Boards/Bodies/Councils as per rule 12 (b) at Page 248 of P.U. Cal. Vol-III, 2009 (Chapter-XIV).
- (iii) Certificate from the Principal of the college concerned regarding the students coming from other Universities.
 - (a) The deficient subject/s to be cleared by the candidate,
 - (b) No deficiency (in case of no deficient subject).
- (iv) Late admission approval from the Vice-Chancellor in case of students, admitted, after the normal dates prescribed by the University;
- (v) Eligibility Certificate (if required) along with other documents required therein;
- (vii) Entrance Test pass certificate in original, wherever required;
- (vii) Original SC/ST/BC Certificate where 5% concession has been allowed.
- (viii) Original Experience Certificate, wherever required;
- (ix) Any other required document/s.
- (x) Computerized Registration Return will also be accepted for the courses other than BA/B.Sc./B.Com./BCA/BBA/B.Sc. Bio-informatics (Hons.), and B.Sc.(Bio-Tech) (Hons.), if a different type of paper or sticker is used for red and green type of Registration Return OR with some kind of identification. However, the columns of computerized Registration Return should be the same and in same sequence as provided in the printed proforma. Each page of computerized Registration Return should have the Certificate as mentioned on reverse of **Registration Return Proforma duly stamped and signed by the Principal/Chairperson at the proper place.**

NOTE: - The Scanned photo and Signature of the newly Registered students for the First Semester are required in the prescribed format CD/DVD. A fine of Rs. 1000/- (per student) will be imposed by Panjab University for late submission of scanned Photo and Signature of the student after one month from the last date of submission of Registration Return.

- (c) The particulars of the students who are already registered with Panjab University be sent on **Continuation Fee Return Proforma (G-623) after proper checking i.e. number of sanctioned seats** and required percentage of marks in the lower examination as required under regulations along with prescribed Continuation Fee.

The students earlier registered with this University, but migrated to some other Board/University and now re-admitted, are not to be included in the Proforma(G-623). Their particulars be sent on the Green Registration Return i.e. G-726 Proforma. Such

students are required to intimate their old Registration Number. If they do not do so, a second Registration Number is allotted by university office being unaware of previous Registration Number. For the cancellation of Second Registration Number a penalty of Rs. 100/- shall be imposed. The students be made well aware of it.

- (d) The name/s of the candidates admitted in B.Sc. Course should be sent separately indicated Medical or Non-medical stream.
- (e) The name/s of the candidate/s admitted under the order of the court, if any, should be sent on a separate Registration Return proforma, giving full details of the case along with a photocopy of the Court Judgment and also late admission approval from the Vice-Chancellor, if required.
- (f) In the case of foreign students, eligibility certificate obtained by the students from this University and the documents required therein (if any), must be attached with the Registration Return. Wherever, necessary, a certificate has also to be given by the Principal/Chairperson to the effect that the student visa was checked at the time of admission and it was found in order.
- (g) The information regarding Foreign National/Foreign students/NRI students who are to be registered with the Panjab University for the first time be provided on the proforma G-726-A.

The Foreign/NRI students registering for the first time are required to pay the prescribed Registration Fee as amended from time to time: -

- (i) Foreign/NRI Students admitted against seats in General Categories
- (ii) Students admitted under Foreign/NRI Category irrespective of lower examination passed by them in foreign/Indian University Board.

The prescribed fee as applicable OR of equivalent amount in Indian Currency out of NRI Account, are to be made through internet / RTGS, with details be sent by the Principal to A.R.(Accounts) with a copy to A.R.(R&S). **However, the following categories of students have to pay the prescribed fee as Registration Fee:-**

Tibetan refugee students.

Foreign students who have been admitted under the ICCR's various scholarship schemes.

- (h) Intimation about the criteria and the category-wise distribution of seats in various courses for admission as also the documents on the basis of which different categories are defined must be sent to the University along with returns.
- (i) The Change in the Student's subject/Medium of Instructions/Option/ faculty is allowed within one month from the commencement of the session or within one month from the date of joining, whichever is later as per the Rules mentioned in Chapter XXIII Page 309, P.U. Calendar Vol.- III, 2009.

- (j) The list of all eligible candidates along with the PUPIN assigned to them will be sent to each College upto 15th December of the year of admission provided that the relevant documents for confirmation of eligibility for admission be sent to the University by **30th September** along with the Registration Return.

19. INFORMATION REGARDING COMPARTMENT CANDIDATES OF OTHER UNIVERSITIES:-

- (a) A student of any other University who is placed in compartment in 1st year/2nd year of B.A./B.Sc./B.Com./BCA/BBA Course be not allowed to join the 2nd year/3rd year Course of this University.
- (b) **Compartment Candidates of +2 Examination seeking admission to first degree level running parallel utility oriented certificate/ Diploma/Advances Diploma and add-on Courses Programme along with B.A./B.Sc./B.Com./BCA/BBA Part-I Course:**

-

With a view to vocationalize the education at first-degree level during xth plan period, parallel utility-oriented certificate/Diploma/Advanced Diploma Programs have been introduced. The candidates who are placed in compartment in +2 examination having been admitted provisionally to B.A./B.Sc./B.Com. Part-I Class shall also be considered to have been admitted provisionally in these courses. The eligibility requirements and Regulations/Rules for certificate/Diploma/ Advanced Diploma Courses sanctioned by the U.G.C. under Career Orientation Programme to various affiliated Colleges from the admissions of 2004 as Add-On Courses for B.A./B.Sc./B.Com.(Semester System)(1st, 2nd and 3rd) will be same as for admission to B.A./B.Sc./B.Com. Course (Semester System).

20. ENTRANCE TEST: -

No student be admitted unless he/she had qualified the Entrance Test for the Courses concerned where entrance test is conducted for admission.

21. REMMITANCE OF FEE:-

Remittance of the Registration, Enrolment, Continuation, Migration, Continuation of affiliation fee etc. is to be made though online. The Colleges concerned shall forward the receipt of the same along with the full details of the amount to the Registrar, Panjab University, Chandigarh.

22. REMMITANCE OF COLLEGE DEVELOPMENT COUNCIL FEE:-

Every student enrolled in the affiliated colleges of Panjab University will make annual contribution to the College Development Council Fee as decided by the Syndicate every year and Principals must remit amount on account of CDC Fee to the Dean,CDC, Panjab University.

23. ENVIRONMENT, ROAD SAFETY EDUCATION AND VIOLENCE AGAINST WOMEN & CHILDREN:-

Environment, Road Safety Education and Violence against Women & Children is a compulsory paper, which the candidates are required to pass with at least 33% marks either

in the First Year (Semester System) or in Second Year/Third Year of the Course, failing which the Degree will not issued.

24. IMPORTANT NOTE:-

- (i) **Panjab University Calendar Volume-I, II and III which contains Rules and Regulation are available at the University website www.puchd.ac.in. The amendments / additions/ certain deletion/Rules/Regulations for newly introduced courses which have been sent to the Govt. of India for approval are also available on the University web site.**
- (ii) The rules incorporated in the instructions are subject to the over-riding effect of the relevant regulations and rules contained in the Panjab University Calendars as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is said in instructions and that in the Calendar (Regulations & Rules etc.), the provisions of Calendar shall prevail; if it is rule latest Syndicate decision shall prevail.

sd/-
Asstt. Registrar(R&S)

PANJAB UNIVERSITY, CHANDIGARH

From	To
The Deputy Registrar (Colleges) Panjab University, Chandigarh.	<ol style="list-style-type: none">1. The Principals of all the Colleges (affiliated to P.U., Chandigarh).2. The Chairpersons of all the Teaching Departments of P.U. Chandigarh3. The Director/Hony. Director of P.U. Regional Centres, Muktsar, Ludhiana & Hoshiarpur.4. Secretary to Vice-Chancellor5. S.O. to Vice-Chancellor, P.U.,6. P.A. to F.D.O.7. P.A. to Dean of University Instruction, P.U.8. PA. to Registrar, P.U.9. P.A. to Dean Student Welfare, P.U.10. P.A. to Dean, College Development Council, P.U.11. P.A. to Controller of Exams. P.U.12. All the Heads of the Branches of the Administrative Block, P.U.13. Superintendent(Enquiry)

No. Misc./A-6/

77174-77374

Dated:

30/8/16

Subject: Two Additional Seats for (i) One Girl Child out of the only two girl Children per unit per course subject to maximum limit of four (ii) One additional Seat for Cancer patients iii) Aids patients and iv) Thalassemia Patient from the Session 2016-17.

Dear Sir/Madam,

This is to inform you that the following criteria as approved by the Senate dated 14.12.2014 (Para XII) may be followed for admitting students falling under categories of One Girl Child out of the only two girl Children for the various courses in the University Teaching Departments, Regional Centres and the Colleges affiliated to the University from the session 2016-17

One Girl Child out of the only two girl Children

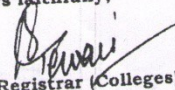
1. Two additional seats *per unit per course subject to maximum limit of four (4)* out of the two girl children from the session 2015-16 are created for admission to a given course in the Panjab University Teaching Departments, Regional Centres and its affiliated Colleges provided they are otherwise eligible from all angles. The Additional seats will be only for those girl Children who are either a single girl Child of her parents or one amongst the only two girl Children with no male Child. The additional seat will be available to only one of the two girl children of a couple.
2. An affidavit on a stamp paper worth Rs.20/- duly attested by 1st class Magistrate, to be obtained from the parents of the girl children declaring therein that the benefit of this scheme is being claimed for only One Girl Child out of the two girl Children and the parent shall not claim the same for the 2nd girl child elsewhere in future. The Specimen of the affidavit is enclosed.

Cancer, AIDS and Thalassemia :

1. One Additional seat each for the student suffers from Cancer, AIDS and Thalassemia has been allowed for admission in each course in the Panjab University Teaching Departments, Regional Centres and its affiliated Colleges subject to the condition that the candidate seeking admission under each of these categories if otherwise eligible from all angles. The claimant candidate will have to submit a certificate as a proof from the National Medical Institute like PGI, AIIMS etc. in support of his/her claim
2. The claimant candidate will have to submit a certificate as a proof from the National Medical Institute like PGI, AIIMS etc. in support of his/her claim

The benefit of additional seats under the aforesaid categories will not be admissible to the students seeking admission in the courses falling under regulatory agencies such as MCI, DCI, BCI and NCTE.

Yours faithfully,


Deputy Registrar (Colleges)

PANJAB UNIVIVTY, CHANDIGARH

From	To
The Deputy Registrar (Colleges) Panjab University, Chandigarh.	1. The Principals of all the Colleges (affiliated to P.U., Chandigarh). 2. The Chairpersons of all the Teaching Departments of P.U. Chandigarh 3. The Director/Hony. Director of P.U.U. Regional Centres, Muktsar, Ludhiana and Hoshiarpur. 4. Secretary to Vice-Chancellor 5. S.O. to Vice-Chancellor, P.U., 6. P.A. to F.D.O. 7. P.A. to Dean of University Instruction, P.U. 8. PA. to Registrar, P.U. 9. P.A. to Dean Student Welfare, P.U. 10. P.A. to Dean, College Development Council, P.U. 11. P.A. to Controller of Exams. P.U. 12. All the Heads of the Branches of the Administrative Block, P.U. 13. Superintendent(Enquiry)

No. Misc./A-6/77824-78124

Dated: 20/4/16

Subject: (i) Two Additional Seats for Rural Area students (ii) One additional seat for Border Area students over and above the sanctioned seats for UG/PG. Courses offered by the Teaching Departments/Regional Centres/and Colleges affiliated to Panjab University from the session 2016-17.

Dear Sir/Madam,

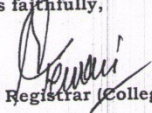
This is to inform you that the following criteria as approved by the Syndicate dated 27.2.2016 (Para16) may be followed for admitting students falling under categories of (i) Rural Area Students and (ii) Border Area Students over and above the sanctioned seats for UG/PG courses offered by the Teaching Department/Regional Centres and its colleges affiliated to Panjab University from the session 2016-17.

Two Additional Seats for Rural Area Students

- Only those candidates will be considered in this category, which have passed their Matriculation and +2 examination from those rural schools that do not fall in the area of the Municipal Corporation/Municipal Committee/Small Town/Notified Area. Further, the candidates should have been studying in such school for atleast five years before passing the last examination. A candidate claiming such benefit will have to produce a certificate from the D.E.O./Principal of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and +2 examination, falls within the aforesaid rural area.
- **One Additional seat for Border Area students**

The Border area students shall mean those candidates who have passed their matriculation and +2 examination from the Border Area Schools situated within 20 kilometres from the International border. A candidate claiming such benefit will have to produce a certificate from the Tehsildar or the Principal/Headmaster/Head of the School certifying that the School from where the candidate has passed the matriculation or +2 examination, falls within the aforesaid Border area.

Yours faithfully,


Deputy Registrar (Colleges)