

# MBA

(MASTER OF BUSINESS ADMINISTRATION)

**Affiliated to Mahatma Gandhi University**

### Instructions for filling the Application Form

- 1) Fill in the application form in Capital Letters only.
- 2) Please enclose attested photocopies of all testimonials along with the form. All certificates (originals) should be produced at the time of interview.
- 3) Make sure you sign and put the date on the form and enclose a crossed demand draft for ₹ 1950/- in favour of SCMS School of Technology and Management, payable at Ernakulam, towards Registration fee.
- 4) **Partially filled up or incorrectly filled up applications will be summarily rejected.**

**Affix your recent  
passport size  
photograph**

### A. Personal data

A-1 Name

[illegible]

A-2 Date of Birth

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A-3	Sex	F		M
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## A-4 Religion

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[illegible]

A-6 Whether belonging to reservation category  
if yes, name the category ☐ Y ☐ N

Y N

## A-7 Address

a) Mailing

E-mail:

\_\_\_\_\_

Mobile:

\_\_\_\_\_

[illegible]

PIN [ ] [ ] [ ] [ ] [ ] [ ] State [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Phone
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b) Permanent

[illegible][illegible]

Phone

### B. Details of Entrance Test:

B-1 Name of the Entrance Test

\_\_\_\_\_

B-2 Test Date

B-3 Roll No. / OMR No.

B-4 Score

\_\_\_\_\_

Percentile

\_\_\_\_\_

**C. Family details**

C-1 Name of Father

C-2 Occupation with Office Address

E-mail:  Mobile: 

C-3 Name of Mother

Occupation with Office Address

E-mail:  Mobile: 

C-4 Family Annual Income

**D. Academic performance**

D-1 Education

Stage	Name of Course	Board/University Institute	Name of Educational Institution	% of marks obtained	Year of Passing	Class/ Division obtained
Secondary School Examination						
Higher Secondary School Examination						
Graduation						
Post Graduation/ Professional Qualification						

D-2 Details of Marks in Degree Examination (including language marks)

Year / Semester	I	II	III	IV	V	VI	VII	VIII	Total
Total Marks									
Marks obtained									
% of Marks									

D-3 Any other achievement - Academic or otherwise .....

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D-4 Please account for break in your academic career, if any .....

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## D-5 Work Experience in months

Name of the Organisation	Designation	From Month/Year	To Month/Year

**E. Statement of Purpose**

(Please write in 200 words your reason for joining our MBA Programme)

**F. Registration Fee and Cost of Prospectus: ₹ 1950/-**

Demand Draft No.  dated  Bank ..... Branch .....

**G. Documents submitted along with the application. (Failure to submit photocopies of relevant certificates/marklists will disqualify the applicant)**

Secondary School Certificate ☐ Higher Secondary ☐ Graduation ☐ Marklist-1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year ☐

Test Score Card ☐ 2 passport size Photos ☐ Registration Fee ☐

**DECLARATION**

I hereby declare that the particulars given by me in this application and the testimonials submitted in support of them are true to the best of my knowledge and belief. If any discrepancies are found in it at a later stage SSTM will have the right to ask me to withdraw from the Programme after paying the balance tuition fee. I also confirm that I shall abide by all rules and regulations of the Institute in the conduct of the Programme.

Place

Signature

Date

Name

**DECLARATION FROM GUARDIAN/PARENT**

I hereby vouch for what has been stated above by my son/daughter/ward in respect of his/her enrolment at the SCMS School of Technology and Management (SSTM).

Place

Signature

Date

Name