



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

*Established by Government of Central Provinces Education Department by Notification No. 513 dated the 1st of August, 1923 & presently a State University governed by Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017)

Direction No. 1 of 2018

SCHEDULE OF ELECTIONS AT THE MEETINGS OF THE SENATE, THE ACADEMIC COUNCIL AND THE BOARD OF STUDIES, PROCEDURE FOR CONDUCT OF ELECTIONS AND ELIGIBILITY CONDITIONS FOR BEING ELECTED AS MEMBER OF THE AUTHORITY, DIRECTION, 2018.

(Issued under provisions of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016)

Whereas, the Maharashtra Public Universities Act, 2016 (Act No. VI of 2017) (hereinafter Act VI of 2017) come into force w.e.f. 1st March 2017, repealing the Maharashtra Universities Act, 1994;

AND

Whereas, the Act VI of 2017 has been made applicable to the Rashtrasant Tukadoji Maharaj Nagpur University Nagpur with effect from 1st March 2017;

AND

Whereas, section 26 of the Act has provides for different authorities of the University;

AND

Whereas, the Senate and Academic Council have power to elect some of its members as member of the Management Council of the university and the Board of Studies have powers to elect their Chairman in their meetings;

AND

Whereas, Section 67 of the Act VI of 2017 provides that every election to any authority or body of the University shall be held by ballot in accordance with the system of proportional representation by means of the single transferable vote and as prescribed by the statute;

AND

Whereas, the procedure for conduct of elections to various authorities and bodies of the University is a subject matter of Statues under section 71 (13) of the Act VI of 2017 ;

AND

Whereas, the Government of Maharashtra, in exercise of its powers under sub section (10) of 72 read with sub section (13) of section 71 and section 67 of the Act has prescribed the Uniform

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A) Member of the Management Council:

1. A principal who is member of the senate and desires to be elected as member of Management Council under section 30(4)(f),(a) Shall possess Ph.D. degree, unless appointed as a Principal before 13th October, 2000 and (b) Shall have undertaken university examination related work for at least five years in aggregate.
2. A teacher, not being principal or Director of recognised institution and who is member of the senate and desires to be elected as member of Management Council under section 30(4)(g), (a) shall possess Ph.D. Degree with at least ten years teaching experience in aggregate, or shall have at least fifteen years teaching experience in aggregate and (b) shall have undertaken university examination related work for at least five years in aggregate.
3. A representative of the management who is member of the senate and desires to be elected as member of Management Council under section 30(4)(h), (a) shall possess Bachelor's Degree (b) Shall be a member of Governing Body/Management Committee of the Management for at least two years (c) at least one College or Institution run by Management, of which he is representative, is having valid Certification of Accreditation by National Assessment and Accreditation Council or National Board of Accreditation, as the case may be and period of validity of such Certificate is unexpired and (d) is not the representative of the Management which had its management representative on the immediately preceding Management Council of the University.
4. A registered graduate who is member of the senate and desires to be elected as member of Management Council under section 30(4)(i), (a) must have graduated at least 5 years prior to the date of nomination (b) shall not be falling in or covered by the category of teachers (regular, or contractual, irrespective of the teaching experience) , Principal, Head of the Department, management representative or any other category mentioned in section 28(2) of the Act, VI of 2017.
5. A teacher member of the Academic Council who desires to be elected as member of the Management Council under section 30(4)(j), (a) Shall possess Ph.D. Degree, (b) Shall have at least 15 years aggregate teaching experience, (c) Shall be a recognised Ph.D. Guide under whose supervision, at least two students have been awarded Ph.D. Degree, (d) Shall have authored /co-authored at least two text books/reference books or shall have published at least three research papers in peer reviewed journals as first/corresponding author, and (e) Shall have undertaken university examination related work for at least five years in aggregate.

B) Chairman of Board of Studies :- A person, who is a member of the Board of Studies and desires to be elected as Chairman of the Board under section 40(2)(d)(i), (a) shall possess Ph.D. Degree, (b) shall have at least fifteen years teaching experience in the aggregate, (c) shall be a post graduate recognised teacher imparting teaching to post graduate students, (d) shall be a recognised Ph.D. Guide under whose supervision, at least two students have been awarded Ph.D. Degree, (e) shall have authored/co-authored at least two text books/reference books or shall have published at least three research papers in peer reviewed journals as first /corresponding author, and (f) shall have undertaken university examination related work for at least five years in aggregate.

5. **Procedure for drawing of lots for representation of reserved categories in Management Council :-** Since two Principals, two teachers who are not principals or directors of recognized institution, two representatives of managements and two registered graduates who are members of the senate are to be elected to the Management Council and out of two seats in each constituency one seat is to be reserved for the different categories mentioned in the provisions of section 30(4), clauses (f)(g)(h)(i) of the Act VI of 2017, it is required to determine the category for each constituency by drawl of lots as per the proviso to section 30(4) inserted by the Ordinance No.1 of 2018. By virtue of the provisions of clauses (f),(g),(h) and (i) of section 30(4) only the candidate who has been elected in the Senate from the reserved category can contest the election to the Management Council on the reserved seat. Since there is solitary reserved seat in the constituency of the management representative in the Senate and since that solitary seat was reserved for Scheduled Caste under the provisions of clause 09 of the Direction No. 20-D of 2017, in determining the point of rotation for representation of the reserved categories in the Management Council, the one seat in the constituency of management representative is automatically reserved for scheduled caste. For determining the reservation of seat in other constituency in Management Council, for its initial term, under clauses (f), (g), and (i) of section 30 of the Act, VI of 2017, following procedure shall be followed:-

- (a) The Registrar, in consultation with the Vice-Chancellor, shall fix the date and time for drawing of the lots.
- (b) (i) Meeting for drawing the lots shall be arranged under the chairmanship of the Vice-Chancellor.

- ii) The Registrar shall publish the date and time of meeting for the process of drawing the lots, on the election portal of the university, and also on the notice board of his office.
 - iii) The Registrar shall further arrange to get signatures of the person attending the meeting.
 - iv) The Vice- Chancellor shall order the Registrar, to explain the process of drawing lots, to the audience attending the meeting.
 - v) The registrar shall prepare two sets of chits. One set of chits shall be for the constituency and the other set for the category. In one set, to be called set A there shall be three chits one for the category of Principal, another for the category of Teacher and third for the category of Registered graduates. Similarly in other set to be called set B there shall be three chits one for the category of Scheduled Tribe, another for the category of De-notified Tribes (Vimukta Jatis)/Nomadic Tribes and the third one for the Other Backward Class Category shall be prepared.
 - vi) The Registrar shall put the two sets of chits A and B, properly folded, in two different boxes or bowls and invite any person present in the meeting to simultaneously pick up two chits, one from each box/bowl. The category mentioned in the chit from set B shall be assigned to the category of seat mentioned in the chit from set A. For e.g. if on the chit picked up from set A "Principal" is written and on the chit picked up from set B the category written is "Scheduled Tribes" then the seat of Principal shall be reserved for the "Scheduled Tribes". In the same manner, the reservation of seat for other categories shall be determined by drawing the remaining chits from set A and set B.
 - vii) The Registrar shall publish the reservation of seats for the election of Management Council determined by drawl of lots on election portal of the University and also on the notice board.
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- 6. In order to conduct the elections to various authorities at the meetings, the Registrar shall follow the schedule A and B as provided in this Direction.
 - 7. The Registrar shall obtain the prior approval of the Vice-Chancellor before publication of the schedule.
 - 8. The schedule of election, and all other information related to the conduct of election, shall be available on the election portal of the official website of the university and also on the designated Notice Board of the University.
 - 9. The provisions of Direction No. 20-B of 2017 with respect to filing of nominations and their withdrawal shall be applicable mutatis mutandis, with suitable modifications to the nomination forms and withdrawal forms to be made by the Registrar.
 - 10. The fee for each nomination shall be Rs. 20/- (Rupees twenty only).

Schedule – A

- a) Date for publication of electoral roll of members of the authorities. The electoral roll of members entitled to vote at an election to the various authorities of the university shall be published on or before the date of issuance of the election notice.
- b) The electoral roll published on the Election Portal of official website of the University shall be available to be downloaded free of cost.
- c) Printed copies of the electoral roll shall be made available to any person, on application in writing, on payment of the fee prescribed by the university.

Schedule – B

In order to conduct the elections at the meetings, of the Senate, the Academic Council and the Board of Studies of the university, the Registrar upon approval by the Vice-Chancellor, shall publish the Notice of Election(s) at least twenty clear days before the date of elections mentioning a detailed election programme on the Election Portal of official website of the university as under.

- (i) Last date and time for the receipt of nomination(s), stating total number of vacancies the number of reserved posts and category for which the post has been reserved .
- (ii) Date(s) and time for scrutiny of nomination paper(s);
- (iii) Date(s) for publication of provisional list(s) of validity nominated candidates;
- (iv) Last date for the submission of appeal to the Vice-Chancellor against the decision of scrutiny of nomination paper(s);
- (v) Date(s) for publication of final list(s) of validity nominated candidates;
- (vi) Last Date(s) for submitting notice of withdrawal of nomination(s) by the candidate.
- (vii) Date(s) for publication of list(s) of contesting candidate(s);
- (viii) The date of election (i.e. date of meeting), if necessary;
- (ix) Date(s) for counting of voting papers and declaration of results (i.e date of meeting) .

Nagpur

Date : 4/2/2018


(Dr. Siddarthavinayak P. Kane)
Vice-Chancellor

