

JIWAJI UNIVERSITY
GWALIOR



Syllabus

SUBJECT

M.A. Social Work

SCHOOL OF STUDIES IN
DISTANCE EDUCATION

SCHOOL OF STUDIES IN DISTANCE EDUCATION
JIWAJI UNIVERSITY, GWALIOR



Syllabus

M.A. Social Work (Previous)

Year 2014-15

Each theory paper marks are divided into two parts:

- Theory paper will be of 70 marks for which minimum pass marks are 21.
- Assignment will be of 30 marks for which minimum pass marks will be 12.
- In aggregate passing marks of theory and Assignment should not be less than 40% in each subject.

M. A. Social Work (Previous)

Paper Code	Title of the Paper	Maximum		Minimum		Total Min. in Theo. & Assig.
		Theory	Assignment	Theory	Assignment	
MASW 101	Introduction to Social Work	70	30	21	12	40
MASW 102	Indian Society & Social Problems	70	30	21	12	40
MASW 103	Social Case work	70	30	21	12	40
MASW 104	Social Psychology	70	30	21	12	40

40 % and above but less than 50 % in aggregate	:	Third Division
50 % and above but less than 60 % in aggregate	:	Second Division
60 % and above in aggregate	:	First Division
75 % and above in aggregate	:	First Division with distinction

Note :- A candidate failing in one subject shall be allowed to appear in (Distance Mode) supplementary examination held with next year examination.

MASW 101 (Previous)

Paper – 101: Introduction to Social work

Unit 1 Introduction of Social Work

- Concept, definition, Characteristics of social work
- Objectives, Principles & Scope of social work
- Values of social work
- Philosophy of social work , Gandhian Philosophy of Social Work

Unit 2 History of Social Work

- History of social work in U.K.
- History of social work in USA
- History of social work in India

Unit 3 Human Rights and Legal Literacy

- Concept of Human Right
- National human rights commission
- Fundamental rights and Directive principles
- Criminal Procedure Code : Nature and types of crime
- Civil Procedure Code: Nature and types of crime

Unit 4 Human Development

- Concept, definition and process of development
- Factors influencing human development
- Life span approach; prenatal, childhood, adolescence, adulthood and old age

Unit 5 Field Work

- Field work in social work concept and objectives
- Record keeping in field work
- Role of social worker in school, hospital and family counseling centre

Books Recommended:

G R Madan	Social Work
Dr Surendra Singh & P D Mishra	Samaj Karya
Jainendra Jha	An Introduction to Social Work
Ram Babu Gupta	Child Psychology
Dilip Jakhad	Human Rights / Maanavadhikar
Ram Ahuja	Social Problems in India

MASW 102 (Previous)

Paper – 102 Indian Society and Social Problems

Unit 1 Indian Society

- Meaning and Characteristics of society, community and institution
- Meaning and characteristics of caste system, merits and demerits of caste system
- Jajmani system Concept, changes in jajmani system
- Future of caste system in india

Unit 2 Social institutions

- Marriage Definition, forms and stages
- Family definition and characteristics
- Joint family system features, merits-demerits and causes of disintegration

Unit 3 Rural structure

- Land reforms and indebtedness
- Process of urbanization
- Urban and rural community

Unit 4 Social Problem

- Social problems concept , characteristics and definition
- India and social problems
- Weaker sections and Indian constitution

Unit 5 Problems of Indian society

- Population explosion
- Illiteracy
- Poverty
- Unemployment
- Child labour
- Juvenile delinquency
- Dowry
- Domestic violence
- Pollution

Books Recommended:

A R Desai	Rural Sociology
B R Chauhan	Rural Sociology
Tomar and Goyal	Urban Sociology
Yogendra Atal	Rural Sociology
Gupta & Sharma	Sociology
Ravindranath Mukherji	Indian Society and Culture

MASW 103 (Previous)

Paper – 103: Social Case Work

Unit I Introduction

- Concept and definition of Social Case Work.
- Assumptions, Principles and Objectives of Case Work
- Need and Scope of Social Case work.
- Counseling, Difference between Social Case Work & Conseling.

Unit II Components of Social Case Work

- Person (Meaning of behavior, principles of human behavior, objectives and effects of behavior, Status and Role of a person)
- Problem (Definition & Causes of problem, types of problems and analysis)
- Place (Importance, types of places/ institutions, characteristics of institutions.)
- Process (Meaning, objectives & stages of process)

Unit III Approaches of Social Case Work

- Psycho social
- Problem Solving
- Behavior Modification
- Crisis Intervention
- Functional

Unit IV Tools of case work

- Listening
- Observation
- Interview
- Home visit
- Relationship

Unit IV Problem Solving Techniques

- Supportive
- Reflective
- Logical Discussion
- Demonstration
- Environmental Modification

Reference Books:

1. G.R.Madan Social work
2. Perlman, Helen Harris Social Case Work – A problem Solving Process
3. Grace Mathew An Introduction to Social Case Work
4. Samaj Karya Dr.Surendra Singh & P.D.Mishra
5. Jainendra Kumar Jha An Introduction To Social Work

MASW 104 (Previous)

Paper 104: Social Psychology

Unit 1 social psychology

- Concept and scope of social psychology
- Social work and social psychology
- Study methods in social psychology

Unit 2 Culture and personality

- meaning and types of personality
- Relationship of culture with personality
- Socialization; agencies of socialization, theories of socialization
- Social learning process and factors influencing it

Unit 3 Social behavior

- Public opinion; meaning, characteristics and important steps in formation of public opinion
- Agencies of public opinion
- Crowd; characteristics and important theories of crowd behavior
- Rumour; characteristics causes and condition of rumour

Unit 4 Social control

- Social control; meaning and forms of social control, law, religion and customs
- Social conflict; nature, types and resolution
- Social deviance; causes and remedies

Unit 5 Social Psychology and its application

- Social psychology and its application
- Social psychology and mental health
- Social psychology and labour management relationship
- Social psychology and national integration

Books Recommended:

Akolkar	Social Psychology
Young K	Social Psychology
Ginsberg	Social Psychology
Mathur S.S.	Social Psychology
Mukerjee R.N.	Social Psychology

**SCHOOL OF STUDIES IN DISTANCE EDUCATION
JIWAJI UNIVERSITY, GWALIOR**



Syllabus

M.A. Social Work (Final)
Year 2014-2015

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M. A. Social Work (Final)

Paper Code	Title of the Paper	Maximum		Minimum		Total Min. in Theo. & Assig.
		Theory	Assignment	Theory	Assignment	
MASW 201	Group & Community work	70	30	21	12	40
MASW 202	Social Research & Statistics	70	30	21	12	40
MASW 203	Social welfare Administration	70	30	21	12	40
MASW 204	Project Work (Practical Viva-voce)	100	-	40	-	

40 % and above but less than 50 % in aggregate	:	Third Division
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MASW 201 (Final)
Paper – 201 : Group & Community work

Unit I Social Group Work

1. Meaning and Definition of Social Work.
2. Characteristics and Scope of Social Group Work.
3. Assumptions, Principles and Objectives of Social Group Work.
4. Skills in Social Group Work.

Unit II Programmes in Group Work

1. Group Dynamics, Group Leadership.
2. Meaning and nature of programmes.
3. Importance of programme in Group Work.
4. Problem solving Process in Social Group Work.

Unit III Evaluation in social Group Work

1. Meaning and Definition of Evaluation.
2. Process of Evaluation of Social Group Work.
3. Area of Evaluation Social Group Work.
4. Need of Evaluation.
5. Characteristics of Evaluation.

Unit IV Community

1. Concept and Meaning of Community.
2. Types of Communities.
3. Peoples participation in community decision.
4. Types of Problem of a Community (Water, Sanitation, Electricity, Health, Caste, Problem, Religious Violence)

Unit V Community Organisation

1. Concept and definition of Community Organisation.
2. Assumption, Principles and Objectives.
3. Steps in Community Organisation.
4. Activities under Community Organisation.

Reference Books:

- | | |
|------------------------------------|---|
| 1. Trecker H.B. | Social Group Work-Principles & Practice |
| 2. G.R.Madan | Social work |
| 3. Dr. Surendra Singh & P.D.Mishra | Samaj Karya |
| 4. S.D. Mudgal | Introduction to Social Work. |
| 5. Prayaagdeen Mishra | Samajik Samuhik Karya |

MASW 202 (Final)

Paper – 202 Social Research and Statistics

Unit I Social Science Research :-

- Meaning, Nature objectives and types, utility of research methods,
- Methods of social research,
- Pure and applied research,

Unit II Research Methods :-

- Case Study Method – Meaning, concepts, procedure, features, approaches, advantage and disadvantage.
- Social Survey Method– Definition, subject matter, types, procedures, and growth, Merits and demerits, Social surveys in India. Experimental Method – Definitions, Types.
- Historical Method – Concepts and Source.
- Content Analysis Method

Unit III Methods of Data Collection and Research Design :-

- Sources of data, forms of data, principles of data collection, sampling design,
- Various method of data collection – observation interview questionnaire and schedule.
- Research design – meaning purpose, functions.
- Hypothesis – Meaning, Types, Formulation and Testing.

Unit IV Statistical Method in Social Research

- Use of statistics in social research
- Various statistics methods – Averages, Mean, Median, Mode, Standard deviation, Index number, Correlation.

Unit – V Interpretation and presentation of research project :-

- Concept of interpretation and techniques,
- Concept of presentation, tabulation and classification, use of diagram, map and graphs.
- Report writing : skills, layout and types

Books Recommended:

Dr.Surendra Singh	Samajik Anusandhan
Devendra Thakur	Research Methods in social survey
Dr.Sanjay Bhattacharya	Social work: An Integrated Approach
C.R.Kothari	Research Methodology methods & techniques

MASW 203 (Final)

Paper – 203 Social Welfare Administration

Unit 1 Social Welfare

- Concept, definition , and scope of social welfare,
- Difference between social work and social welfare,
- Welfare state in India, Evolution of social welfare in India.

Unit II Social Welfare Administration

- Concept, definition and scope of Social Welfare Administration
- Principles and Task of Social Welfare Administration
- Role of Welfare Ministry, State Welfare Board and Non-Government Organizations in Social Welfare.

Unit III Voluntary Organisation

- Concept, Characteristics and functions & Classification of Voluntary Organisation.
- Weaknesses and deficiencies of Voluntary Organisation.
- Evolution of Voluntary Action in India.
- Role of Voluntary Organizations in Social Welfare.

Unit IV Social Welfare Programme

Study of social welfare programmes in India:- 1. Family Welfare 2. Child Welfare 3. Youth Welfare 4. Welfare Programmes for disabled 5. Labour Welfare 6. Welfare for the Aged.

Unit V Social Defense Services Administration

- Concept of Social Defense,
- Juvenile Delinquency, Prisoners Welfare,
- Suppression of immoral traffic in India,
- Beggary,
- After care Services, National Institute of Social Defense and its functions.

Books Recommended:

Dr.D.R.Sachdev	Social Welfare Administration in India
Dr.D.R.Sachdev	Bharat mein samaj kalian prashasan
Dr.Girish Kumar	Fields of Social Work
Dr.Hajira Kumar	Theories in Social work Practice

Paper 204 Project Work (Practical Viva-voce)

30 days orientation in any social organization focusing on understanding the working, objectives and issues addressed by the organization and use of social work principles, approaches and skills in the same. A detailed report of the assignment is compulsory, along with answers of a set of 5 questions based on syllabus provided by SOS in Distance Education.