

BHARATI VIDYAPEETH INSTITUTE OF TECHNOLOGY

QUESTION BANK

Unit Test-II (Shift:-I & II)

Program: - Computer Engineering Group

Program Code:- CM/IF

Course Title: Management

Semester: - Sixth

Course Abbr & Code:-MGT(22509)

Scheme: I



1. How is the flow of authority in line organization
 - a) superior to subordinate
 - b) subordinate to superior
 - c) both A and B
 - d) none

2. What is management ..?
 - a) It is a science
 - b) It is an art
 - c) both (a) and (b) are wrong
 - d) both (a) and (b) are correct

3. Getting the things done from others is called as

 - a) management
 - b) adjustment
 - c) organization
 - d) direction

4. Management is there from

 - a) after 1700
 - b) after 1800
 - c) after 1900
 - d) historical period

5. Management is.....
 - a) Methodology
 - b) Social science
 - c) Team activity
 - d) All are correct

6. Principle of management is the contribution of

 - a) adam smith
 - b) henry fayol
 - c) mary parker
 - d) f.w. taylor

7. Henry fayol has givenprinciples of management
 - a) 14
 - b) 12
 - c) 16
 - d) 13

8. Meaning of.....is right to command
 - a) Stability
 - b) Authority
 - c) Scalar chain
 - d) Initiative

9. Meaning ofis to give command
a) stability b)authority
c) scalar chain d) initiative
10. What is Espirit de corps
a) it is function of management b) it is principle of management
c) it is management concept in Russia d) it is name of company
11. Discipline starts from
- a) Top to Bottom b) Bottom to top
c) From middle d) All are wrong
12. Deciding in advance what to do ,when to do ,how to do.....
A) planning b)controlling
c) decision making d)motivating
13. Employees get energized due to
a) controlling b)planning
c) motivation d)decision making
14. Hierarechy of needs theory is put by
a) maslow b) mary parker
c) max weber d) gilbert
15. Line organization is oftype
a) horizontal b)vertical
c) both d) none
16. Military type of organization is seen in
a) line b) staff
c) line and staff d) project
17. Which organization is of temporary in nature
a) line b) staff
c) line and staff d) project
- 18.. Employees get energized due to
a) controlling b)planning
c) motivation d)decision making
19. Staffing is associate with
a) marketing b)HR
c) finanace d)none
20. When many functions are controlled by a central authority ,it is called as...
a) Authority b) Management
c) Discipline d) Centralization

21. Following is not the characteristic of management
- a) catalyst
 - b) goal oriented
 - c) authority
 - d) acceptance
22. Which of the following can be considered as the project organization
- a) car production
 - b) manufacturing of parts
 - c) installation of dairy
 - d) none of the above
23. Line organization is oftype
- a) horizontal
 - b) vertical
 - c) both
 - d) none
24. Why plan fails ?
- a) Lack of knowledge
 - b) Insufficient data
 - c) Over confidence
 - d) All are correct
25. Which of the next function after planning ?
- a) Scheduling
 - b) Organizing
 - c) Staffing
 - d) Decision-Making
26. Out of following which is not the function of management ?
- a) Planning
 - b) Controlling
 - c) Discipline
 - d) Directing
27. The staff specialist providesto the managers
- a) machines
 - b) work
 - c) advice
 - d) orders
28. Vertical dimension of organization structure define
- a) Departmentation
 - b) Hierarchy
 - c) Both hierarchy and departmentation
 - d) None of the above
29. Ability to adjust ,change is called
- a) flexibility
 - b) balance
 - c) stability
 - d) ability
30. Which organization is of temporary in nature
- a) line
 - b) staff
 - c) line and staff
 - d) project
31. Staffing is associate with
- a) marketing
 - b) HR
 - c) finance
 - d) none
32. Following is not the type of communication
- a) oral
 - b) written
 - c) horizontal
 - d) clear

33) Following are the physical resources

- a) Man c) Machine c) Material d) All.

34) Supervisor is-----

- a) Engineer b) Manager
c) Team leader d) All

35) Who plan capacity of machine?

- a) Operator b) Supervisor
c) CEO D) Quality inspector

36) Cycle time is concerned with-----

- a) Automobiles b) Operators work
c) Machine & Process d) Time office

37) What are the advantages of prescribing standard form in planning?

- a) Systematic planning b) Standardization
c) Factual information d) the All above Machine

38) Which information is not necessary in job description?

- a) Job name b) Operations
c) Cycle name d) ALL

39) Which information is not necessary in Raw-material acceptance form?

- a) Quantity b) Cycle -time
c) Inspected by d) None of material

40)-----is an instrument of management used in planning ,programming & Control of business financial activity.

- a) Inspection b) Budget
c) Quality d) Audit

41)----- means forecasting & preplanning with reference to finance.

- a) Audit b) Budget

c)Control d)Inspection

42) Following information is not necessary for planning at supervisory level.

- a) Nos. of job to be done c) Time expectation
c) Profile margin d) Sequence of operations

43) Following is not done planning by supervisor.

- a) Selection of machine c) Assigning workers
c) Allocate time for operations d) Marketing of products

44) While allotting work to workers what information is not important?

- a) Qualification c) Skill
c) Abilities d) Specialities

45) While selecting machines, what kind of information is not necessary to supervisor

- a) Total machines b) cycle time
c) operations required d) Maintenance standards

46) While planning which parameter does supervisor observe.

- a) Manpower b) Schedule
c) Oversight d) All

47) Supervisor is -----focussed in planning,

- a) Completely b) Internally
c) Externally d) None of the above.

49) First step in planning is

- A) Establish Goals b) Identify resources
c) Establish Task d) define assignment.

50) Scalar organization is also known as...

- a) line organization b) staff
c) line and staff d) project

51) Industrial Acts Are Useful For

- (a) Guarantee Of Employee welfare (b) Provision of Legal Platform
(c) Removes extortion of workers (d) All the Above

52. Indian Factory Act Passed in

- (a) 1935 (b) 1947
(c) 1948 (d) 1976

53. Major amendments done in Factory Act in

- (a) 1948 (b) 1952
(c) 1976 (d) 1991

54. Adolescent is a person of the age between

- (a) 15-18 Years (b) 18-21 Years
(c) 21-25 Years (d) 58-61 Years

55. One Canteen should be provided at least per workers in factory.

- (a) 100 (b) 150
(c) 200 (d) 250

56. Creches should be provided when there are more than female workers

Of their kids of age below Years.

- (a) 30, 6 (b) 25, 6
(c) 25, 9 (d) 100, 6

57. Day as per Factory Act is

- (a) 6 a.m. to 6 p.m. (b) Period of 12 hours
(c) Period between 2 midnights (d) None of the above

58. Week as per Factory Act is period between two

- (a) Mondays (b) Thursday

(c) Sundays (d) Saturdays

59. Factory using power as per Factory Act is a premise of minimum

(a) 10 workers (b) 20 workers

(c) 30 workers (d) 40 workers

60. A Labour Welfare Officer is appointed in the factory as per Factory Act when there are minimum workers.

(a) 10 (b) 300

(c) 500 (d) 1000

61. Communication with all departments is

(a) Open loop (b) Closed loop

(c) Oral (d) Non-verbal

62. Deviation in work is possible if there is are no

(a) Directions (b) Instructions

(c) Control (d) All

63. Good supervisor is not the following

(a) Counsellor (b) Advisor

(c) Mentor (d) Teacher

64. Why counseling by supervisor is needed?

(a) Loss of confidence (b) Dull working conditions

(c) Need support (d) All

65. Following is not the quality of supervisor as counselor.

(a) Emotional (b) stable

(c) Motivator (d) Listener

