KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY
Maniram Dewan School of Management

HOME ASSIGNMENT FOR BACHELOR IN BUSINESS ADMINISTRATION
THIRD SEMESTER, 2019

N.B: The learners will have to collect receipt after submitting the assignment with the signature and seal of the collector of study centre and will have to keep with him/her till the declaration of result.

✂…………………………………………………………………………………………………

Receipt

Received the assignment from Mr/Ms ……………………………………….Enrollment number ………………………of **3rd Semester, 2019 BBA** on ………………2019.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Maniram Dewan School of Management

Home Assignment

Bachelor in Business Administration

Human Resource Management , GBA (S3) 01

3rd Semester, 2019

Total Marks 50

Assignments are required to be written in your own lanquage, copying in toto from the learning material will carry less score.

A.   Answer the following questions within 50 words.   2×3 =6

Q 1: Define Job Enrichment

Q 2: Define e-HRM

Q 3: State the meaning of Job Analysis.

B.   Answer the following questions within 75 words.   3×4=12

Q1. Outline the importance of industrial relations

Q2. Outline the differences between Recruitment and Selection.

Q3. Explain the importance of selection.

C.   Answer the following questions.   6×2=12

Q1. Discuss the causes of Industrial dispute.

Q2. Expalin the cognitive methods of training.

D.   Answer the following questions.   10×2=20

Q1. Define Recruitment.Write about the internal and external forces that influences

recruitment.

Q2. Define Performance Appraisal? Discuss in detail the traditional methods of

Performance Appraisal.

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Home Assignment

Bachelor in Business Administration

Production and Operation Management, GBA (S3) 02

3rd Semester, 2019

Total Marks 50

Assignments are required to be written in your own language, copying in toto from the learning material will carry less score.

A. Answer the following questions within 50 words. 2×3 =6

Q 1: Define Job Design

Q 2: Define work measurement

Q 3: Define work sampling

B. Answer the following questions within 75 words. 3×4=12

Q1. Write the advantages and disadvantages of job shop production

Q2. Define Batch Production

Q3. Write the objectives of maintenance management

C. Answer the following questions within 150 words. 6×2=12

Q1. Discus the major factors affecting process design decision

Q2. Discuss different factors which affect location decision.

D. Answer the following questions within 300 words. 10×2=20

Q1. Define Capacity Planning.Explain the methods for evaluation of capacity planning

Q2. Discuss briefly different elements of Production Planning and Control.

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Home Assignment

Bachelor in Business Administration

Business and Labour Laws, GBA (S3) 03

3rd Semester, 2019

Total Marks 50

Assignments are required to be written in your own language, copying in toto from the learning material will carry less score.

A. Answer the following questions within 50 words.   3×2 =6

Q 1:   What is "Bailment"?

Q 2:   Define Trade Union.

Q 3:   Define "Partnership".

B. Answer the following questions within 75 words.   3×4=12

Q1.   Write a short note on the procedure for fixing and revising minimum wages.

Q2.   Write a shport note on Labour Tribunals

Q4.   Outline the differences between sale and agreement to sell.

C. Answer the following questions within 150 words.   6×2=10

Q1.   Discuss the privisions related to welfare under the Indian Factories Act, 1948

Q2.   Distinguish between "Lay-off" and "Lock-out"

D. Answer the following questions within 300 words.   10×2=20

Q1.   Explain the rights and liabilites of registered trade union

Q2.   Explain the procedure of determination and payment of gratuity.