

FACULTY OF ENGINEERING & TECHNOLOGY

SYLLABUS

FOR

BACHELOR OF VOCATION (B.VOC.) WEB DESIGNING & DEVELOPMENT (IT) (Semester: I – IV)

Session: 2019–20



GURU NANAK DEV UNIVERSITY, AMRITSAR.

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BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER SYSTEM

SCHEME

Eligibility:

A student who has passed +2 Examination of PSEB or any other examination recognized, is eligible for admission to B.Voc Web designing and Development (IT).

Semester-I:

Paper No.	Subjects	Theory	Practical	Total Marks
Skill Component				
Paper-I	Programming in C	50		50
Paper-II	Fundamentals of Information Technology	50		50
Paper-III	Lab Based on Desktop Publishing Tools-I (Adobe Photoshop (CS6))		50	50
Paper-IV	Lab Based on Programming in C		75	75
Paper-V	Lab Based on Fundamentals of Information Technology		75	75
General Education Component				
Paper-VI	Communication Skills in English – I	50	–	50
Paper-VII	Punjabi (Compulsory) / ** ਮੁੱਢਲੀ ਪੰਜਾਬੀ / ** Punjab History & Culture (From Earliest Times to C 320)	50	–	50
Paper-VIII	* Drug Abuse: Problem, Management and Prevention (Compulsory Paper)	50		50
Total		200	200	400

Semester-II:

Paper No.	Subjects	Theory	Practical	Total Marks
Skill Component				
Paper-I	Programming using Python	50		50
Paper-II	Web Designing (HTML, DHTML, CSS & JAVASCRIPT)	50		50
Paper-III	Minor Development-I		50	50
Paper-IV	Lab Based on Programming using Python		75	75
Paper-V	Lab Based on Web designing (HTML, DHTML, CSS & JAVASCRIPT)		75	75
General Education Component				
Paper-VI	Communication Skills in English – II	35	15	50
Paper-VII	Punjabi (Compulsory) / ** ਮੁੱਢਲੀ ਪੰਜਾਬੀ / ** Punjab History & Culture (C 320 TO 1000 B.C.)	50	–	50
Paper-VIII	* Drug Abuse: Problem, Management and Prevention (Compulsory Paper)	50		50
Total		200	200	400

Note: * Marks of this Paper will not be included in the Total Marks.

**** (Special Paper in lieu of Punjabi Compulsory)**

(For those students who are not domicile of Punjab)

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER SYSTEM

Semester –III

Paper No.	Subjects	Theory	Practical	Total Marks
Skill Component				
Paper-I	Internet & Networking	50		50
Paper-II	Database Management System	50		50
Paper-III	Lab based on Desktop Publishing Tools-II (Corel Draw x3)		50	50
Paper-IV	Personality Development	50		50
Paper-V	Principles of Management	50		50
Paper-VI	Lab based on Internet & Networking		75	75
Paper-VII	Lab based on Database Management System		75	75
Total:		200	200	400

Semester-IV

Paper No.	Subjects	Theory	Practical	Total Marks
Skill Component				
Paper-I	Core PHP and MySQL	50		50
Paper-II	Desktop Publishing Tools-III (Adobe Dreamweaver)	50		50
Paper-III	Minor Development-II		50	50
Paper-IV	Mental Ability & Reasoning	50		50
Paper-V	Business Etiquettes & Interview Techniques	50		50
Paper-VI	Lab based on Core PHP and MySQL		75	75
Paper-VII	Lab based on Desktop Publishing Tools-III (Adobe Dreamweaver)		75	75
General Education Component				
Paper-VIII	*ESL- 221 : Environmental Studies	50		
Total:		200	200	400

***Marks of Paper EVS will not be included in Grand Total.**

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BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – I

Paper-I: Programming in C

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION–A

Fundamentals: Character set, Identifiers and Key Words, Data types, Constants, Variables, Expressions, Statements, Symbolic Constants.

Operations and Expressions: Arithmetic operators, Unary operators, Relational Operators, Logical Operators, Assignment and Conditional Operators, Library functions. Data Input and Output statements

SECTION–B

Control Statements: Preliminaries, While, Do–while and for statements, Nested loops, If–else, Switch, Break – Continue statements.

Program Structure Storage Class: Automatic, external and static variables, multiple programs, more about library functions.

SECTION–C

Functions: Brief overview, defining, accessing functions, passing arguments to function, specifying argument data types, function prototypes, recursion.

Arrays: Defining, processing an array, passing arrays to a function, multi–dimensional arrays.

Strings: String declaration, string functions and string manipulation

SECTION–D

Structures & Unions: Defining and processing a structure, user defined data types, structures and pointers, passing structures to functions, self referenced structure, unions.

Pointers: Fundamentals, pointer declaration, passing pointer to a function, pointer and one dimensional arrays, operation on pointers, pointers & multi–dimensional arrays of pointers, passing functions, other functions, more about pointer declarations.

References:

1. Balaguruswamy: “Programming in ANSIC”.
2. Scaum Outline Series: “Programming in C”.
3. Dennis & Ritchie: “Programming in C”.
4. Stephen G. Kocher: “C Programming”.

Paper-II: Fundamentals of Information Technology

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION–A

Introduction to computer:

Computer System Characteristics, Hardware - CPU, Memory, Input, Output & Storage devices, Organization of Secondary Storage Media, Software - System & Application, Types of processing Batch and On-line.

SECTION–B

Operating System Concepts:

Role of an Operating System, Types of operating systems, Booting procedure and its types, Fundamentals and typical instructions of Windows & Non-Windows based Operating Systems.

SECTION–C

MS Word (Word for Windows):

Overview, creating, saving, opening, importing, exporting and inserting files, formatting pages, paragraphs and sections, indents and outdents, creating lists and numbering. Headings, styles, fonts and font size. Editing, positioning and viewing texts, Finding and replacing text, inserting page breaks, page numbers, book marks, symbols and dates. Using tabs and tables, header, footer and printing. Headers and Footers, Mail merge, macros, tables.

SECTION–D

MS – PowerPoint:

Introduction to MS Power Point, Power Point Elements, Exploring Power Point Menu, Working with Dialog Boxes, Saving Presentation, Printing Slides, Slide View, Slide Sorter view, notes view, outline view, Formatting and enhancing text formatting.

References:

1. Computer Fundamentals – P.K. Sinha.
2. Introduction to Computers – N. Subramanian.
3. Introduction to Computers – Peter Norton Mcgraw Hill.
4. MS–Office _ BPB Publications.
5. Windows Based Computer Courses Gurvinder Singh & Rachpal Singh, Kalyani Pub.

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – I

**Paper-III: Lab based on Desktop Publishing Tools-I (Adobe Photoshop)
(Practical)**

Time: 3 Hours

Max. Marks: 50

SECTION–A

Introduction to Graphics, Vector Graphics & Bitmaps , Understanding Image Size & resolution , Relation between resolution, File sizes & output, Using menu & Palettes, Concept of Path (Segment, Anchor, Curved, Closed, Open, Subpath)

SECTION–B

Photoshop Tools (Pen, Pencil, Brush, History, Air, Eraser, Rubber stamp, Smudge, Dodge, Burn, Sponge), Masks & Histogram, Acquiring &. Importing Images,

SECTION–C

Concept of Layers, Channels & Path, Filters, Rendering Effects, Transformation, Strokes.

SECTION–D

Image Modes, Canvas & Images, Using navigator & PhotoShop plugins.

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – I

Paper-IV: Lab based on Programming in C

(Practical)

Time: 3 Hours

Max. Marks: 75

Practical – Lab based on C Language.

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – I

Paper-V: Lab based on Fundamentals of Information Technology

(Practical)

Time: 3 Hours

Max. Marks: 75

Practical – Lab Based on Fundamentals of Information Technology.

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – I

PAPER–VI: COMMUNICATION SKILLS IN ENGLISH – I

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

The syllabus is divided in four sections as mentioned below:

Section–A

Reading Skills: Reading Tactics and strategies; Reading purposes–kinds of purposes and associated comprehension; Reading for direct meanings.

Section–B

Reading for understanding concepts, details, coherence, logical progression and meanings of phrases/ expressions.

Activities:

- Comprehension questions in multiple choice format
- Short comprehension questions based on content and development of ideas

Section–C

Writing Skills: Guidelines for effective writing; writing styles for application, personal letter, official/ business letter.

Activities:

- Formatting personal and business letters.
- Organising the details in a sequential order

Section–D

Resume, memo, notices etc.; outline and revision.

Activities:

- Converting a biographical note into a sequenced resume or vice-versa
- Ordering and sub-dividing the contents while making notes.
- Writing notices for circulation/ boards

Recommended Books:

- *Oxford Guide to Effective Writing and Speaking* by John Seely.
- *English Grammar in Use* (Fourth Edition) by Raymond Murphy, CUP

PAPER–VII: ਪੰਜਾਬੀ (ਲਾਜ਼ਮੀ)

ਸਮਾਂ : 3 ਘੰਟੇ

ਕੁਲ ਅੰਕ : 50

ਪਾਠ-ਕ੍ਰਮ ਅਤੇ ਪਾਠ-ਪੁਸਤਕਾਂ

ਸੈਕਸ਼ਨ-ਏ

ਆਤਮ ਅਨਾਤਮ (ਕਵਿਤਾ ਭਾਗ),
(ਸੰਪ. ਸੁਹਿੰਦਰ ਬੀਰ ਅਤੇ ਵਰਿਆਮ ਸਿੰਘ ਸੰਧੂ)
ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ।
(ਪ੍ਰਸ਼ਾਸਨ ਸਾਹਿਤ ਵਿਆਖਿਆ, ਸਾਰ)

ਸੈਕਸ਼ਨ-ਬੀ

ਇਤਿਹਾਸਕ ਯਾਦਾਂ (ਇਤਿਹਾਸਕ ਲੇਖ-ਸੰਗ੍ਰਹਿ)
ਸੰਪਾ. ਸ.ਸ.ਅਮੋਲ,
ਪੰਜਾਬੀ ਸਾਹਿਤ ਪ੍ਰਕਾਸ਼ਨ, ਲੁਧਿਆਣਾ। (ਲੇਖ 1 ਤੋਂ 6)
(ਨਿਬੰਧ ਦਾ ਸਾਰ, ਲਿਖਣ-ਸ਼ੈਲੀ)

ਸੈਕਸ਼ਨ-ਸੀ

(ੳ) ਪੈਰਾ ਰਚਨਾ
(ਅ) ਪੈਰਾ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉੱਤਰ।

ਸੈਕਸ਼ਨ-ਡੀ

(ੳ) ਪੰਜਾਬੀ ਧੁਨੀ ਵਿਉਂਤ : ਉਚਾਰਨ ਅੰਗ, ਉਚਾਰਨ ਸਥਾਨ ਤੇ ਵਿਧੀਆਂ, ਸਵਰ, ਵਿਅੰਜਨ,
ਸੁਰ-ਪ੍ਰਬੰਧ।
(ਅ) ਭਾਸ਼ਾ ਵੰਨਗੀਆਂ : ਭਾਸ਼ਾ ਦਾ ਟਕਸਾਲੀ ਰੂਪ, ਭਾਸ਼ਾ ਅਤੇ ਉਪ-ਭਾਸ਼ਾ ਦਾ ਅੰਤਰ, ਪੰਜਾਬੀ
ਉਪਭਾਸ਼ਾਵਾਂ ਦੇ ਪਛਾਣ-ਚਿੰਨ੍ਹ।

ਅੰਕ-ਵੰਡ ਅਤੇ ਪਰੀਖਿਅਕ ਲਈ ਹਦਾਇਤਾਂ

1. ਪ੍ਰਸ਼ਨ ਪੱਤਰ ਦੇ ਚਾਰ ਭਾਗ ਹੋਣਗੇ। ਹਰ ਭਾਗ ਵਿੱਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣਗੇ।
2. ਵਿਦਿਆਰਥੀ ਨੇ ਕੁੱਲ ਪੰਜ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ। ਹਰ ਭਾਗ ਵਿੱਚੋਂ ਇੱਕ ਪ੍ਰਸ਼ਨ ਲਾਜ਼ਮੀ ਹੈ।
ਪੰਜਵਾਂ ਪ੍ਰਸ਼ਨ ਕਿਸੇ ਵੀ ਭਾਗ ਵਿੱਚੋਂ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।
3. ਹਰੇਕ ਪ੍ਰਸ਼ਨ ਦੇ ਬਰਾਬਰ ਅੰਕ ਹਨ।
4. ਪੇਪਰ ਸੈੱਟ ਕਰਨ ਵਾਲਾ ਜੇਕਰ ਚਾਹੇ ਤਾਂ ਪ੍ਰਸ਼ਨਾਂ ਦੀ ਵੰਡ ਅੱਗੋਂ ਵੱਧ ਤੋਂ ਵੱਧ ਚਾਰ
ਉਪ-ਪ੍ਰਸ਼ਨਾਂ ਵਿੱਚ ਕਰ ਸਕਦਾ ਹੈ।

PAPER–VII: ਮੁੱਢਲੀ ਪੰਜਾਬੀ
(In lieu of Compulsory Punjabi)

ਸਮਾਂ : 3 ਘੰਟੇ

ਕੁਲ ਅੰਕ: 50

ਪਾਠ-ਕ੍ਰਮ

ਸੈਕਸ਼ਨ-ਏ

ਪੈਂਤੀ ਅੱਖਰੀ, ਅੱਖਰ ਕ੍ਰਮ, ਪੈਰ ਬਿੰਦੀ ਵਾਲੇ ਵਰਣ ਅਤੇ ਪੈਰ ਵਿਚ ਪੈਣ ਵਾਲੇ ਵਰਣ ਅਤੇ ਮਾਤ੍ਰਵਾਂ (ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ)
ਲਗਾਖਰ (ਬਿੰਦੀ, ਟਿੱਪੀ, ਅੱਧਕ) : ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ

ਸੈਕਸ਼ਨ-ਬੀ

ਪੰਜਾਬੀ ਸ਼ਬਦ-ਬਣਤਰ : ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ
(ਸਾਧਾਰਨ ਸ਼ਬਦ, ਸੰਯੁਕਤ ਸ਼ਬਦ, ਮਿਸ਼ਰਤ ਸ਼ਬਦ, ਮੂਲ ਸ਼ਬਦ, ਅਗੇਤਰ ਅਤੇ ਪਿਛੇਤਰ)

ਸੈਕਸ਼ਨ-ਸੀ

ਨਿੱਤ ਵਰਤੋਂ ਦੀ ਪੰਜਾਬੀ ਸ਼ਬਦਾਵਲੀ : ਬਾਜ਼ਾਰ, ਵਪਾਰ, ਰਿਸ਼ਤੇ-ਨਾਤੇ, ਖੇਤੀ ਅਤੇ ਹੋਰ ਧੰਦਿਆਂ ਆਦਿ ਨਾਲ ਸੰਬੰਧਤ।

ਸੈਕਸ਼ਨ-ਡੀ

ਹਫ਼ਤੇ ਦੇ ਸੱਤ ਦਿਨਾਂ ਦੇ ਨਾਂ, ਬਾਰਾਂ ਮਹੀਨਿਆਂ ਦੇ ਨਾਂ, ਰੁੱਤਾਂ ਦੇ ਨਾਂ, ਇਕ ਤੋਂ ਸੌ ਤਕ ਗਿਣਤੀ ਸ਼ਬਦਾਂ ਵਿਚ

ਅੰਕ-ਵੰਡ ਅਤੇ ਪਰੀਖਿਅਕ ਲਈ ਹਦਾਇਤਾਂ

1. ਪ੍ਰਸ਼ਨ ਪੱਤਰ ਦੇ ਚਾਰ ਭਾਗ ਹੋਣਗੇ। ਹਰ ਭਾਗ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣਗੇ।
2. ਵਿਦਿਆਰਥੀ ਨੇ ਕੁੱਲ ਪੰਜ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ। ਹਰ ਭਾਗ ਵਿਚੋਂ ਇਕ ਪ੍ਰਸ਼ਨ ਲਾਜ਼ਮੀ ਹੈ। ਪੰਜਵਾਂ ਪ੍ਰਸ਼ਨ ਕਿਸੇ ਵੀ ਭਾਗ ਵਿਚੋਂ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।
3. ਹਰੇਕ ਪ੍ਰਸ਼ਨ ਦੇ ਬਰਾਬਰ ਅੰਕ ਹਨ।
4. ਪੇਪਰ ਸੈੱਟ ਕਰਨ ਵਾਲਾ ਜੇਕਰ ਚਾਹੇ ਤਾਂ ਪ੍ਰਸ਼ਨਾਂ ਦੀ ਵੰਡ ਅੱਗੋਂ ਵੱਧ ਤੋਂ ਵੱਧ ਚਾਰ ਉਪ-ਪ੍ਰਸ਼ਨਾਂ ਵਿਚ ਕਰ ਸਕਦਾ ਹੈ।

PAPER–VII: Punjab History & Culture (From Earliest Times to C 320)
(Special Paper in lieu of Punjabi Compulsory)
(For those students who are not domicile of Punjab)

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section–A

1. Physical features of the Punjab and its impact on history.
2. Sources of the ancient history of Punjab

Section–B

3. Harappan Civilization: Town planning; social, economic and religious life of the Indus Valley People.
4. The Indo-Aryans: Original home and settlements in Punjab.

Section–C

5. Social, Religious and Economic life during *Rig* Vedic Age.
6. Social, Religious and Economic life during Later Vedic Age.

Section–D

7. Teachings and impact of Buddhism
8. Jainism in the Punjab

Suggested Readings:

1. L. M Joshi (Ed.), *History and Culture of the Punjab*, Art-I, Patiala, 1989 (3rd Edition)
2. L.M. Joshi and Fauja Singh (Ed.), *History of Punjab*, Vol.I, Patiala 1977.
3. Budha Parkash, *Glimpses of Ancient Punjab*, Patiala, 1983.
4. B.N. Sharma, *Life in Northern India*, Delhi. 1966.
5. Chopra, P.N., Puri, B.N., & Das, M.N. (1974). *A Social, Cultural & Economic History of India*, Vol. I, New Delhi: Macmillan India.

**PAPER – VIII: DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION
(COMPULSORY PAPER)**

PROBLEM OF DRUG ABUSE

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section – A

Meaning of Drug Abuse:

Meaning, Nature and Extent of Drug Abuse in India and Punjab.

Section – B

Consequences of Drug Abuse for:

Individual	:	Education, Employment, Income.
Family	:	Violence.
Society	:	Crime.
Nation	:	Law and Order problem.

Section – C

Management of Drug Abuse:

Medical Management: Medication for treatment and to reduce withdrawal effects.

Section – D

Psychiatric Management: Counselling, Behavioural and Cognitive therapy.

Social Management: Family, Group therapy and Environmental Intervention.

References:

1. Ahuja, Ram (2003), *Social Problems in India*, Rawat Publication, Jaipur.
2. Extent, Pattern and Trend of Drug Use in India, Ministry of Social Justice and Empowerment, Government of India, 2004.
3. Inciardi, J.A. 1981. *The Drug Crime Connection*. Beverly Hills: Sage Publications.
4. Kapoor. T. (1985) *Drug epidemic among Indian Youth*, New Delhi: Mittal Pub.
5. Kessel, Neil and Henry Walton. 1982, *Alcoholism*. Harmond Worth: Penguin Books.
6. Modi, Ishwar and Modi, Shalini (1997) *Drugs: Addiction and Prevention*, Jaipur: Rawat Publication.
7. National Household Survey of Alcohol and Drug abuse. (2003) New Delhi, Clinical Epidemiological Unit, All India Institute of Medical Sciences, 2004.
8. Ross Coomber and Others. 2013, *Key Concept in Drugs and Society*. New Delhi: Sage Publications.
9. Sain, Bhim 1991, *Drug Addiction Alcoholism, Smoking obscenity* New Delhi: Mittal Publications.
10. Sandhu, Ranvinder Singh, 2009, *Drug Addiction in Punjab: A Sociological Study*. Amritsar: Guru Nanak Dev University.
11. Singh, Chandra Paul 2000. *Alcohol and Dependence among Industrial Workers*: Delhi: Shipra.
12. Sussman, S and Ames, S.L. (2008). *Drug Abuse: Concepts, Prevention and Cessation*, Cambridge University Press.
13. Verma, P.S. 2017, “*Punjab’s Drug Problem: Contours and Characteristics*”, Economic and Political Weekly, Vol. LII, No. 3, P.P. 40-43.
14. World Drug Report 2016, United Nations office of Drug and Crime.
15. World Drug Report 2017, United Nations office of Drug and Crime.

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BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – II

Paper-I: Programming Using Python

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION -A

Introduction to Python: Process of Computational Problem Solving, Python Programming Language

Data and Expressions: Literals, Variables and Identifiers, Operators, Expressions, Statements and Data Types

Control Structures: Boolean Expressions (Conditions), Logical Operators, Selection Control, Nested conditions, Debugging

SECTION -B

Lists: List Structures, Lists (Sequences) in Python, Iterating Over Lists (Sequences) in Python

Functions: Fundamental Concepts, Program Routines, Flow of Execution, Parameters & Arguments

Iteration: While statement, Definite loops using For, Loop Patterns, Recursive Functions, Recursive Problem Solving, Iteration vs. Recursion

SECTION -C

Dictionaries: Dictionaries and Files, Looping and dictionaries, Advanced text parsing

Files: Opening Files, Using Text Files, String Processing, Exception Handling

Objects and Their Use: Introduction to Object Oriented Programming

SECTION -D

Modular Design: Modules, Top-Down Design, Python Modules

Using Databases and SQL: Database Concepts, SQLite Manager Firefox Add-on, SQL basic summary, Basic Data modeling, Programming with multiple tables

References:

1. Python for Informatics, Charles Severance, version 0.0.7
2. Introduction to Computer Science Using Python: A Computational Problem-Solving Focus, Charles Dierbach, Wiley Publications, 2012, ISBN : 978-0-470-91204-1
3. Introduction To Computation And Programming Using Python, GUTTAG JOHN V, PHI, 2014, ISBN-13: 978-8120348660

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BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – II

Paper-II: Web Designing (HTML, DHTML, CSS & JAVASCRIPT)

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

Introduction to HTML & DHTML: HTML Documents, Basic structure of an HTML document, Creating an HTML document, Mark up Tags, Heading-Paragraphs, Line Breaks, HTML Tags. Elements of HTML, Working with Text, Working with Lists, Tables and Frames, Working with Hyperlinks, Images and Multimedia, Working with Forms and controls.

SECTION-B

Introduction to DHTML: DHTML Overview, Dynamic Images, Image Rollovers, Slide Shows, Dueling DOMs, The Document Object Model, Creating the Core DHTML Library, The Custom Object Technique, Adding Methods to a Custom Object, Adding Secondary Methods and Properties & Active Element Object, Moving Elements on the Page, Moving in Geometric Shapes

SECTION-C

Introduction to CSS: Concept of CSS, Creating Style Sheet, CSS Properties, CSS Styling(Background, Text Format, Controlling Fonts), Working with block elements and objects, Working with Lists and Tables, CSS Id and Class, CSS Advanced(Grouping, Dimension, Display, Positioning, Floating, Align, Pseudo class, Navigation Bar, Image Sprites, Attribute selector) CSS Color, Creating page Layout and Site Designs.

SECTION-D

Introduction to JavaScript: JavaScript Variables, Data Types, Event Handlers, Functions, Loops, Decision Making, Form Validation.

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BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – II

Time: 3 Hours

Paper-III: Minor Development-I

Max. Marks: 50

1. Student will submit a soft copy of implementation using Python in the concerned Department of the College.
2. Implementation will be evaluated by External Examiner appointed by Guru Nanak Dev University, Amritsar.

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**Paper-IV: Lab based on Programming using Python
(Practical)**

Time: 3 Hours

Max. Marks: 75

Practical: Lab based on Python language.

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**Paper-V: Lab based on Web Designing
(HTML, DHTML, CSS & JAVASCRIPT)
(Practical)**

Time: 3 Hours

Max. Marks: 75

- **Practical** : Lab based on Web Designing (HTML, DHTML, CSS & JAVASCRIPT)

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – II

PAPER–VI: COMMUNICATION SKILLS IN ENGLISH – II

Time: 3 Hours

Max. Marks: 50
Theory Marks: 35
Practical Marks: 15

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Course Contents:

SECTION–A

Listening Skills: Barriers to listening; effective listening skills; feedback skills.

Activities: Listening exercises – Listening to conversation, News and TV reports

SECTION–B

Attending telephone calls; note taking and note making.

Activities: Taking notes on a speech/lecture

SECTION–C

Speaking and Conversational Skills: Components of a meaningful and easy conversation; understanding the cue and making appropriate responses; forms of polite speech; asking and providing information on general topics.

Activities: 1) Making conversation and taking turns

2) Oral description or explanation of a common object, situation or concept

SECTION–D

The study of sounds of English,
Stress and Intonation,
Situation based Conversation in English,
Essentials of Spoken English.

Activities: Giving Interviews

PRACTICAL / ORAL TESTING

Marks: 15

Course Contents:-

1. Oral Presentation with/without audio visual aids.
2. Group Discussion.
3. Listening to any recorded or live material and asking oral questions for listening comprehension.

Questions:-

1. Oral Presentation will be of 5 to 10 minutes duration (Topic can be given in advance or it can be student's own choice). Use of audio visual aids is desirable.
2. Group discussion comprising 8 to 10 students on a familiar topic. Time for each group will be 15 to 20 minutes.

Note: Oral test will be conducted by external examiner with the help of internal examiner.

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PAPER–VII: ਪੰਜਾਬੀ (ਲਾਜ਼ਮੀ)

ਸਮਾਂ : 3 ਘੰਟੇ

ਕੁਲ ਅੰਕ : 50

ਪਾਠ-ਕ੍ਰਮ ਅਤੇ ਪਾਠ-ਪੁਸਤਕਾਂ

ਸੈਕਸ਼ਨ-ਏ

ਆਤਮ ਅਨਾਤਮ (ਕਹਾਣੀ ਭਾਗ),
(ਸੰਪ. ਸੁਹਿੰਦਰ ਬੀਰ ਅਤੇ ਵਰਿਆਮ ਸਿੰਘ ਸੰਧੂ)
ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ।
(ਵਿਸ਼ਾ-ਵਸਤੂ, ਪਾਤਰ ਚਿਤਰਨ)

ਸੈਕਸ਼ਨ-ਬੀ

ਇਤਿਹਾਸਕ ਯਾਦਾਂ (ਇਤਿਹਾਸਕ ਲੇਖ-ਸੰਗ੍ਰਹਿ)
ਸੰਪਾ. ਸ.ਸ.ਅਮੋਲ,
ਪੰਜਾਬੀ ਸਾਹਿਤ ਪ੍ਰਕਾਸ਼ਨ, ਲੁਧਿਆਣਾ। (ਲੇਖ 7 ਤੋਂ 12)
(ਸਾਰ, ਲਿਖਣ ਸ਼ੈਲੀ)

ਸੈਕਸ਼ਨ-ਸੀ

(ੳ) ਸ਼ਬਦ-ਬਣਤਰ ਅਤੇ ਸ਼ਬਦ ਰਚਨਾ : ਪਰਿਭਾਸ਼ਾ, ਮੁੱਢਲੇ ਸੰਕਲਪ
(ਅ) ਸ਼ਬਦ ਸ੍ਰੁਣਾਆ

ਸੈਕਸ਼ਨ-ਡੀ

(ੳ) ਸੰਖੇਪ ਰਚਨਾ
(ਅ) ਮੁਹਾਵਰੇ ਅਤੇ ਅਖਾਣ

ਅੰਕ-ਵੰਡ ਅਤੇ ਪਰੀਖਿਅਕ ਲਈ ਹਦਾਇਤਾਂ

1. ਪ੍ਰਸ਼ਨ ਪੱਤਰ ਦੇ ਚਾਰ ਭਾਗ ਹੋਣਗੇ। ਹਰ ਭਾਗ ਵਿੱਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣਗੇ।
2. ਵਿਦਿਆਰਥੀ ਨੇ ਕੁੱਲ ਪੰਜ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ। ਹਰ ਭਾਗ ਵਿੱਚੋਂ ਇੱਕ ਪ੍ਰਸ਼ਨ ਲਾਜ਼ਮੀ ਹੈ। ਪੰਜਵਾਂ ਪ੍ਰਸ਼ਨ ਕਿਸੇ ਵੀ ਭਾਗ ਵਿੱਚੋਂ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।
3. ਹਰੇਕ ਪ੍ਰਸ਼ਨ ਦੇ ਬਰਾਬਰ ਅੰਕ ਹਨ।
4. ਪੇਪਰ ਸੈੱਟ ਕਰਨ ਵਾਲਾ ਜੇਕਰ ਚਾਹੇ ਤਾਂ ਪ੍ਰਸ਼ਨਾਂ ਦੀ ਵੰਡ ਅੱਗੋਂ ਵੱਧ ਤੋਂ ਵੱਧ ਚਾਰ ਉਪ-ਪ੍ਰਸ਼ਨਾਂ ਵਿੱਚ ਕਰ ਸਕਦਾ ਹੈ।

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PAPER-VII: ਮੁੱਢਲੀ ਪੰਜਾਬੀ
(In lieu of Compulsory Punjabi)

ਸਮਾਂ: 3 ਘੰਟੇ

ਕੁਲ ਅੰਕ: 50

ਪਾਠ-ਕ੍ਰਮ

ਸੈਕਸ਼ਨ-ਏ

ਸ਼ਬਦ ਸ਼੍ਰੇਣੀਆਂ : ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ
(ਨਾਂਵ, ਪੜਨਾਂਵ, ਕਿਰਿਆ, ਵਿਸ਼ੇਸ਼ਣ, ਕਿਰਿਆ ਵਿਸ਼ੇਸ਼ਣ, ਸਬੰਧਕ, ਯੋਜਕ ਅਤੇ ਵਿਸਮਿਕ)

ਸੈਕਸ਼ਨ-ਬੀ

ਪੰਜਾਬੀ ਵਾਕ ਬਣਤਰ : ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ
(ੳ) ਸਾਧਾਰਨ ਵਾਕ, ਸੰਯੁਕਤ ਵਾਕ ਅਤੇ ਮਿਸ਼ਰਤ ਵਾਕ (ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ)
(ਅ) ਬਿਆਨੀਆ ਵਾਕ, ਪ੍ਰਸ਼ਨਵਾਚਕ ਵਾਕ ਅਤੇ ਹੁਕਮੀ ਵਾਕ (ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ)

ਸੈਕਸ਼ਨ-ਸੀ

ਪੈਰ੍ਰਾ ਰਚਨਾ
ਸੰਖੇਪ ਰਚਨਾ

ਸੈਕਸ਼ਨ-ਡੀ

ਚਿੱਠੀ ਪੱਤਰ (ਘਰੇਲੂ ਅਤੇ ਦਫ਼ਤਰੀ)
ਅਖਾਣ ਅਤੇ ਮੁਹਾਵਰੇ

ਅੰਕ-ਵੰਡ ਅਤੇ ਪਰੀਖਿਅਕ ਲਈ ਹਦਾਇਤਾਂ

1. ਪ੍ਰਸ਼ਨ ਪੱਤਰ ਦੇ ਚਾਰ ਭਾਗ ਹੋਣਗੇ। ਹਰ ਭਾਗ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪੁੱਛੇ ਜਾਣਗੇ।
2. ਵਿਦਿਆਰਥੀ ਨੇ ਕੁੱਲ ਪੰਜ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ। ਹਰ ਭਾਗ ਵਿਚੋਂ ਇਕ ਪ੍ਰਸ਼ਨ ਲਾਜ਼ਮੀ ਹੈ। ਪੰਜਵਾਂ ਪ੍ਰਸ਼ਨ ਕਿਸੇ ਵੀ ਭਾਗ ਵਿਚੋਂ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।
3. ਹਰੇਕ ਪ੍ਰਸ਼ਨ ਦੇ ਬਰਾਬਰ ਅੰਕ ਹਨ।
4. ਪੇਪਰ ਸੈੱਟ ਕਰਨ ਵਾਲਾ ਜੇਕਰ ਚਾਹੇ ਤਾਂ ਪ੍ਰਸ਼ਨਾਂ ਦੀ ਵੰਡ ਅੱਗੋਂ ਵੱਧ ਤੋਂ ਵੱਧ ਚਾਰ ਉਪ-ਪ੍ਰਸ਼ਨਾਂ ਵਿਚ ਕਰ ਸਕਦਾ ਹੈ।

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PAPER–VII: Punjab History & Culture (C 320 to 1000 B.C.)
(Special Paper in lieu of Punjabi compulsory)
(For those students who are not domicile of Punjab)

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section–A

1. Alexander's Invasion and its Impact
2. Punjab under Chandragupta Maurya and Ashoka.

Section–B

3. The Kushans and their Contribution to the Punjab.
4. The Panjab under the Gupta Empire.

Section–C

5. The Punjab under the Vardhana Emperors
6. Socio-cultural History of Punjab from 7th to 1000 A.D.

Section–D

7. Development of languages and Education with Special reference to Taxila
8. Development of Art & Architecture

Suggested Readings:

1. L. M Joshi (Ed), *History and Culture of the Punjab*, Art-I, Punjabi University, Patiala, 1989 (3rd Edition)
2. L.M. Joshi and Fauja Singh (Ed.), *History of Punjab*, Vol. I, Punjabi University, Patiala, 1977.
3. Budha Parkash, *Glimpses of Ancient Punjab*, Patiala, 1983.
4. B.N. Sharma: *Life in Northern India*, Delhi. 1966.

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**PAPER – VIII: DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION
(COMPULSORY PAPER)**

DRUG ABUSE: MANAGEMENT AND PREVENTION

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section – A

Prevention of Drug abuse:

Role of family: Parent child relationship, Family support, Supervision, Shaping values, Active Scrutiny.

Section – B

School: Counselling, Teacher as role-model. Parent-teacher-Health Professional Coordination, Random testing on students.

Section – C

Controlling Drug Abuse:

Media: Restraint on advertisements of drugs, advertisements on bad effects of drugs, Publicity and media, Campaigns against drug abuse, Educational and awareness program

Section – D

Legislation: NDPs act, Statutory warnings, Policing of Borders, Checking Supply/Smuggling of Drugs, Strict enforcement of laws, Time bound trials.

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – II

References:

1. Ahuja, Ram (2003), *Social Problems in India*, Rawat Publication, Jaipur.
2. Extent, Pattern and Trend of Drug Use in India, Ministry of Social Justice and Empowerment, Government of India, 2004.
3. Inciardi, J.A. 1981. *The Drug Crime Connection*. Beverly Hills: Sage Publications.
4. Kapoor. T. (1985) *Drug Epidemic Among Indian Youth*, New Delhi: Mittal Pub.
5. Kessel, Neil and Henry Walton. 1982, *Alcoholism*. Harmond Worth: Penguin Books.
6. Modi, Ishwar and Modi, Shalini (1997) *Drugs: Addiction and Prevention*, Jaipur: Rawat Publication.
7. National Household Survey of Alcohol and Drug Abuse. (2003) New Delhi, Clinical Epidemiological Unit, All India Institute of Medical Sciences, 2004.
8. Ross Coomber and Others. 2013, *Key Concept in Drugs and Society*. New Delhi: Sage Publications.
9. Sain, Bhim 1991, *Drug Addiction Alcoholism, Smoking Obscenity*, New Delhi: Mittal Publications.
10. Sandhu, Ranvinder Singh, 2009, *Drug Addiction in Punjab: A Sociological Study*. Amritsar: Guru Nanak Dev University.
11. Singh, Chandra Paul 2000. *Alcohol and Dependence among Industrial Workers*: Delhi: Shipra.
12. Sussman, S and Ames, S.L. (2008). *Drug Abuse: Concepts, Prevention and Cessation*, Cambridge University Press.
13. Verma, P.S. 2017, “*Punjab’s Drug Problem: Contours and Characteristics*”, Economic and Political Weekly, Vol. LII, No. 3, P.P. 40-43.
14. World Drug Report 2016, United Nations office of Drug and Crime.
15. World Drug Report 2017, United Nations office of Drug and Crime.

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – III

Paper-I: Internet & Networking

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

Introduction : About internet and its working, business use of internet, services effect by internet, evaluation of Internet, Internet Service Provider (ISP) windows environment for dial up networking (connecting to internet), audio on internet, internet addressing (DNS) and IP addresses.

SECTION-B

E-Mail Basic Introduction, advantage and disadvantage, structure of an email message, working of e-mail (sending and receiving messages), managing email (creating new folder, deleting messages, forwarding messages, filtering messages, implementation of outlook express.

SECTION-C

Internet protocol Introduction, file transfer protocol (FTP), Gopher, Telnet, other protocols like HTTP and TCP/IP.

WWW introduction, working of WWW, Web browsing (opening, viewing, saving and printing a web page and bookmark), web designing using HTML, DHTML with programming techniques.

SECTION-D

Search engine: About search engine, component of search engine, working of search engine, difference between search engine and web directory.

Internet and extranet: Introduction, application of intranet, business value of intranet, working of intranet, role of extranet, working of extranet, difference between intranet and extranet.

References:

1. "Understanding The Internet", Kieth Sutherland, Butterworth-Heinemann; 1st Edition (October 31, 2000).
2. "Internet Technologies", S. K. Bansal, APH Publishing Corporation (April 1, 2002).
3. "Data Communications and Networking", Behrouz A. Forouzan, 3rd Edition.

Paper-II: Database Management System**Time: 3 Hours****Max. Marks: 50****Instructions for the Paper Setters:-**

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

Introduction to data, field, record, file, database, database management system. Structure of database system, Advantage and disadvantage, levels of database system, Relational model, hierarchical model, network model, comparison of these models, E–R diagram, different keys used in a relational system, SQL.

SECTION-B

DBA, responsibilities of DBA, Relational form like 1NF, 2NF, 3NF, BCNF, 4th NF, 5th NF, DBTG, concurrency control and its management, protection, security, recovery of database.

SECTION-C

SQL: Introduction to SQL–DDL, DML, DCL, Join methods & sub query, Union Intersection, Minus, Tree Walking, Built in Functions, Views, Security amongst users, Sequences, Indexing .

SECTION-D

PL/SQL: Cursors– Implicit & Explicit, Procedures, Functions & Packages Database Triggers.

Big Data: Introduction to Big Data and Analytics, Introduction to NoSQL

References:

1. Introduction to Database System By C.J. Date.
2. Database Management System By B.C. Desai.
3. Database Concept by Korth.
4. Simplified Approach to DBMS– Kalyani Publishers
5. Oracle – Developer – 2000 by Ivan Bayross.
6. Database System concepts & Oracle (SQL/PLSQ) – AP Publishers.
7. Introduction to NoSQL (Ebook), NoSQL Seminar 2012 @ TUT, Arto Salminen

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – III

**Paper-III: Lab based on Desktop Publishing Tools-II (Corel Draw x3)
(Practical)**

Time: 3 Hrs.

Max. Marks: 50

SECTION-A

Concepts of vector graphics, Color palate, Pasteboard & Print Page.

SECTION-B

Using ruler unit's etc... , Corel Tools (Pick, Shape, Knife, Eraser, Zoom, Freehand, Natural Pen, Dimensions, Ellipse, Polygon etc.).

SECTION-C

Transformations, Trimming, Welding, Intersection of Objects, Snapping,

SECTION-D

Using Object Manager, Giving effects, (Envelope, Adding Perspective, Contours, and Blending Image)

Paper-IV: Personality Development

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION- A

SELF ANALYSIS : SWOT Analysis, Who am I, Attributes, Importance of Self Confidence, Self Esteem.

SECTION- B

CREATIVITY: Out of box thinking, Lateral Thinking.

ATTITUDE: Factors influencing Attitude, Challenges and lessons from Attitude, Etiquette.

SECTION- C

MOTIVATION: Factors of motivation, Self talk, Intrinsic & Extrinsic Motivators.

SECTION- D

GOAL SETTING : Wish List, SMART Goals, Blue print for success, Short Term, Long Term, Life Time Goals. Time Management Value of time, Diagnosing Time Management, Weekly Planner to do list, Prioritizing work. Extempore

References:

1. SOFT SKILLS, 2015, Career Development Centre, Green Pearl Publications.
2. Covey Sean, Seven Habits of Highly Effective Teens, New York, Fireside Publishers, 1998.
3. Carnegie Dale, How to win Friends and Influence People, New York: Simon & Schuster, 1998

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – III

Paper-V: Principles of Management

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

OVERVIEW OF MANAGEMENT: Definition - Management - Role of managers - Evolution of Management thought - Organization and the environmental factors – Trends and Challenges of Management in Global Scenario.

PLANNING: Nature and purpose of planning - Planning process - Types of plans – Objectives - - Managing by objective (MBO) Strategies - Types of strategies - Policies - Decision Making - Types of decision - Decision Making Process - Rational Decision Making

SECTION-B

ORGANIZING :Nature and purpose of organizing - Organization structure - Formal and informal groups Iorganization - Line and Staff authority - Departmentation - Span of control - Centralization and Decentralization - Delegation of authority - Staffing - Selection and Recruitment - Orientation - Career Development - Career stages – Training - - Performance Appraisal.

SECTION-C

DIRECTING: Creativity and Innovation - Motivation and Satisfaction - Motivation Theories - Leadership Styles - Leadership theories - Communication - Barriers to effective communication - Organization Culture - Elements and types of culture - Managing cultural diversity.

SECTION-D

CONTROLLING: Process of controlling - Types of control - Budgetary and non-budgetary control Q techniques - Managing Productivity - Cost Control - Purchase Control, Maintenance Control - Quality Control - Planning operations.

References:

1. Hellriegel, Slocum & Jackson, 'Management - A Competency Based Approach', Thomson South Western, 10th edition, 2007.
2. Harold Koontz, Heinz Weihrich and Mark V Cannice, 'Management - A global

**Paper-VI: Lab based on Internet & Networking
(Practical)**

Time: 3 Hrs.

Max. Marks: 75

Practical - Lab based on Internet & Networking.

**Paper-VII: Lab based on Database Management System
(Practical)**

Time: 3 Hrs.

Max. Marks: 75

Practical - Lab of DBMS based on Microsoft SQL and PL/SQL.

Paper-I: Core PHP and MySQL

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION- A

Introduction to PHP: Intro to different kinds of Languages, Intro to PHP for Web Development, History, & Future Scope of PHP Advantage of PHP over JSP, Installation of Important tools for Working in PHP like WAMP, XAMPP.

Language Basics: Variables, Language Construct, Type Juggling, Deleting a Variable, Operators, Comment, echo, print, if-else, Loops (for, while), switch

Datatypes: What is Datatype, Types of Datatype, Type Casting, Garbage Value

SECTION- B

Arrays: What is an Array, Types of Array, print r(), foreach, Important Built-in functions of array , Multi-dimensional Arrays

Functions: What is a function?, Types of Function, return statement, How to call a function, Function without parameters, Function with parameters, Static Variable, Difference between Call By Value and Call By Reference, Important Built-in functions of array

SECTION- C

Working with Forms: What is a Form?, Important HTML Tags, Super-Global Variable, Different ways to carry form data (GET, POST), isset() isempty()

Regular Expression: What is Regular Expression?, Important Symbols used in regular expression with explanation, Validations

Session: What is a Session?, Creating a Session, Use of Session, Destroying a Session, Login/Logout

SECTION- D

My SQL: Uploading Multiple Files to MySQL, Retrieve Image or File from MySQL, Uploading Image or File to MySQL , Getting nth Value from Table , Getting Highest Value from Table , rename , rollback , commit , revoke , grant , drop , alter , truncate , select , update , delete , insert, Creating a Table , Creating a Database , Connecting PHP with MySQL , Different kinds of Datatypes used in MySQL, SQInjection , database, Joins, Types of Joins.

References:

1. PHP and MySQL Web Development by Luke Weiling and Laura Thomson, Developer's Library
2. Learning PHP and MySQL by Michele Davis, Jon Phillips
3. Learning PHP, MySQL & JavaScript by Robin Nixon, O'Reilly
4. Beginning PHP and MySQL From Novice to Professional by W. Jason Gilmore, Apress.

BACHELOR OF VOCATION (B.VOC.)
WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – IV

Paper-II: Desktop Publishing Tools-III (Adobe Dreamweaver)

Time: 3 Hours

Max. Marks: 50

SECTION-A

Getting Acquainted with Dreamweaver - The Dreamweaver Interface ,The Document Window ,The Objects Panel , The Property Inspector ,The Launcher Bar, The Menu Bar , The Status Bar, Creating a Web Site , Creating a New Site , Defining a New Site , Making New Web Pages , Playing with Text Inserting Images , Creating Links, Internal and External Links ,Named Anchors , E-mail Address Links Loading Your Web Site Online.

SECTION-B

Planning Your Web Site Layout , Preparing Your Layout , Managing Links , Changing and Moving Links, Making Sitewide Changes to a Link, Finding and Fixing Broken Links, Generating Site Reports , Synchronizing Local and Remote Sites , Basic Rules of Web Design, Using Text, In the Beginning - Understanding the HTML Font Tag, Applying Font Attributes to Selected Text , Creating Your Own HTML Styles , CSS vs. HTML Styles & The Limitations of HTML Styles

SECTION-C

Using Graphics, Adding Great Graphics, Understanding Web Graphics, Inserting Images into your Web Site , Aligning Images , Changing Text Wrapping for an Image , Setting a Background Image for your Web Page , Using a Clear GIF Image as a Spacer , Creating Image Maps.

SECTION-D

Using HTML Tables , Creating Tables in Layout View , Editing Tables in Layout View , Table Options , Cell Options ,Formatting Tables , Aligning Table Columns , Importing External Table Data , Using Tables for Spacing and Alignment , Using Tables for Forms , Aligning a Navigation Bar Table , Merging and Splitting Table Cells , Aligning Cell Contents Vertically and Horizontally , Nesting Tables

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Paper-III: Minor Development-II (Practical)

Time: 3 Hours

Max. Marks: 50

1. Student will submit a soft copy of implementation using Core PHP and MySQL in the concerned Department of the College.
2. Implementation will be evaluated by External Examiner appointed by Guru Nanak Dev University, Amritsar.

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Paper-IV: Mental Ability and Reasoning

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION -A

Mental Ability

Analogy, Classification, series, Coding-Decoding, blood relations, Direction Sense Test, Logical Venn diagrams, Alphabet Test, Sitting Arrangement,

SECTION -B

Mathematical Operations, Arithmetic Reasoning, Inserting the Missing Character, Number, Ranking, time and time sequence test, eligibility test

SECTION -C

Logical Reasoning

Syllogism, Statements and arguments, statements and assumptions, statement of course of action, statements and conclusion, deriving conclusions

SECTION -D

Assertion and reason, punch lines, situation reaction test, cause and effect, analytical reasoning.

References:

1. Aggarawal. R.K., A Modern Approach to Verbal and Non-Verbal Reasoning .

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – IV

Paper-V: Business Etiquettes & Interview Techniques

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

Overview: A Marketing Strategy, Self-Audit: Knowing the Product, Job Audit: Knowing the Market, The Person/job fit

Self-Assessment Basics: Functional/transferable skills checklist, Major strengths identification worksheet, Dimensions of occupational needs checklist, Professional goals, Selecting traits, skills and abilities for emphasis

SECTION-B

Job Analysis: Position Requirements, Employment opportunities, Current employer-emphasized job requirement, Other variables

Application Letter / Cover Letter: Types: solicited and unsolicited, Résumé/application letter relationships, Organizational patterns, Criteria for content selection, Evidence and interpretation, Writing/readability guidelines on style, Format considerations

SECTION-C

Follow-up Correspondence: Types and functions, Content, Organization

The Job Interview: Five stages, Types of interviews, Forms of interviews, Pre-Interview: what employers look for, What applicants need to find out, Eight deadly sins of job interviews, Negatives leading to rejection, Professional image guidelines, Ten most frequently asked interview questions, Handling the “suicide question”, Handling illegal or inappropriate questions, Elements of interview etiquette, Salary negotiations, Interview close, Post-Interview debriefing

SECTION-D

On-line Searches: Employer databases, Electronic portfolios, Salary databases, Current research among employers

References:

1. Dahlstrom, Harry, THE JOB HUNTING HANDBOOK, Dahlstrom & Co. 2003.
2. Resource: Barksdale, Karl and Michael Rutter, ONLINE RESUME AND JOB SEARCH, South-Western Educational Publishing, 2000.

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Paper-VI: Lab based on Core PHP and MySQL
(Practical)

Time: 3 Hours

Max. Marks: 75

Practical -Lab based on Core PHP and MySQL.

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – IV

Paper-VII: Lab based on Desktop Publishing Tools-III (Adobe Dreamweaver)

Time: 3 Hours

Max. Marks: 75

Practical –Lab based on Desktop Publishing Tools-III (Adobe Dreamweaver)

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WEB DESIGNING & DEVELOPMENT (IT) SEMESTER – IV

Paper-VIII: (ESL-221): ENVIRONMENTAL STUDIES

Time: 3 Hrs.

Max. Marks: 100

Teaching Methodologies

The Core Module Syllabus for Environmental Studies includes class room teaching and field work. The syllabus is divided into 8 Units [Unit-1 to Unit-VII] covering 45 lectures + 5 hours for field work [Unit-VIII]. The first 7 Units will cover 45 lectures which are class room based to enhance knowledge skills and attitude to environment. Unit-VIII comprises of 5 hours field work to be submitted by each candidate to the Teacher in-charge for evaluation latest by 15 December, 2019.

Exam Pattern: **End Semester Examination- 75 marks**
 Project Report/Field Study- 25 marks [based on submitted report]
 Total Marks- 100

The structure of the question paper being:

Part-A, Short answer pattern with inbuilt choice – **25 marks**

Attempt any five questions out of seven distributed equally from Unit-1 to Unit-VII.
Each question carries 5 marks. Answer to each question should not exceed 2 pages.

Part-B, Essay type with inbuilt choice – **50 marks**

Attempt any five questions out of eight distributed equally from Unit-1 to Unit-VII. Each question carries 10 marks. Answer to each question should not exceed 5 pages.

Project Report / Internal Assessment:

Part-C, Field work – **25 marks [Field work equal to 5 lecture hours]**

The candidate will submit a hand written field work report showing photographs, sketches, observations, perspective of any topic related to Environment or Ecosystem. The exhaustive list for project report/area of study are given just for reference:

1. Visit to a local area to document environmental assets: River / Forest/ Grassland / Hill / Mountain / Water body / Pond / Lake / Solid Waste Disposal / Water Treatment Plant / Wastewater Treatment Facility etc.
2. Visit to a local polluted site – Urban / Rural / Industrial / Agricultural
3. Study of common plants, insects, birds
4. Study of tree in your areas with their botanical names and soil types
5. Study of birds and their nesting habits
6. Study of local pond in terms of wastewater inflow and water quality
7. Study of industrial units in your area. Name of industry, type of industry, Size (Large, Medium or small scale)
8. Study of common disease in the village and basic data from community health centre
9. Adopt any five young plants and photograph its growth
10. Analyze the Total dissolved solids of ground water samples in your area.
11. Study of Particulate Matter (PM_{2.5} or PM₁₀) data from Sameer website. Download from Play store.
12. Perspective on any field on Environmental Studies with secondary data taken from Central Pollution Control Board, State Pollution Control Board, State Science & Technology Council etc.

Unit-I

The multidisciplinary nature of environmental studies

Definition, scope and importance, Need for public awareness

(2 lectures)

Unit-II

Natural Resources: Renewable and non-renewable resources:

Natural resources and associated problems.

- (a) Forest resources: Use and over-exploitation, deforestation, case studies. Timber extraction, mining, dams and their effects on forests and tribal people.
- (b) Water resources: Use and over-utilization of surface and ground water, floods, drought, conflicts over water, dams-benefits and problems.
- (c) Mineral resources: Use and exploitation, environmental effects of extracting and using mineral resources, case studies.
- (d) Food resources: World food problems, changes caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems, water logging, salinity, case studies.
- (e) Energy resources: Growing energy needs, renewable and non-renewable energy sources, use of alternate energy sources, case studies.
- (f) Land resources: Land as a resource, land degradation, man induced landslides, soil erosion and desertification.
 - Role of an individual in conservation of natural resources.
 - Equitable use of resources for sustainable lifestyles.

(8 Lectures)

Unit-III

Ecosystems

- Concept of an ecosystem
- Structure and function of an ecosystem
- Producers, consumers and decomposers
- Energy flow in the ecosystem
- Ecological succession
- Food chains, food webs and ecological pyramids
- Introduction, types, characteristic features, structure and function of the following ecosystem: Forest ecosystem, Grassland ecosystem, Desert ecosystem, Aquatic ecosystems (ponds, streams, lakes, rivers, ocean estuaries)

(6 Lectures)

Unit-IV

Biodiversity and its conservation

- Introduction – Definition: genetic, species and ecosystem diversity
- Biogeographical classification of India
- Value of biodiversity: consumptive use, productive use, social, ethical aesthetic and option values
- Biodiversity at global, national and local levels
- India as a mega-diversity nation
- Hot-spots of biodiversity
- Threats to biodiversity: habitat loss, poaching of wildlife, man wildlife conflicts
- Endangered and endemic species of India
- Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity

(8 Lectures)

Unit-V**Environmental Pollution :****Definition :**

- Causes, effects and control measures of Air pollution, Water pollution, Soil pollution, Marine pollution, Noise pollution, Thermal pollution, Nuclear pollution
- Solid waste management: Causes, effects and control measures of urban and industrial wastes.
- Role of an individual in prevention of pollution
- Pollution case studies
- Disaster management: floods, earthquake, cyclone and landslides

(8 Lectures)**Unit-VI****Social Issues and the Environment**

- From unsustainable to sustainable development
- Urban problems and related to energy
- Water conservation, rain water harvesting, watershed management
- Resettlement and rehabilitation of people; its problems and concerns. Case studies.
- Environmental ethics: Issues and possible solutions
- Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust. Case studies.
- Wasteland reclamation
- Consumerism and waste products
- Environmental Protection Act, 1986
- Air (Prevention and Control of Pollution) Act, 1981
- Water (Prevention and control of Pollution) Act, 1974
- Wildlife Protection Act
- Forest Conservation Act
- Issues involved in enforcement of environmental legislation
- Public awareness

(7 Lectures)**Unit-VII****Human Population and the Environment**

- Population growth, variation among nations
- Population explosion – Family Welfare Programmes
- Environment and human health
- Human Rights
- Value Education
- HIV / AIDS
- Women and Child Welfare
- Role of Information Technology in Environment and Human Health
- Case Studies

(6 Lectures)

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Unit-VIII

Field Work

- Visit to a local area to document environmental assets River / forest / grassland / hill / mountain
- Visit to a local polluted site – Urban / Rural / Industrial / Agricultural
- Study of common plants, insects, birds
- Study of simple ecosystems-pond, river, hill slopes, etc

(Field work equal to 5 lecture hours)

References:

1. Bharucha, E. 2005. Textbook of Environmental Studies, Universities Press, Hyderabad.
2. Down to Earth, Centre for Science and Environment, New Delhi.
3. Heywood, V.H. & Waston, R.T. 1995. Global Biodiversity Assessment, Cambridge House, Delhi.
4. Joseph, K. & Nagendran, R. 2004. Essentials of Environmental Studies, Pearson Education (Singapore) Pte. Ltd., Delhi.
5. Kaushik, A. & Kaushik, C.P. 2004. Perspective in Environmental Studies, New Age International (P) Ltd, New Delhi.
6. Rajagopalan, R. 2011. Environmental Studies from Crisis to Cure. Oxford University Press, New Delhi.
7. Sharma, J. P., Sharma. N.K. & Yadav, N.S. 2005. Comprehensive Environmental Studies, Laxmi Publications, New Delhi.
8. Sharma, P. D. 2009. Ecology and Environment, Rastogi Publications, Meerut.
9. State of India's Environment 2018 by Centre for Sciences and Environment, New Delhi
10. Subramanian, V. 2002. A Text Book in Environmental Sciences, Narosa Publishing House, New Delhi.