



**EMPLOYEES STATE INSURANCE CORPORATION**  
**DIRECTORATE (MEDICAL) DELHI**  
**ESI SCHEME: DISPENSARY COMPLEX**  
**TILAK VIHAR, (TILAK NAGAR): NEW DELHI – 110018**

**Applications are invited in the prescribed format for filling up of following posts in ESI Scheme, Directorate (Medical) Delhi. The break-up of the vacancies are as follows.**

Post Code	Name of Post	Group	Pay Scale (₹)	Number of Vacancies #					Horizontal Vacancy	
				SC	ST	OBC	UR	TOTAL	Ex/SM	Persons with disabilities (Physically Challenged)
01	Staff Nurse	Group - C	PB - 2 9300 – 34800 with GP – 4600	13	06	10	29	58	06	14 (OL)
02	Physiotherapist	Group - C	PB - 2 9300 – 34800 with GP – 4200	01	NIL	NIL	01	02		01 (OL, LV, BL, HH)
03	Radiographer	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	01	NIL	01	02		
04	Pharmacist (Allopathic)	Group - C	PB - 1 5200 – 20200 with GP – 2800	01	01	03	03	08	01	02 (OL, BL)
05	Respiratory Lab Assistant	Group - C	PB - 1 5200 – 20200 with GP – 2400	NIL	NIL	NIL	02	02		
06	Operation Theatre Assistant	Group - C	PB - 1 5200 – 20200 with GP – 2000	02	NIL	01	03	06		
07	Junior Radiographer	Group - C	PB - 1 5200 – 20200 with GP – 2000	02	01	05	05	13	01	
08	Laboratory Assistant	Group - C	PB - 1 5200 – 20200 with GP – 2000	02	NIL	02	06	10	01	01 (OL, BL, HH)
09	Laundry Operator	Group - C	PB - 1 5200 – 20200 with GP – 1800	NIL	NIL	NIL	01	01		
10	Nursing Orderly	Group - C	PB - 1 5200 – 20200 with GP – 1800	06	07	19	34	66	12	18 (OL, HH, LV)
11	Dresser	Group - C	PB - 1 5200 – 20200 with GP – 1800	01	NIL	02	07	10	02	
12	Blood Bank Technician	Group - C	PB - 1 5200 – 20200 with GP – 2800	01	NIL	NIL	01	02		
13	Lab Technician	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	01	NIL	02	03		
14	Optometrist	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	NIL	NIL	02	02		
15	Librarian Gr.-II	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	NIL	NIL	01	01		
16	Audiometry Technician	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	NIL	NIL	02	02		
17	Dialysis Technician	Group - C	PB - 1 5200 – 20200 with GP – 2800	01	NIL	02	06	09	01	
18	Respiratory Lab Technician	Group - C	PB - 1 5200 – 20200 with GP – 2800	NIL	NIL	NIL	01	01		
19	Dental Technician	Group - C	PB - 1 5200 – 20200 with GP – 2400	01	01	NIL	02	04		
20	Social Worker/Social Guide	Group - C	PB - 1 5200 – 20200 with GP – 2400	NIL	NIL	01	03	04		01 (OA, OL, OAL, BL, LV, HH)
21	Photographer	Group - C	PB - 1 5200 – 20200 with GP – 2400	NIL	NIL	01	02	03 ##		
22	Junior Medical Record Technician	Group - C	PB - 1 5200 – 20200 with GP – 1900	NIL	NIL	01	01	02		
23	Dental Chair Side Assistant	Group - C	PB - 1 5200 – 20200 with GP – 1900	NIL	NIL	01	01	02		
24	Library Assistant	Group - C	PB - 1 5200 – 20200 with GP – 1900	NIL	NIL	01	03	04		01 (OA, OL, OAL, BL, HH)

# No. of vacancies may increase or decrease depending upon the actual requirement of Directorate (Medical) Delhi ESI Scheme.  
Code for categories of Persons with disabilities (Physically challenged) **BL** : Both Leg, **HH** : Hearing Handicapped, **LV** : Low Vision, **OA** : One Arm, **OAL** : One Arm & One Leg, **OL** : One Leg.

**## The recruitment for the post of photographer (One UR) published in Employment News on 22- 28 Oct' 2011 & Hindustan Times, Navbharat Times on 24 October 2011 & ESIC website has been cancelled due to Administrative reasons. Those candidates applied in said notification are required to apply again.**

**Educational & Other Qualifications:-**

Must have acquired requisite qualification on or before closing date of receipt of application **14/02/2012** and experience gained after completion of requisite educational qualification will only be considered.

**1. Educational & Other Qualifications and Age for the following posts:**

Post code	Name of the Post	Educational & Other Qualifications	Age
1	Staff Nurse	1) Diploma in General Nursing and Midwife or equivalent Qualification for male nurse. 2) Registered nurse with Nursing Council*	Not Exceeding 37 years
2	Physiotherapist	1) 10+2/Sr. Secondary with Science. 2) Three years Degree Course or Diploma Training course in Physiotherapy from a Central Govt. /State Government / AICTE recognized Institution. 3) Six months internship in the field*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government servants and employees of ESI Corporation)
3	Radiographer	Matriculation or Equivalent from a recognized Board and Two years diploma in Radiography from a Central Govt. / State Government / AICTE recognized Institution with One year experience in a recognized hospital / Institute.*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
4	Pharmacist ( Allopathic)	Degree in Pharmacy / Sr. Secondary with Diploma in Pharmacy from a recognized Institution and qualified & Registered as pharmacist under pharmacy Act, 1948*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
5	Respiratory Lab Assistant	<b>Essential:-</b> 1) Matriculation or equivalent qualification from a recognized Board 2) Two years Experience in handling Fiber Optic Bronchoscope and various Lung Function Test Machine in a Respiratory Laboratory of a Govt. Hosp/ Teaching Institute / Registered Nursing Home.*	Between 18- 27 (Relaxable up to 35 years in case of Government Servants / Employees of ESI Corporation.)
6	Operation Theatre Assistant	Senior Secondary / 10+2 with Science or equivalent Qualification from a recognized board with one year Experience in O.T. of a recognized Hospital*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
7	Junior Radiographer	Matriculation or equivalent from a recognized Board, two years Diploma in Radiography from a Central Govt. / State Government / AICTE recognized Institution. <b>Desirable:-</b> One year Experience in Radiography Department of a recognized / Registered Hospital.*	18-27 years.
8	Laboratory Assistant	Senior Secondary / 10+2 or equivalent qualification with Diploma in MLT from an Institute recognized by the AICTE. *	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
9	Laundry operator	Matriculation or equivalent from a recognized Board with two years experience in Laundry work comprising Ironing of clothes / Operating Laundry Machines and Dry cleaning plants*.	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
10	Nursing Orderly	Matriculation or equivalent from recognized Board. Elementary knowledge of Ist Aid. One year experience in handling and dressing wounds in Govt. approved / Registered Nursing Home / Hospital.*	18-27 years. (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
11	Dresser	<b>Essential:-</b> 1) Matriculation or equivalent from a recognized Board. 2) Two years experience in application of Plasters in an Orthopedic Unit of a registered / recognized hospital.*	Between 18-27 years. (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
12	Blood Bank Technician	Degree in Science from a recognized University with two years experience in Blood Bank Laboratory Techniques <b>OR</b> Sr. Secondary / 10+2 or equivalent from recognized Board with diploma in Medical Laboratory Technology from a Central Govt. /State Government / AICTE recognized Institution and two years experience in Blood Bank Laboratory Techniques.*	18-32 years. (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
13	Lab Technician	1)Senior Secondary / 10+2 or equivalent qualification with Diploma in MLT from an Institute recognized by the AICTE or any other statutory body authorized by Govt. for the purpose. 2) One year experience in the field of Laboratory Techniques.*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
14	Optometrist	1)10+2 / Higher Secondary from a recognized Board with Diploma in Optometry / Orthoptics 2)Should have working knowledge of computers*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)
15	Librarian Grade-II	Matriculation with a Diploma in Library Science ( 2 years course after Matriculation)	19-25 years ( Relaxable up to 35 years in case of Government Servants and employees of ESI Corporation).

16	<b>Audiometry Technician</b>	1) B.Sc. speech and Hearing or equivalent from a Central Govt./State Government /AICTE recognized University <b>OR</b> Senior Secondary School Certificate with DCD (Diploma in Communication Disorders) with Two years experience in Audiometry.) 2)Two years Experience in Handling Audiometer and Hearing Aids*	Not Exceeding 32 years (Relaxable for 5 years in case of Government Servants and employees of ESI Corporation.)
17	<b>Dialysis Technician</b>	<b>Essential:-</b> 1)10+2 in Science subjects or equivalent qualification from recognized Board/ University. 2)Training in Haemodialysis from a recognized hospital/ institute or one year experience in Haemodialysis in recognized / registered hospital/ medical Institute <b>Desirable:-</b> Bachelor's Degree with Chemistry as a subject or equivalent qualification	Between 18 to 27 years ( Relaxable up to 42 years in case of Government Servants and employees of ESI Corporation).
18	<b>Respiratory Lab Technician</b>	<b>Essential:-</b> 1)Matriculation or equivalent qualification from a recognized Board. 2)Seven years Experience in handling Fiber Optic Bronchoscope and various Lung Function Test Machine in a Respiratory Laboratory of a Govt. Hosp./ Teaching Institute / Registered Nursing Home.	Between 25- 32 ( Relaxable up to 37 years in case of Government Servants / Employees of ESI Corporation).

19	<b>Dental Technician</b>	<b>Essential:-</b> 1)10+2 / Hr.Secondary with Science subjects from a recognized Board. 2)Should have Diploma (2 years duration) in Dental Machines / Technician from an Institute recognized by the Dental Council of India for such purpose. 3)Should be registered with the Dental Council of India / State Dental Council. <b>Desirable:</b> Preference will be given to the Candidates with one Year experience in the Dental Lab of a Govt. hospital / Institute.**	Not Exceeding 27 years. (Relaxable up to 5 years for employees of the ESI Corporation and Government Servants.)
20	<b>Social Worker/Social Guide</b>	Degree / Diploma in Social work from a Central Govt. / State Government / AICTE recognized Institution preferably with one year experience in family planning, social work/ Health Education / Training.*	Not Exceeding 37 years.
21	<b>Photographer</b>	<b>Essential:-</b> a) Intermediate or 10+2 passed b) 3 years experience of indoor and outdoor photography, photo-micrography, developing, printing, copying, enlarging and preparation of slides preferably experience of photography in Dental / Medical Govt. Institution. <b>Desirable:-</b> Certificate in photography or micro- photography from a recgd. Institution.*	Not Exceeding 27 years (Relaxable up to 32 years in case of Government Servants and employees of ESI Corporation.)
22	<b>Junior Medical record Technician</b>	1)10+2 or equivalent qualification. 2) Should have attended at least six months training course for Medical Record Technician in a recognized Institute <b>OR</b> should have at least six months exp. of working in Record Registration and Statistical Section of a recognized / Registered Hospital specially in coding and Indexing work. 3) Should have working knowledge of computers.*	18-27 years. ( Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation)
23	<b>Dental Chair Side Assistant</b>	a)Matriculation or equivalent qualification from a recogd. Board/ School. b) 3 years working experience in Dental Department of State/ Central Govt. Hospitals.*	Not Exceeding 27 years( Relaxable up to 32 years in case of Government Servants and employees of ESI Corporation.)
24	<b>Library Assistant</b>	Matriculation with a certificate in Library Science (One year course after Matriculation).	19-25 years ( Relaxable up to 35 years in the case of Govt. Servants and employees of the corporation.

\*Note: 1. Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise well qualified.

Note: 2 The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority in the case of candidates belonging to Schedule Castes & Schedule Tribes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

\*\* Note: The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority in case of candidates belonging to Schedule Castes & Schedule Tribes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

1. **AGE:-** As mentioned against each posts.

**RELAXATION IN AGE:-**

Upper age limit is relaxable for **Govt. Servant and Employee of ESI Corporation** for the post as mentioned against each of them. Upper age limit is also relaxable for **SC/ST/OBC/ PWD/Ex- Servicemen & other categories of persons** as per rules/ instructions of Govt. of India.

The crucial date for determining the age limit shall be **14/02/2012** for all candidates.

2. **FEE AND MODE OF PAYMENT:-**

<b>MODE OF PAYMENT</b>	<b>THROUGH DEMAND DRAFT (₹)</b>
<b>Amount for UR &amp; OBC candidates</b>	<b>₹ 125 /-</b>
<b>All SC/ST/PWD/Ex. Serviceman, female candidates &amp; ESIC employees are exempted from payment of fee.</b>	<b>NIL</b>

Departmental candidates are exempted for payment of fee subject to forwarding of their application through proper channel & enclosing certificate of service from the ESI Corporation/Dispensaries/Hospitals. **Demand Draft should be issued by State Bank of India with validity of 6 months, in favor of "ESI Fund Account No. - 1, D (M) D" payable at New Delhi. Payment in any other form will not be accepted.** The Demand draft must be issued after the issuing date of this advertisement.

3. **MODE OF SELECTION** - For the post appeared at Post Code 1 to 11 the appointment will be made on the basis of written examination and for the post appeared at Post Code 12 to 24 the appointment will be made on the basis of Written examination followed by interview (80 Marks for written examination+ 20 Marks for Interview) emphasizing on testing the knowledge of related field. Written test & interview shall be held in **DELHI** only.

4. **HOW TO APPLY:-**

a) Candidates have to fill application in the prescribed proforma given below in their own handwriting in English or Hindi language with Blue or Black ball point pen, duly supported with clear / legible attested copies of the relevant certificates and marks statements (in English or Hindi) along with Demand Draft should be sent by Registered post / Speed post or by hand at the following address:-

**The Jt. Director (Recruitment),  
ESI Scheme, Dispensary Complex,  
Tilak Vihar (Tilak Nagar),  
Near Tilak Vihar Police Chowki,  
New Delhi-110018.**

b) All eligibility criteria for the above posts i.e. Age, Educational/Technical Qualification/Registration /Internship and experience will be reckoned on or before **14/02/2012**

c) Before applying, applicants must ensure that they are eligible as per the eligibility criteria. The Candidature of applicants who are found ineligible will be cancelled at any stage of selection.

d) **Candidates claiming reservation/age relaxation on grounds of belonging to OBC should submit the Community Certificate in annexure "A" prescribed vide Govt. of India, Department of Personnel and Training OM No. 36012/22/93-Estt (SCT) dated 08.09.1993 which is modified vide G.O.I., DOPT's OM No. 36033/3/2004-EST (Res.) dated 09.03.2004 failing which the benefit of reservation/relaxation will not be given or their application shall be rejected and no request/ correspondence will be entertained.**

e) Original documents/certificates should not be enclosed / sent with application.

f) **The candidate should submit one application only in an envelope for one post. The candidature of those candidates who submit more than one application for the same post is liable to be rejected.**

g) Envelope containing the application should be super scribed "APPLICATION FOR THE POST OF - 2011." One envelope should contain one application only.

h) The initial place of posting will be Delhi / Noida. However, incumbents are liable to be transferred anywhere in India, as and when required as per ESIC HQRS office policy.

i) Applications not in the prescribed format as appended below **OR** incomplete applications (without photograph also) **OR** unsigned applications **OR** applications received after the last date of the receipt of applications **OR** without required enclosures are liable to be rejected and **no reason of rejection will be communicated.**

j) The candidates already in Govt. Service must specifically mention the details of employment and should submit their application Through Proper Channel. However, they may send an advance copy of their application along with Demand Draft and other certificates & testimonial so as to reach this office on or before the last date for receipt of application.

k) Mere submission of application does not confer any right on the candidates to be called for examination or interview.

l) No interim correspondence/enquiry will be entertained.

m) **Last date of receipt of application:14/02/2012 up to 5:30 p.m.** (Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be **21/02/2012 up to 5:30 p.m.**) ESI Corporation will not be responsible for postal delays.

n) No TA shall be paid to any candidate including SC/ST candidates for appearing in the written examination. TA shall be paid to SC/ST candidates for interview only as per Govt. of India orders.

o) **Documents required to be attached with the application failing which application may be rejected.**

Attested photocopies of certificates in support of (i) Date of Birth (ii) All Educational Qualification Certificates (along with marks sheet) (iii) Technical/ professional Qualification along with Mark sheets (iv) Registration certificate where required (v) Caste certificate (vi) experience certificate (vii) Completion of Internship Certificate, where required (viii) Disability certificate in case of Persons with disabilities (Physically Challenged) candidates (ix) Discharge certificate for Ex. Serviceman candidates

5. **Two recent pass port size colour photographs** duly attested by Gazetted Officer. One photo should be firmly pasted (not stapled or pinned) in the space provided in the application form and second photograph should be attached with the application.

6. **The candidates are advised to apply only in prescribed proforma published as appended below or downloaded from our website: [www.esic.nic.in/recruitment.htm](http://www.esic.nic.in/recruitment.htm) If there is any variation in application proforma, the same may be rejected.**

7. The Directorate also reserves the right to cancel the recruitment as well as the notified vacancies at its discretion and such decision will be binding on all concerned. In the event of cancellation of notified vacancies, the examination fee will not be refunded.

**NOTE :-** (1) **The Demand Draft should not be tagged or stapled, but should be pinned or clipped at the top of the application form.** (2) **Fee once paid will not be refunded under any circumstances.** (3)**Candidate must write his/her name, post applied for and address on the back of the Demand Draft.** (4)**Prescribed Proforma and Annexure-'A' are as under.**

**[CAUTION:- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.]**

**DIRECTOR (MEDICAL) DELHI**



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt. \_\_\_\_\_ of Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC dated 10/09/93 published in the Gazette of India Extraordinary-Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and / or his family ordinarily reside (s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_ state.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated:

Seal:

**District Magistrate/ Deputy Commissioner**

NOTE: (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE  
[IN ADDITION TO THE COMMUNITY CERTIFICATE (OBC)]**

I, .....son/daughter of Shri.....resident of village/town/city.....district.....state.....hereby declare that I belong to the .....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36102/22/93-Esstt. (SCT) dated 8-9-93. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993.

(SIGNATURE OF THE CANDIDATE)

FULL NAME.....

ADDRESS :



